



**Purchase of New Office Chairs.** Treasurer Lewis has been in contact with a representative from Herman Miller Office Furniture. Treasurer Lewis explained his need for a new chair. Herman Miller has offered to bring a mesh chair for a “test drive”. After further review with office staff, there is not a need for additional new chairs at this time. There is funding available for the new chair in line-item Wages-Deputy Treasurer (GL #101-253-703.000). Transferring funds from the Wages Deputy Treasurer line item will not reduce the Deputy Treasurer hours of work.

**MOTION Lewis, seconded Lazet, to transfer \$1,000 from Wages-Deputy Treasurer (GL #101-253-703.000) to Treasurer Supplies (GL #101-253-728.000) and to authorize the expense and payment up to \$1,000 for the purchase of a new chair for the Treasurer.**

**Roll call Vote**

**Ayes: McNeilly, Lacasse, Lewis, Kean, & Lazet  
Nays: None**

**Clerk’s Office Educational Authorization for the MAMC Annual Conference.** Clerk Kean respectfully requested the Board to consider her request for herself and Deputy Clerk Ruttan to attend the Michigan Association of Municipal Clerks Annual Conference held at the Grand Traverse Resort & Spa on June 21-24, 2022. Funding is available for one night’s lodging and registration fees in the current fiscal year. The remaining amount due will be a 2022-23 fiscal year expense.

**MOTION Kean, seconded McNeilly, to authorize the expense and payment of \$1,440.10 plus mileage for Clerk Kean and Deputy Clerk Ruttan to attend the Michigan Association of Municipal Clerks annual conference held at the Grand Traverse Report & Spa on June 21-24, 2022, with \$946.70 being charged to the 2021-22 fiscal year budget Clerk’s Office Educational Meetings (GL #101-215-960.000) and the remaining balance of \$493.40 plus mileage being charged to the 2022-23 fiscal year budget Clerk’s Office Educational Meetings (GL #101-215-960.000).**

**Roll Call Vote**

**Ayes: Lacasse, Lewis, Kean, McNeilly, & Lazet  
Nays: None**

**Miscellaneous Receivables.** Clerk Kean provided a synopsis of Ordinance No. 32.03 and the associated Fire Protection Services fees. The Board reviewed the Invoice Short Listing of the outstanding fire protection services invoices. Discussion followed on the collection of the outstanding invoices. Fire run invoicing will continue at this time. The funding for Fire Protection Services will be placed on a future agenda.

**Capital Improvement Plan.** The Board reviewed the Capital Improvement Plan and there were no additional changes. This Capital Improvement Plan Resolution will be presented for adoption at the March 21, 2022, Budget Adoption Meeting.

**Continue Review of the 2022-23 Budget.** There were no changes to the proposed 2022-23 budget. Clerk Kean distributed the General Appropriations Act Resolution. Several sections of the resolution were reviewed. It was the consensus of the Board members to continue the \$4,000 cost center transfer authority limit without prior Board approval.

**Any Other Business.** At a future meeting, Supervisor Lazet would like to determine which Vevay Township Roads need to be the focus for repair in the 2022-23 budget. The Recreation Commission is having a Public Input meeting on February 23, 2022, at 5:30 p.m. Supervisor Lazet would like the Board to have a discussion on Township fundraising for park improvements. Clerk Kean announced she received a Freedom of Information request regarding the 2020 November General Election. It was the consensus of the Board members to cancel the March 1, 2022, Special/Budget Work Session meeting, as it is not needed.

**Adjournment.** The meeting adjourned at 2:36 p.m.

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JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan