

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Budget Work Session/Special Meeting
Thursday, January 30, 2020 at 10:00 a.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Sherwood, Trustee Richard Lacasse and Trustee John Lazet
Members Absent: None
Staff Present: Deputy Clerk Mary Ruttan
Others Present: None

The meeting was called to order by Supervisor Ramey at 10:09 a.m. and followed by the Pledge of Allegiance.

Set/Amend Agenda. Supervisor Ramey indicated he did not receive the requested information from Mason City Manager Stewart regarding the pending litigation and would like to remove agenda Item V – Closed Session and agenda Item VI – Adjournment of Closed Session.

MOTION Kean, seconded Ramey, to set agenda as revised.

Voice Vote

Passed Unanimously

Public Comment. None.

Fire Runs re: Alarm Malfunctions (smoke & carbon monoxide). Supervisor Ramey updated the Board on an outstanding miscellaneous receivable in the amount of \$500 for a failed alarm system. In December 2019, the homeowner requested the Mason Fire Department (MFD) to respond for an unknown reason. The MFD responded with multiple apparatus and responders; and, were at the scene for almost one hour. When the Vevay Township resident was invoiced, she spoke with the Treasurer and questioned the large amount invoiced. Supervisor Ramey gave a review of the previous procedures regarding the first-time fee waiver for a failed alarm system. After review, it was found that two other property owners were not invoiced for their first-time. The Board reviewed the General Law Ordinance No. 32.02 and found that there is no authority for a fee waiver. Discussion followed regarding options going forward; such as rescinding or revising the ordinance. Legal Counsel will be asked to review the ordinance after proposed changes as well as can it be retroactive.

MOTION Lazet, seconded Lacasse, in light of the Board *Decision* to amend the fees for fire protection services performed within the township, to hold in abeyance the miscellaneous receivable billings for John & Marie Black, Ryan & Lindsey Davis and XG Sciences pending the outcome of any changes to Ordinance No. 32.02. (Minutes revised at the February 10, 2020 Board of Trustee’s Meeting)

Roll Call Vote

**Ayes: Lazet, Sherwood, Ramey, Lacasse & Kean
Nays: None**

2019-2020 Budget Adjustments. No adjustments were needed at this time.

Review of the 2020-2021 Budget. Clerk Kean presented the Board with an updated 2020-2021 Recommended Budget Worksheet. The Board continued to review and discuss the needs for each expenditure line item. Supervisor Ramey will request from William Conklin, Director of the Ingham County Road Department, a report on the proposed road priorities and report back to the Board.

Supervisor Ramey called for lunch recess at 12:18 p.m.

The Budget Work Session/Special Meeting resumed at 12:49 p.m.

The Board continued with their initial review of the 2020-2021 Budget Worksheet.

As part of the budget process, the Board reviewed the Capital Improvement Plan and funding of the Plan. The Board discussed the removal from the CIP Plan the hall addition project and the Building Permit Software. The committed funds of \$43,570 from Building & Grounds and \$7,500 from Technology will be transferred to unrestricted net assets. The Rayner Creek Drain Project was discussed as a possible addition in the future. It was the consensus of the board to fund the Capital Improvement Plan for the 2020 -2021 budget year as follows: Building & Grounds \$11,100, Technology \$1,666.67, Vehicles \$8,650, General \$5,000.00 and Roads \$25,000.

Any Other Business. None

Adjournment: The meeting adjourned at 2:49 p.m.

JoAnne Kean, Clerk

Transcribed by Deputy Clerk Ruttan