

**VEVAY TOWNSHIP  
RECREATION COMMISSION  
Regular Meeting  
Thursday, April 7, 2022, at 5:30 p.m.  
Vevay Township Hall – 780 Eden Road, Mason**

**MINUTES**

**Members Present:** Chair Roger Cargill, Vice-Chair Coe Emens, Secretary Mary Ruttan, Member Patricia McNeilly  
**Members Absent:** Member John Fischer  
**Staff Present:** Supervisor John Lazet  
**Others Present:** None

The meeting was called to order by Chair Cargill at 5:32 p.m. and followed by the Pledge of Allegiance.

**Roll Call/Excuse Absent Member.** Roll call was taken, and Member Fischer was absent.

**Set/Amend Agenda.**

**MOTION Ruttan, seconded McNeilly, to set the agenda as presented.**

**Roll Call Vote**                      **Ayes: Emens, Cargill, Ruttan, & McNeilly**  
   **Nays: None**  
   **Absent: Fischer**

**Approval of the 3-10-22 Minutes.** There were no additions or corrections.

**Motion McNeilly, seconded Emens, to approve the March 10, 2022, minutes as presented.**

**Roll Call Vote**                      **Ayes: McNeilly, Cargill, Emens, & Ruttan**  
   **Nays: None**  
   **Absent: Fischer**

Supervisor Lazet informed the Commission that the contract with Robert Ford, from Landscape Architects and Planners for the creation of the 5-Year Community Parks & Recreation Plan and the submission of the Department of Natural Resources Recreation Passport Grant has been completed. He asked that any contact with Mr. Ford be coordinated through him, as Mr. Ford will now charge an hourly rate.

**Pitch Deck – Live and Play in Vevay.** Chair Cargill presented his draft power point. The commission reviewed the power point page by page with suggestions. Chair Cargill will present a “practice” pitch to the Commission at the May 5, 2022, meeting. Two members of the Commission will present the presentation to two local organizations by the end of May and to the Vevay Township Downtown Development Authority at their June meeting.

**Facebook Post-We Want You.** Chair Cargill presented his draft of the “We Want You” flyer. It was the consensus of the Board that the illustration should be of the Vevay Township Park with real individuals. Discussion followed on the need to get permission to use personal image photos.

**Finding a Fundraising Expert.**

Supervisor Lazet presented to Chair Cargill a list of possible donors from William Sheridan. Discussion followed on developing an “ask” strategy for individuals, local organizations, corporations, and foundations. Vice-Chair Emens explained the sponsorship opportunity from the Friends of Ingham County Parks for the Lake Lansing Bandshell. Vice-Chair Emens will provide a copy of the brochure. Trustee McNeilly suggested a 5K run fundraiser. Vice-Chair Emens will contact a source for more information on sponsoring a 5K run.

**Consensus on Phases.** The Commission reviewed the flowchart and draft phase plan. Discussion followed on the development, funding, and implementation of different phases. The phase plan would be an internal document. It was the consensus of the Commission to table the draft phase plan. Supervisor Lazet asked Chair Cargill to create a one-year strategy plan.

**Recreation Passport Grant Update.** The Recreation Passport Grant was submitted timely. Notification has been received that the grant was administratively complete and has moved to the next stage of evaluation. Preliminary scores will be posted in late summer then the supplemental period will begin. The letter of support and recommendations from the Disability Network Capital Area was reviewed. Discussion followed on ground cover for playgrounds. Vice-Chair Emens provided information on different kinds of ground cover that are ASTM certified. He recommended a cushioned wood ground cover.

Supervisor Lazet was contacted by Congresswomen Slotkin’s office about applying for a Community Project Funding Grant. There are 15 grants available in Congresswomen Slotkin’s 8<sup>th</sup> District. The Township submitted the initial one-page project summary in the amount of \$2.23 million for the complete Community Parks & Recreation Master Plan. Supervisor Lazet will update the Commission, if the one-page project summary is selected to submit a full grant application.

**New Legislation – Building Michigan Together.** Supervisor Lazet provided an update on bipartisan plan Building Michigan Together, which is a \$5 billion investment in Michigan’s infrastructure that includes \$200 million for the local park systems.

**Any Other Business.** Vice-Chair Emens spoke on the State and County uses of the American Rescue Plan Act funding for recreation.

**Additional Public Comment.** None

**Adjournment.**

**MOTION Emens, seconded McNeilly, to adjourn at 7:03. Carried Unanimously.**

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Mary Ruttan, Secretary