

Reconvene to Regular Meeting.

MOTION Kean, seconded McNeilly, to close the Public Hearing on the 2022-2023 Property Tax Millage Rate and Presentation of the 2022-2023 Budget.

Roll Call Vote

**Ayes: Lacasse, Lewis, Lazet, Kean, & McNeilly
Nays: None**

Consent Agenda.

Recommendations are preceded by an asterisk (*).

- Minutes for the Reg.Mtg. 2-16-22 & Budget Wk Session 2-8-22 & 2-22-22. *approved&filed
- Financial Reports – February 2022: 1) Cash & Investment Account Summary 2) Balance Sheets, 3) Revenue & Expenditure, and 4) Tax Check Register. *received & filed
- Planning Comm. Regular Meeting/Public Hearing Minutes 2-9-22. *distributed
- Recreation Comm. Meeting Minutes 2-10-22 & 2-23-22. *distributed
- Building Report – February 2022. *filed
- Zoning Administrator Report: Building/Code Enforcement Report for February 2022. *filed
- Correspondence from:
 - Mason Fire Department re: February Response Reports. *filed
 - IC Sheriff Dept. Sgt. Newton Incident Report February 2022. *filed
 - WOW! Cable Franchise Fee Quarterly Payment 12-31-2021. *filed
 - PAR Plan: Board of Directors Election. *filed

MOTION Kean, seconded Lewis, to adopt the consent agenda as presented.

Roll Call Vote

**Ayes: McNeilly, Lacasse, Lewis, Lazet, & Kean
Nays: None**

Items Removed from Consent Agenda - Discussion. None.

Public Comment. Resident, Jeff Carter, 3379 Tomlinson Rd., spoke on Township business.

Revised Language for 2022-23 Fee Schedule. Supervisor Lazet recommended removing the word customary from “Customary Home Occupations” under Special Land Use Permits. The Planning Commission is reviewing the zoning ordinance on Home Occupations. Discussion followed on large solar energy systems (LSES) and the associated costs to the Township. Supervisor Lazet distributed resolutions from Leslie Township regarding enhanced fees for SLU permits for LSES and wind turbines. These resolutions will be reviewed by the Board members and brought back for further review at the March 21, 22 Budget Adoption Meeting.

Resolution Authorizing Submission of the 2022 Passport Grant Application. The grant application is due on April 1, 2022. Public comment was offered. Resident Jeff Carter spoke in favor of submitting the grant.

VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE SUBMISSION OF A DEPARTMENT OF NATURAL
RESOURCES RECREATION PASSPORT GRANT APPLICATION

RESOLUTION # 22-04

WHEREAS, the Vevay Township Board supports the submission of an application titled Vevay Township Community Park Americans with Disabilities Act (ADA) Improvements to the Michigan Department of Natural Resources Recreation Passport grant for the development of a new park entry, pathways, and additional playground equipment to make the park more ADA Accessible; and,

WHEREAS, the proposed application is supported by the Township's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the Township is hereby marking a financial commitment to the project in the amount of \$50,000 matching funds, in cash and/or force amount; and,

NOW THEREFORE, BE IT RESOLVED that the Vevay Township Board hereby authorizes submission of a Michigan Department of Natural Resources Recreation Passport grant application for \$150,000, and further resolves to make available its financial obligation amount of \$50,000 (25%) of a total \$200,000 project cost, during the 2023-2024 fiscal year.

MOTION McNeilly, seconded Lacasse, to adopt the foregoing Resolution.

Roll Call Vote

**Ayes: Kean, McNeilly, Lacasse, Lewis, & Lazet
Nays: None**

RESOLUTION DECLARED ADOPTED.

2021-22 Fiscal Year Budget. The projected 2021 State Revenue Sharing Payments increased \$43,475 due to the 2020 adjusted census numbers plus higher revenues than expected. Discussion followed on making a lump sum payment towards the Municipal Employees Retirement System (MERS) unfunded pension liability. Currently, the Township is funded at 56.3%, without the previous lump sum contributions the funded rate would be 43.1%. It was the consensus of the Board members to authorize a budget amendment to State Revenue Sharing and Employer Retirement Contribution. Supervisor Lazet reviewed the current revenue and anticipated expenditure line-item lapses. It was the consensus of the Board members to make a budget adjustment to Capital Improvement Funding Expense. For the fiscal year 2021-2022, the Capital Improvement Plan fully funds the annual cost of savings from current year revenues.

MOTION Kean, seconded McNeilly, to make a 2021-22 Fiscal Year Budget Amendment of \$40,000 and Budget Adjustments of \$20,000 to the following:

\$40,000 added to State Revenue Sharing (GL #101-000-574.000) and to Retirement Contribution ERCON (GL #101-237-715.000) and to authorize the expense and payment of \$40,000 to Municipal Employees Retirements System (MERS) for a one-time lump sum contribution to reduce the unfunded pension liability to be charged to Retirement Contribution ERCON (GL #101-237-715.000) and;

\$20,000 budget adjustment from revenue and anticipated expenditures lapses to CIP Funding Expense (GL #101-101-965.000).

Roll Call Vote

**Ayes: Lewis, Lazet, Kean, McNeilly, & Lacasse
Nays: None**

Budget Adjustments. There were no other budget adjustments requiring Board approval.

Payment Authorization for X-Mark Lawnmower Maintenance and Repair. The lawnmower required its annual maintenance and/or repair.

MOTION Lazet, seconded Lewis, to authorize the expense and payment to Superior Saw in the amount up to \$1,000 for the repair and annual maintenance of the X-Mark Lawnmower to be charged to Maintenance & Repair-Outdoor (GL #101-265-932.000).

Roll Call Vote

**Ayes: Lacasse, Lewis, Lazet, Kean, & McNeilly
Nays: None**

2022-23 Fiscal Year Budget. Supervisor Lazet recommended several budget changes including an increase to State Revenue Sharing. The budget will be presented for adoption on March 21, 2022.

Use of ARPA Funds. The Township is scheduled to receive approximately \$392,000 from American Rescue Plan Act (ARPA). Supervisor Lazet distributed a list of possible uses for the funds. Discussion followed on viable uses and limitations. Clerk Kean suggested a public input meeting to include residents in the decision process.

Accounts Payable Disbursement Authorization. Clerk Kean reviewed the Disbursement Authorization Report highlighting BS&A, Central Security, Election Source, Vargas Computer Systems, and Revore Law Firm.

MOTION Kean, seconded McNeilly, to approve the Disbursement Authorization Report for General Fund Checks #31618-31665 and EFT's #521, #522, #523, #524, and #525 for a total of \$47,289.34.

Roll Call Vote

**Ayes: McNeilly, Lacasse, Lewis, Lazet, & Kean
Nays: None**

Supervisor Report: Township Policy Review. To be discussed at a future meeting.

Supervisor Report: 2022 Local Roads Program. The road condition map from the Ingham County Road Department was reviewed. Discussion followed on specific road conditions and maintenance. Discussion will continue at a future meeting.

Supervisor Report: Building Department Software Update. The new software is installed, and it is everything that was expected and more. The 2021 and 2022 building information has been entered. They will continue to enter prior year information, as well as, Special Land Use Permits and Site Plan information.

Supervisor Report: Professional Contract with Bob Ford, LAP, Inc. The proposed contract from Landscape Architects and Planner (LAP) for professional services to development an upgrade to the 5-Year Parks and Recreation Plan, submission of the 2022 grant application, and associated invoices were reviewed. There is not a requirement to bid professional services. It was the consensus of the Board members to retain LAP, Inc. as our consultant on the remainder of the County Trails and Parks Grant.

MOTION McNeilly, seconded Kean, to authorize Supervisor Lazet to sign the professional services contract with Landscape Architects and Planners, Inc. (LAP) in the amount of \$15,500 for the creation of the Vevay Township 2022-2026 5-Year Parks and Recreation Plan and 2022 Grant Application Preparation.

Roll Call Vote

**Ayes: Lazet, Lewis, Lacasse, McNeilly, & Kean
Nays: None**

MOTION McNeilly, seconded Lacasse, to authorize the expense and payment to Landscape Architects and Planners, Inc., in the amount of \$15,500 (Invoice #4913 & #4914) for the creation of the Vevay Township 2022-2026 5-Year Parks and Recreation Plan and the 2022 Grant Application Preparation fee, payable after April 1, 2022, to be charged to Parks and Recreation Professional Services (GL #101-751-818.000).

Roll Call Vote

**Ayes: Lewis, Lazet, Kean, McNeilly, & Lacasse
Nays: None**

Treasurer Report: General Fund Financial Graph. Treasurer Lewis explained the graphs on the monthly general fund revenue, 2021 total tax collection, 2021 Vevay Township levy tax collection, and revenue sharing payments. Treasurer Lewis has settled and is in balance with the County. A Certificate of Deposit from Flagstar Bank has matured. Treasurer Lewis is reviewing interest rates at Dart Bank.

Trustee McNeilly: Planning Commission. The Planning Commission is currently reviewing Home Occupation permitting and determining future zoning ordinance amendment revisions.

Trustee McNeilly: Recreation Commission. Trustee McNeilly announced that Vevay Township was awarded a County Trails and Parks grant in the amount of \$81,500. The Commission continues

to work on funding opportunities and public outreach. Trustee McNeilly provided an update on the easement agreement with Greif Corr Packaging. The negotiation is going slowly but looks very promising. The easement is needed to avoid moving the bleachers at the ballfield to accommodate the proposed walking loop. At the last Commission meeting, Mr. George Hayhoe provided extensive history and information on the proposed extension of the Hayhoe River Trail.

Any Other Business. Clerk Kean stated the required redistricting new Voter Information Card proof has been approved and the cards will be mailed out next week.

Additional Public Comment. Resident, Jeff Carter, 3379 Tomlinson Rd., spoke on Township business.

Adjournment. The meeting adjourned at 8:48 p.m.

JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan