

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting**

**Wednesday, August 12, 2020 at 6:30 p.m.  
Vevay Township Hall – 780 Eden Road, Mason  
517-676-9523**

**VIA ZOOM MEETING ID 822 1943 1441**

**Members Present:** Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustee Richard Lacasse and Trustee John Lazet

**Members Absent:** None

**Staff Present:** Deputy Clerk Mary Ruttan

**Others Present:** Planning Commission Chair McNeilly, and five interested residents

The meeting was called to order by Supervisor Ramey at 6:35 p.m. and followed by the Pledge of Allegiance.

**Roll Call/Excuse Absent Member.** Clerk Kean called the roll. All members were present through remote zoom access.

**Set/Amend Agenda.** The following were two items were added under Supervisor's Reports:

\*Surveillance Security System Update

\*Plumbing Leak Repair

**Motion Kean, seconded Lazet, to set agenda as amended.**

**Roll Call Vote**

**Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean**

**Nays: None**

**Consent Agenda.** Treasurer Sherwood informed the Board that the 2019 PPT Loss reimbursement from the City of Mason has been received. Clerk Kean mentioned that Sergeant Josh Treat has been transferred and our new Sheriff Department contact is Sergeant Merle Seymour. The Board thanked Sergeant Treat for his service and welcomed Sergeant Seymour.

**Recommendations are preceded by an asterisk (\*).**

- Meeting Minutes for the Regular Meeting on 7-13-20. \*approved & filed
- Financial Reports – July 2020: 1) Fund Balances 2) Balance Sheets 3) Revenue & Expenditures 4) Accounts Receivable; and 5) Receipt Register. \* received & filed
- Report for Missing Property Transfer Affidavits – No Changes. \*filed
- Planning Commission Regular/Public Hearing on 7-8-20. \*distributed
- Building Report – July 2020. \*filed
- Zoning Administrator Report: Building/Enforcement Report for July 2020. \*filed
- Correspondence from:
  - 1.) Mason Fire Department re: July Response Reports. \*filed

- 2.) Thank You Note from Resident on Paving Ives Road. \*filed
- 3.) IC Sheriff Department Sergeant Treat Incident Report for June. \*filed
- 4.) Email Information on Sheriff Dept. Representative change to Sgt. Seymour. \*filed
- 5.) Michigan Bell Annual Video Report 7-31-20. \*filed
- 6.) MI Bell Telephone Franchise Fees Report 6-30-20. \*filed
- 7.) MERS Quarterly Report 6-30-20. \*filed
- 8.) MI PSC: Notice of Hearing Consumers Energy Gas Co. Case #U-20234. \*filed

**MOTION Ramey, seconded Sherwood, to adopt the consent agenda as presented.**

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet  
Nays: None**

**Items Removed from Consent Agenda.** None.

**Public Comment.** Treasurer Sherwood read a tribute to State Trooper Caleb Starr. Trooper Starr was a long-time resident of Vevay and tragically died while on duty. The Board expressed deepest sympathy to the family of Trooper Starr and Badge #485 Starr Strong.

**Accounts Payable Disbursement Authorization.** Clerk Kean reviewed the disbursement report highlighting the City of Mason's quarterly fire payment and Accident Fund Workers Compensation Premium.

**MOTION Kean, seconded Lazet, to approve the Disbursement Authorization Report for General Fund Checks #30537-30592 and EFT's #419, #420, #421, #422 and #423 in the total amount of \$76,235.40.**

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse  
Nays: None**

It was the consensus of the Board to affix these Board minutes as their signature on the Accounts Payable Disbursement Authorization Report, due to the meeting being conducted by Zoom.

**Supervisor's Report – COVID-19 Update.** The established procedures per the Governor's Executive Orders continue to be followed and monitored.

**Supervisor's Report - Surveillance Security System Update.** Last month's approved surveillance recorder and controller has been installed. Due to the update, 5 of the 10 camera's software are not compatible. The five non-compatible cameras only record in black & white with low resolution.

**MOTION Ramey, seconded Sherwood, to authorize the expense and payment to Alan Conn Video Consultant LLC, up to \$600.00, for the purchase of 5 compatible indoor & outdoor cameras to be charged to *Townhall Repairs & Main (inside)* (GL #101-265-931.000).**

**Roll Call Vote**

**Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
Nays: None**

**Supervisor's Report – Plumbing Leak Repair.** Supervisor Ramey informed the Board that a slow leak from a corroded iron pipe was discovered in the furnace/mechanical room. The pipe was the original pipe coming in from the outside. The plumber replaced a three-foot section. Supervisor Ramey considered this an emergency repair due to the possible damage if the pipe were to burst.

**MOTION Ramey, seconded Lazet, to authorize the expense and payment, up to \$600, to Pierce Plumbing for the emergency repair of the corroded pipe to be charged to *Townhall Repairs & Main (inside)* (GL #101-265-931.000).**

**Roll Call Vote**

**Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey  
Nays: None**

**Clerk's Report – Elections Update.** The Primary Election turnout broke records in Michigan and in Vevay Township. In Michigan, there were 3,641 new voter registrations on election day which included 4 from Vevay Township. A total of 1,292 ballots were cast in Vevay Township for the August 4, 2020 Primary. Both county millage proposals, 911 renewal and Elder Person, passed countywide and in Vevay Township. As of today, the County Board of Canvassers have not yet certified elections in Ingham County. Currently, the Clerk's office is preparing for the November General Election in just over 80 days.

**Trustee Lazet's Report – Planning Commission Update.** The Planning Commission did not have an August meeting. However, the work groups continue to work on their assignments.

**2020 Township Liability Policy from David Chapman Agency – 1) Payment Authorization; and, 2) Cyber Option.** Supervisor Ramey referred the Board to the Municipal Insurance Renewal Proposal from the David Chapman Agency. The liability coverage is the same as last year. A new option for the Board's consideration is an additional Cyber liability option. Discussion followed on the individual cyber categories of coverage. Clerk Kean stated that Frank Vargas from *Vargas Computer Systems, Inc.*, recommends and supports the purchase of the additional coverage. Budgeted funds are available to cover the expense.

**MOTION Kean, seconded Lazet, to authorize the expense and payment, up to \$12,258.00, to the David Chapman Agency for the renewal of the Liability Insurance Policy to be charged to *Insurance & Bonds* (GL #101-950-910.000).**

**Roll Call Vote**

**Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean  
Nays: None**

**MOTION Kean, seconded Sherwood, to authorize the expense and payment in the amount of \$672.00 to the David Chapman Agency for the purchase of the Cyber option to be added to the current coverage and charged to *Insurance & Bonds* (GL #101-950-910.000).**

**Roll Call Vote**

**Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey  
Nays: None**

**Health Insurance Proposals from *Burnham & Flowers* Effective 10-1-20.** The Township's employee healthcare is due for renewal with an increase of 8.13% resulting in an \$155.30 in

additional monthly premium. The insurance coverage is for two employees. Discussion followed on the availability and cost of other insurance options. Both employees are satisfied with the current insurance coverage. The Board members will review health insurance options at the upcoming budget hearing in January.

**MOTION Kean, seconded Ramey, to authorize the expense and payment of \$24,774.24 at the rate of \$2,065.00 per month for the *Blue Care Network* HMO health insurance plan with the benefit coverage as specified by the information provided by *Burnham & Flower*, to be effective October 1, 2020 and an employee contribution rate of 20% of the monthly premium to be collected as a payroll deduction.**

**Roll Call Vote**

**Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
Nays: None**

**Local Roads Program – Maintenance Update 2019 & Agreement for 2020.** Supervisor Ramey stated all previous year (2019) road repair and maintenance has been completed. We have not received an invoice to date. The 2020 Agreement for Local Road Improvement for Lyon Road (College Rd. to Tuttle Rd.) and Coy Road (Hull Rd. to Eden Rd.) was reviewed. At the current time, there is no specific data on which 4 miles of Vevay Roads will be chip-sealed by the *Ingham County Road Department* during the 2020 local road program. The chip-sealing is provided by the *Ingham County Road Department* at no cost to the Township.

**MOTION Ramey, seconded Lazet, to accept the 2020 Agreement for Local Road Improvement between the County of Ingham on behalf of the Ingham County Road Department and the Township of Vevay.**

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet  
Nays: None**

**First Quarter 2020-2021 Budget Adjustments.** None

**Fire Protection Services Ordinance Review.** Trustee Lazet presented five different billing alternatives. After conferring with Attorney Revore, fees must be related to costs. Discussion followed on actual costs, budget reduction, retroactive invoicing, and the moratorium on invoicing. Trustee Lazet will review fire invoices and present an analysis of house fires verses other types of burns. This item was tabled until next month.

**Motion Sherwood, seconded Lazet, to extend the moratorium on miscellaneous receivable invoicing of fire protection fees to October 1, 2020.**

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse  
Nays: None**

**Any Other Business. None**

**Additional Public Comment.** Resident Jim Blair, 1633 West Dexter Trail, had comments for the Board.

Resident, Bill Kean, 555 Ives Road, had comments for the Board.

**Adjournment.** The meeting adjourned at 7:38 p.m.

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JoAnne Kean, Clerk

Scribed by Deputy Clerk Ruttan