

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Budget Work Session/Special Meeting
Tuesday, February 18, 2020 at 12:00 Noon
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Sherwood, Trustee Richard Lacasse and Trustee John Lazet
Members Absent: None
Staff Present: Deputy Clerk/Accountant Mary Ruttan
Others Present: None

The meeting was called to order by Supervisor Ramey at 12:05 p.m. and followed by the Pledge of Allegiance.

Set/Amend Agenda.

MOTION Ramey, seconded Lacasse, to set agenda as presented.

Voice Vote

Passed Unanimously

Public Comment. None

Closed Session @ 12:09 p.m. with Deputy Clerk/ Accountant Ruttan present.

MOTION Ramey, seconded Lazet, that the Board of Trustees convene in closed session pursuant to Section 8(e) of the Open Meetings Act, re: Pending Litigation.

Roll Call Vote

**Ayes: Kean, Lacasse, Ramey, Sherwood & Lazet
Nays: None**

Adjournment of Closed Session and Recommencement of Regular Meetings.

The Budget Work Session/Special Meeting reconvened at 12:38 p.m.

MOTION Kean, seconded Lazet, to approve the February 18, 2020 Closed Session Minutes, as presented.

Roll Call Vote

**Ayes: Lazet, Sherwood, Ramey, Lacasse & Kean
Nays: None**

As a result of the closed session, it was the consensus of the Board that Deputy Clerk/Accountant Ruttan present to the Board, after the March election, updated base values and rates for the 2018 and 2019 425 reimbursement schedule.

MOTION Ramey, seconded Lazet, on the recommendation of Attorney Thall, to accept the City of Mason's PPT Exemption Reimbursement Payment offer in the Amount of \$4,910.10 as detailed in the memorandum dated November 4, 2019.

Roll Call Vote

**Ayes: Lacasse, Ramey Lazet, Sherwood & Kean
Nays: None**

Review of the Fire Protection Services Ordinance #32.02 – Establishment of Fees. Trustee Lazet presented possible language changes. Discussion followed on the establishment of a fee for Fire Protection Services and potential language change to Ordinance #32.02. It was the consensus of the Board, to have Attorney Revore draft the language to change Ordinance #32.02 to establish a fee schedule for reimbursement of Fire Protection Services. Attorney Revore will be provided information on the intent of the ordinance change from the Board.

Review of Draft Fee Schedule for 2020-2021. The Board reviewed and discussed several items on the draft fee schedule. Dave Vincent reviewed the proposed schedule and no changes were suggested. It was the consensus of the Board, to adopt the same fee schedule as the 2019-2020 fiscal year.

**VEVAY TOWNSHIP, COUNTY OF INGHAM
RESOLUTION ADOPTING THE VEVAY TOWNSHIP
20-21 FEE SCHEDULE
RESOLUTION #20-02**

At a special meeting of the Township Board of Trustees of the Township of Vevay, Ingham County, Michigan, held in the Township Hall, 780 Eden Road, Mason, Michigan 48854 on the 18th day of February 2020.

PRESENT: Supervisor Ramey, Clerk Kean, Treasurer Sherwood, Trustee Lacasse and Trustee Lazet
ABSENT: None

The following Preamble and Resolution were offer by Sherwood and supported by Lazet.

WHEREAS the Vevay Township Board of Trustees is committed to delivering government services as efficiently as possible while being responsible with Township resources; and

WHEREAS the Vevay Township Board of Trustees have reviewed the current fee schedule; and

NOW, THEREFORE, BE IT RESOLVED that the attached 2020-2021 Vevay Township Fee Schedule is hereby adopted effective April 1, 2020.

BE IT FURTHER RESOLVED that any resolution or parts thereof in conflict with the previsions of the resolution are hereby repealed to the extent of such conflict.

Roll Call Vote

**Ayes: Sherwood, Lazet, Kean, Lacasse & Ramey
Nays: None**

THE RESOLTUION WAS DECLARED ADOPTED.

Supervisor Ramey called for a break at 1:23 p.m.

The Budget Work Session/Special Meeting resumed at 1:30 p.m.

2019-2020 Budget Adjustments. The Board reviewed the current Revenue and Expenditure Report. After discussion, several line items were put on the “watch list”.

MOTION Ramey, seconded Sherwood, to increase the budget for General Services Clerical -Office Secretary (GL #101-210-704.000) by \$200 to be transferred from General Services Legal Services (GL#101-210-826.000).

Roll Call Vote

**Ayes: Lazet, Sherwood, Ramey, Lacasse & Kean
Nays: None**

Review of the 2020-2021 Budget. The Board continued the review of each of the estimated revenue and expense line items including the reasons and rationale used to determine the amount. Trustees’ Lazet and Lacasse expressed concern regarding the use of fund balance to pay for ongoing expenses, effectively proposing a budget with deficit spending. Discussion continued regarding the funding discrepancy between last year’s budget and the new proposed budget.

Supervisor Ramey called for short recess at 3:17 p.m.

The Budget Work Session/Special Meeting resumed at 3:31 p.m.

Clerk Kean presented an updated Recommended Budget report. After review, a \$5,000 deduction was made to From Prior Years Fund Balance (GL #101-000-699.000). It was the consensus of the Board to present this budget at the Public Hearing to be held on March 17, 2020. Adoption of the 2020-21 budget is scheduled for March 25, 2020.

Any Other Business. The Board reviewed the opposition letter for the proposed drilling of Capex well number 3-16 to be sent to the Michigan Department of Environment, Great Lakes and Energy. The letter will be e-mailed to Mark Snow, Permitting and Technical Services Section Manager.

The Board reviewed the letter of appreciation to Adam Wygant, Division Chief, Office of Oil, Gas and Minerals Division for allowing staff to attend the informational gathering regarding the drilling of the Capex 3-16 well.

Trustee Lazet brought to the attention of the Board that the language in Vevay Township Ordinance No. 42, Outdoor Assembly, regarding advanced ticket sales needs to be reviewed.

Adjournment: The meeting adjourned at 3:49 p.m.

JoAnne Kean, Clerk

Transcribed by Deputy Clerk Ruttan