



- Correspondence from:
  - 1.) Mason Fire Department re: June Response Reports. \*filed
  - 2.) Resolution #20-254 from IC Board of Commissioners. \*filed
  - 3.) MI Public Service Comm. Notice Case #U-20766 Electric. \*filed
  - 4.) CADL 2019 Annual Report. \*filed
  - 5.) MERS 2019 Annual Actuarial Valuation Report (to be reviewed at August Mtg.) \*filed
  - 6.) IC Sheriff Department Sergeant Treat Incident Report for June. \*filed

**MOTION Kean, seconded Lazet, to adopt the consent agenda as presented.**

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet  
Nays: None**

**SLU Permit Application from Todd Hunt @4194 Legion Drive, Mason for a Recreational Facility, Indoors.** Trustee Lazet presented a review of the SLU process and requirements for the repurposing of the building at 4194 Legion Drive. Trustee Lazet noted that as there is no proposed change in the footprint of the building and no change in the number of parking spaces, a new site plan was not required. Instead, three conditions needed to be met, and all conditions were satisfied by the application. The Planning Commission held the required public hearing and approved the site plan requirements at the July 8, 2020 meeting. The Planning Commission recommends the Board of Trustees approve the issuance of Special Land Use Permit Application #20-03 – Recreational Facilities, Indoors. The facility will not open until the Governor’s Executive Orders allow this type of activity to resume. Trustee Lacasse commended the Planning Commission on their attentions to detail, preparedness, and timeliness. Trustee Lazet stated that Mr. Hunt, owner of the building, was very responsive in providing information and this re-purposing could serve as a template for future development.

**MOTION Lazet, seconded Lacasse, to adopt the Basis of Determination findings (Z.O. Section 16.03) as drafted in the Planning Commission Minutes dated July 8, 2020.**

**Roll Call Vote**

**Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean  
Nays: None**

**MOTION Kean, seconded Lazet, to approve the SLU Permit Application #20-03, and issue it as Permit No. 132, for a Recreational Facility, Indoors, issued to Todd Hunt of HBP Legion Drive, LLC. Furthermore, to authorize the execution of the Agreement between both parties.**

**Roll Call Vote**

**Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey  
Nays: None**

Mr. Hunt expressed his appreciation to the Planning Commission and Township Board. Mr. Hunt had only “good things” to say about the Township.

**Items Removed from Consent Agenda.** None.

**Public Comment.** None.

**Accounts Payable Disbursement Authorization.** Clerk Kean reviewed the disbursement report highlighting the MTA dues, legal services, and website annual fee.

**MOTION Kean, seconded Lacasse, to approve the Disbursement Authorization Report for General Fund Checks #30482-30536 and EFT's #414, #415, #416, #417, and #418 in the total amount of \$38,122.10.**

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse  
Nays: None**

It was the consensus of the Board to affix these Board minutes as their signature on the Accounts Payable Disbursement Authorization Report, due to the meeting being conducted via Zoom.

**Supervisor's Report – Solar Farm in Vevay & Leslie Township.** Supervisor Ramey referred the Board to the documentation in the Board packet. The Churchill-Tompkins Solar Site proposes to comprise 380 acres in the south western portion of Vevay Township. The project will require a SLU permit. Supervisor Ramey asked the project team to hold a Vevay Township informational meeting. Trustee Lazet inquired how many SLU permits will need to be issued, based on the number of parcels involved. The exact location has not yet been released.

**Treasurer's Report – State Revenue Sharing.** The Revenue Sharing check for the March/April 2020 sales tax receipts has been received in the amount of \$44,419. This represents a \$3,215 decrease from than last year. The decrease was less than anticipated.

**Treasurer's Report – Summer Tax Update.** The Treasurer's office mailed tax bills for 1,598 parcels. Total collections to date are over \$130,000.

**Clerk's Report – Election.** There are 21 days left until the August 4, 2020 State Primary Election. 956 absent voter applications have been received, 956 ballots have been sent, and 354 ballots have been returned. Election inspector training has been scheduled which will include instructions on COVID-19 precautions. A successful Public Accuracy Test on the election equipment to be used was held on June 29, 2020.

**Trustee Lazet – Planning Commission.** The Planning Commission has not been able to meet for three months due to COVID 19. However, they are now working on Ordinance Amendments and moving forward. Clerk Kean complimented the Planning Commission for a smooth and efficient “zoom” public hearing and meeting.

**Donations for Cemetery Foundation.** Three donations were received to pay for the balance due on a monument foundation fee. Clerk Kean asked that the minutes express the Township's appreciation to the anonymous donors.

**MOTION Kean, seconded Lacasse, to accept the three anonymous donations, totaling \$115, to be applied to the balance due of \$115 for the monument foundation fee for Hawley Cemetery, Lot 91, Annex, Space 5 for David Curtis Waite.**

**Roll Call Vote**

**Ayes: Ramey, Sherwood, Kean, Lacasse & Lazet  
Nays: None**

**Contract Renewal with Vargas Computer Systems, Inc. (8-1-20 to 8-1-21).** The Board reviewed the proposed contract agreement which covers the servicing of the computers and server. There is a \$15 per month increase from the last contract. Frank Vargas is very responsive to issues and invaluable to the Township.

**MOTION Kean, seconded Sherwood, to approve the contract renewal with *Vargas Computer Systems, Inc.*, at the rate of \$565 per month for the period from 8-1-20 to 8-1-21.**

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lazet & Lacasse  
Nays: None**

**Repair and Testing of Well at Township Hall.** Supervisor Ramey stated the Township hall well tested positive for bacteria. The pump was pulled, treated with chloride, and flushed. The well then tested negative for bacteria. The well will need to be tested monthly for the next year.

**Motion Ramey, seconded Lazet, to authorize the expense and payment not to exceed \$2,000 to Brad Hart for the treatment and testing of the Township Hall well to be charged to *TwnhallGroundsRepair & Maint (GL #101-265-932.000).***

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Lacasse & Kean  
Nays: None**

**Stihl Handheld Blower for Lawn & Cemetery Maintenance.** The outdoor grounds keeper has requested a portable handheld blower for maintenance of leaves & grass at the Township Hall and cemeteries. Supervisor Ramey referred the Board to the quote from Superior Saw. Supervisor Ramey compared the cost to other vendors.

**MOTION Ramey, seconded Sherwood, to authorize the expense and payment to Superior Saw in the amount of \$179.99 for the purchase of a gas handheld blower to be charged to *TwnhallGroundsRepair & Maint (GL #101-265-932.000).***

**Roll Call Vote**

**Ayes: Lacasse, Lazet, Sherwood, Kean & Ramey  
Nays: None**

**Hawley Cemetery Diamond Road Driveway Maintenance.** Supervisor Ramey stated there are four areas on the gravel road (Diamond Road Entrance) to the Hawley Cemetery that have “washed out”. He (Ramey) received a quote from Andersen-Fisher & Associates, Inc., for 40 yards of crushed concrete to repair the driveway for less than \$1,400.

**MOTION Ramey, seconded Lazet, to authorize the expense and payment to Andersen-Fisher & Associates, Inc., not to exceed \$1,500 for the repair of the Hawley Cemetery Diamond Road Driveway to be charged to *Repairs & Maintenance – Hawley (GL #101-276-931.209).***

**Roll Call Vote**

**Ayes: Lacasse, Lazet, Kean, Ramey & Sherwood**  
**Nays: None**

**Surveillance Camera Controller/Recorder Replacement.** Supervisor Ramey stated that on his computer is the software to monitor the indoor and outdoor surveillance cameras. This is especially necessary for the front office safety. The system needs a new controller/recorder. Supervisor Ramey suggested the controller/recorder be charged to Capital Outlay; however, it did not meet the Capital Asset Policy criteria. The Clerk recommended a cost center adjustment.

**MOTION Ramey, seconded Lazet, to authorize the expense and payment, not to exceed \$500, for the purchase of a new controller/recorder to be charged to *TwnhallGroundsRepair & Maint* (GL #101-265-932.000).**

**Roll Call Vote**

**Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey**  
**Nays: None**

**Fire Protection Services Ordinance Review.** The Board reviewed resolution with the apparatus revised costs provided by Fire Chief Kerry Minshall. Discussion followed on the financial feasibility of not charging Vevay Residents fees for fire protection services except for illegal burning. Additional analysis and information are needed. However, it was the general non-binding consensus of the Board to propose an ordinance amendment that would not invoice Vevay Residents for fire protection services except for illegal burning. Trustee Lazet will contact Attorney Revore regarding previously invoiced fees as well as the treatment of non-residents differently than Vevay residents. This item was tabled until the next meeting.

**Governor's Executive Order 2020-147.** The order requires face covering to be worn in public spaces. The area behind the counter and private offices are not considered public spaces.

**Any Other Business.** None

**Additional Public Comment.** None

**Adjournment.** The meeting adjourned at 8:05 p.m.

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JoAnne Kean, Clerk

Scribed by Deputy Clerk Ruttan