

**VEVAY TOWNSHIP  
RECREATION COMMISSION  
Regular Meeting  
Thursday, February 10, 2022, at 5:30 p.m.  
Vevay Township Hall – 780 Eden Road, Mason**

**MINUTES**

**Members Present:** Chair Roger Cargill, Vice-Chair Coe Emens III, Secretary Mary Ruttan, Member Patricia McNeilly, Member John Fischer  
**Members Absent:** None  
**Staff Present:** Supervisor John Lazet  
**Others Present:** Robert Ford, *Landscape Architects & Planners, Inc.*

The meeting was called to order by Chair Cargill at 5:33 p.m. and followed by the Pledge of Allegiance.

**Roll Call/Excuse Absent Member.** Roll call was taken, and all members were present.

**Set/Amend Agenda.**

Addition: Letter of Support from Mr. Gary Evans.

**MOTION McNeilly, seconded Cargill, to set the agenda as amended.**

**Roll Call Vote**                      **Ayes: Fischer, McNeilly, Ruttan, Emens, & Cargill**  
**Nays: None**

**Approval of 1-27-2022 Minutes.** There were no additions or corrections.

**Motion McNeilly, seconded Fischer, to approve the January 27, 2022, minutes as presented.**

**Roll Call Vote**                      **Ayes: Emens, Cargill, Fischer, McNeilly, & Ruttan**  
**Nays: None**

**Public Comment.** Supervisor Lazet provided the Commission with the meeting dates that the Ingham County 7<sup>th</sup> Round Trails & Parks Millage Applications will be considered. At this meeting the Park Commission will vote to move forward their scoring results to the Board of Commissioners to make the decision on which applications are funded. Supervisor Lazet will be attending the meetings and invited the Recreation Commission to attend.

**Recreation Passport Grant Application.** Mr. Ford presented the renderings of the proposed phase I grant application. These renderings will be presented at the public input meeting on February 23, 2022. The phase I grant application will include site preparation, 8' walking loop, ADA accessibility with parking lot striping, expanded playground, benches and other amenities as funding permits. Chair Cargill and Member Fischer provided an update on their meeting with Greif Packaging, LLC regarding the request for an easement on the west end of the athletic field. Chair Cargill will continue to pursue the results and provide more information at the next meeting. Chair

Cargill will extend an invitation to Greif Packaging, LLC for the February 23, 2022, public input meeting. The Commission had an extensive discussion on the importance of public outreach and public commitment. Notice of the February 23, 2022, public input meeting will be by way of personal phone calls from Commission members, Vevay Township E-News and Facebook, What's Happening in Mason Facebook, Mason Chamber of Commerce, and area service organizations. Mr. Ford explained the timeline of the passport grant application. The Township Board must obligate the match funds and maintenance funding prior to submitting the application.

**Matching Fund Requirements/Fund Raising.** The Recreation Passport Grant requires a 25% funding match. The Board discussed several fundraising opportunities. Secretary Ruttan presented information from Michigan Economic Development Corporation (MEDC) Public Spaces Community Places initiative. The initiative provides matching grant funds for crowdfunding through Patronicity, a crowdfunding platform. Chair Cargill will contact MEDC to determine if Vevay Township qualifies. Mr. Ford presented a list of potential grant programs. The Commission discussed the possibility of a "Brick" fundraiser, which includes personalized donor recognition on each brick. These bricks could create a pathway or be placed around the pavilion.

**Any Other Business.** Vice-Chair Emens presented a template for a letter of support. As a courtesy to the community, the example letter of support will be available at the public input meeting. Member Fischer provided an update on his discussion with Deb Stuart, Mason City Manager.

**Additional Public Comment.** Supervisor Lazet provided a synopsis of his meeting with Kelly Jones, Director of the Ingham County Road Department. We need to consider fundraising for all phases of the plan. His suggestions included a 5K run, skill contests for current field users (soccer & baseball) and the brick fundraising.

**Adjournment.** The meeting adjourned at 6:56 p.m.

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Mary Ruttan, Secretary