

**VEVAY TOWNSHIP
RECREATION COMMISSION
Regular Meeting
Thursday, August 4, 2022, at 5:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Chair Roger Cargill, Vice-Chair Coe Emens, Secretary Mary Ruttan, Member John Fischer, and Member Patricia McNeilly
Members Absent: None
Staff Present: Supervisor John Lazet
Others Present: None

The meeting was called to order by Chair Cargill at 5:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. Roll call was taken, and all members were present.

Set/Amend Agenda.

MOTION Fischer, seconded Emens, to set the agenda as presented.

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| Roll Call Vote | Ayes: | Cargill, Emens, Ruttan, McNeilly, & Fischer |
| | Nays: | None |

Approval of the 6-9-22 Minutes. There were no additions or corrections.

Motion McNeilly, seconded Emens, to approve the June 9, 2022, minutes as presented.

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| Roll Call Vote | Ayes: | Fischer, McNeilly, Emens, Cargill, & Ruttan |
| | Nays: | None |

Public Comment. None.

Supervisor Lazet Update:

Greif Corp Easement/Attorney Review. A land survey is required to complete the easement agreements. Supervisor Lazet will be requesting authorization from the Board of Trustees at the August 10, 2022, meeting.

County Trails & Park Contract Agreement. The Grant agreement from the County has been received. The acceptance of the grant will be on the agenda at the August 10, 2022, Board of Trustees meeting.

Supervisor Lazet: LAP, Inc. Two contracts have been received from Landscape Architects and Planners for Part 1 – Feasibility Study for the Hayhoe Trail and Trail Connection to the Kipp/Eden Roads Intersection and Part 2 – Vevay Township Community Park – Phase 1 Development of the

Loop Trail, Playground, and ADA Compliance as part of the Ingham County Trails and Parks Millage Grant. Supervisor Lazet will be asking the Board of Trustees for authorization to sign these contacts at the August 10, 2022, meeting.

Supervisor Lazet provided an update on the Tri-County Regional Planning Commissions “Regional Trail Connectors Feasibility Study”. Supervisor Lazet will be attending the roundtable discussion on August 17, 2022. Supervisor Lazet encouraged the Commission to continue to work on the DNR Passport Grant, Spark Grant, and the next round of Ingham County Trails and Park Millage Grant Funds.

Chairperson Cargill Update:

DDA. Chairperson Cargill presented the Live and Play in Vevay digital presentation to the DDA Board at their June Meeting. They are requesting a written scope of work and plan before committing funding.

Michigan Trails Fund. The Michigan Trails Fund is a nonprofit organization formed to raise private funds that can be used to match public dollars to complete regional, non-motorized recreation trail projects throughout Michigan. Chairperson Cargill spoke with Steve DeBrabander from the Michigan Trails Fund and with Peter Remington of the Remington Group which is the fundraising side of Michigan Trails Fund. This is a good contact to have and will reach out to them in the future.

TAP Grant. These grants are primarily at the Federal level.

Spark Grant. The Township has a new Michigan Department of Natural Resources Grant Coordinator. Her name is Charamy Cleary. In her email, she stated the details for the SPARK Grant are still being developed and the application is not available.

Michigan Fitness Foundation. Michigan Fitness Foundation is the fiduciary for the Michigan Trails Fund.

Tri-County Regional Planning Commission. We need to develop a working relationship with their advisory Committee as they draft alternative trail routes through Ingham County.

Brochure Update. The “first generation” print brochure was reviewed. The Commission was appreciative of the excellent work of Ms. Withey who along with Chair Cargill and Vice-Chair Emens created the brochure. Two minor changes were suggested, and the brochure is ready for Board of Trustees approval. Discussion followed on the “second generation” brochure which includes a donation component.

Vevay Park Signage. Member McNeilly presented an example of a proposed temporary informational/recognition sign for the Community Park. Discussion followed on size, installation, and font style. Spartan Barricading will create, construct, and donate the sign. This will be a temporary construction sign. Vevay Township signage ordinance will be reviewed.

MOTION Cargill, seconded Emens, to request approval from the Vevay Board of Trustees to allow installation of the temporary informational/recognition construction sign.

Roll Call Vote **Ayes: Fischer, Emens, Cargill, Ruttan, & McNeilly**
Nays: None

The Commission reviewed the draft letter to the Board of Trustees requesting authorization to spend.

MOTION Ruttan, seconded McNeilly, to submit the Authorization to Spend request to the Vevay Township Board of Trustees in the amount up to \$3,000 to cover the cost of print materials and other messaging expenses.

Roll Call Vote **Ayes: Cargill, Emens, Fischer, McNeilly, & Ruttan**
Nays: None

Any Other Business. None

Additional Public Comment. None

Adjournment.

MOTION Fischer, seconded Emens, to adjourn at 6:32. Carried Unanimously.

Mary Ruttan, Secretary