

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting/ Public Hearings  
Monday, January 8, 2018  
Vevay Township Hall - 7:00 p.m.**

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**MINUTES**

**Members Present:** Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Sherwood, Trustees John Lazet and Richard Lacasse

**Members Absent:** None

**Staff Present:** Deputy Clerk Mary Ruttan, Deputy Treasurer Debbie Blair and Legal Counsel David Revore

**Others Present:** Tom Terres, *Mid-Michigan Collection Bureau*, Josh Holliday, *Lansing Economic Development Partnership (LEAP)*, Scott Murray, *XG Sciences, Inc.*, and three other interested residents.

The meeting was called to order by Supervisor Ramey at 7:00 p.m. followed by the Pledge of Allegiance.

**Set/Amend Agenda.** The following items were added/changed on the agenda:

**Reports:** Added Budget Adjustments (B1)  
Changed Accounts Payable Disbursement Authorization to (B2)

*The meeting was recessed @ 7:03 p.m. to hear public comment on the amended Application for an Industrial Facilities Tax (IFT) Exemption Certificate by XG Sciences, Inc., at 4215 Legion Drive, Mason, Michigan*

**MOTION Ramey, seconded Kean to open the public hearing on the Amended Application for Industrial Facilities Tax (IFT) Exemption – XG Sciences, Inc., - 4215 Legion Drive, Mason Michigan.**

**A Voice Poll was recorded as follows:      All Ayes  
None Absent**

Supervisor Ramey stated *XG Sciences, Inc.*, is headquartered in the Lansing area. *XG Sciences, Inc.*, has grown and expanded in a nearby Township and now seeks to expand in Vevay Township. On November 21, 2017, *XG Sciences, Inc.*, filed an application with the Clerk's Office for a Tax Abatement for real property and personal property to be located at 4215 Legion Drive, Mason MI. After a public hearing, the Board passed and adopted Resolution # 17-13. However, a contract was not entered into, and upon further review, *XG Sciences, Inc.*, filed an application on December 13, 2017, to replace the prior application. In their December 2017 application, *XG Sciences, Inc.*, seeks the tax abatement for five (5) years for Building – leasehold improvements (\$575,000) and personal property (\$16,500). *XG Sciences Inc.*, asserts that they will employ 40 persons within 2 years of completion if granted the Tax Abatement.

**Public Comment. None**

**MOTION Ramey, seconded Kean to close the public hearing on the Application for Industrial Facilities Tax (IFT) Exemption – XG Sciences, Inc., - 4215 Legion Drive, Mason Michigan.**

**A Voice Poll was recorded as follows:      All Ayes  
None Absent**

**MOTION Ramey, seconded Lazet to open the public hearing on the Revision of Fringe Benefits Ordinance 46.04.**

**A Voice Poll was recorded as follows:      All Ayes  
None Absent**

Supervisor Ramey stated the proposed amendments were available for public inspection. He proceeded to describe the proposed changes.

**Public Comment. None**

**MOTION Ramey, seconded Lacasse to close the public hearing on the Revision of Fringe Benefits Ordinance 46.04.**

**A Voice Poll was recorded as follows:      All Ayes  
None Absent**

The public hearings adjourned at 7:25 and the regular meeting resumed.

Supervisor Ramey moved Pending Business Item (A) to the next agenda action.

**Amended Application for an Industrial Facilities Tax (IFT) Exemption Certificate by XG Sciences, Inc., @4215 Legion Drive, Mason, Michigan.** The Board reviewed the application packet and Resolution (No. 18-01). Trustee Lazet inquired if there were any other changes to the application except for the number of employed persons (75 jobs reduced to 40). Scott Murray, XG Sciences, Inc., confirmed that was the only change. Clerk Kean noted the addition of item 7 which states “Resolution #17-13 is hereby expressly rescinded”.

**TOWNSHIP OF VEVAY  
INGHAM COUNTY, MICHIGAN  
RESOLUTION # 18-01**

WHEREAS, XG Sciences Inc., a Michigan Corporation, has applied under the provisions of 1974 PA 198, as amended, for an Industrial Facilities Exemption Certificate with regard to property located in Vevay Township which is more particularly described as:

THE W 653.4 FT OF THE S 260 FT OF THE N 1/2 OF NE FRL 1/4 OF SEC 6 ALSO LOT 16 MASON HEIGHTS NO. 1 SUB EXC BEG @ THE NE COR LOT 16 -S17D12'E ONE LOT LN 273.03 FT TO SE COR SD LOT -S89D52'W ON S LOT LN 118.79 FT - N0D40'10"W ON C/L DITCH 248.44 FT TO N LOT LN -N72D48'E ON N LOT LN TO THE POT SEC 6 T2NR1W 4.25 AC M/L

**WHEREAS**, pursuant to 1974 PA 198, as amended, the Township Board created an Industrial Development District (the "Industrial Development District"), by Resolution of the Township Board on Thursday, August 4, 1994, after due and legal notice as required by law; and

**WHEREAS**, said Industrial Development District boundaries are as outlined in Vevay Township Resolution No. 94-13, that includes the subject property described above, and commonly known as: 4215 Legion Drive, Mason MI; and

**WHEREAS**, the Township Clerk received a corrected Application (the "Application"), to replace prior applications, for an Industrial Facilities Exemption Certificate from XG Sciences Inc., (the "Applicant") on December 13, 2017, with respect to real and personal property improvements described in the Application (the "Facility") to be acquired and installed within the Industrial Development District; and

**WHEREAS**, the Township Board held a hearing on January 08, 2018 at the Township Offices, at 7:00 p.m., for which hearing the Applicant, the Township Assessor, the public and a representative of each of the affected taxing units were given written notice, and at which hearing were afforded an opportunity to be heard on the Application; and

**WHEREAS**, the proposed facility is calculated to and will at the time of issuance of said certificate have the reasonable likelihood to create employment, retain employment, or prevent a loss of employment within Vevay Township; and

**WHEREAS**, the aggregate state equalized valuation of real and personal property exempt from ad valorem taxes under said 1974 PA 198, as amended, including the requested exemption, will not exceed 5% of the sum of the state equalized valuation of this Township but will not, in the opinion of this Township Board, have the effect of substantially impeding the operation of any local government unit nor of impairing the financial soundness of any affected taxing unit.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

1. That this Township Board does hereby specifically find and determine that the granting of this Industrial Facilities Exemption Certificate shall not have the effect of substantially impeding the operation of this Township or impairing the financial soundness of a taxing unit which levies an ad valorem property tax within this Township and, further, hereby recommends approval of said application by the State Treasurer and the State Tax Commission of the State of Michigan.

2. That the requested Industrial Facilities Exemption Certificate as filed by XG Sciences Inc., be and hereby is approved as set forth herein in the amount of \$575,000.00 real

property and \$16,500.00 personal property, total: \$591,500.00, to become effective December 31 of the year of completion and that for the next five (5) years the industrial facilities tax upon such improvements as are real property and personal property; and for the next five (5) years the industrial facilities tax upon such improvements as are new personal property shall be determined in accordance with the provisions of 1974 PA 198, as amended.

3. That this Township Board does hereby specifically find and determine that XG Sciences Inc., complies with all of the applicable requirements imposed by Section 9(2) of 1974 PA 198, as amended.

4. That the foregoing Industrial Facilities Exemption Certificate is subject to and conditioned upon the applicant entering into a contract with the Township of Vevay pertaining to its compliance with its representations to the Township and certain sanctions and penalties for a default in such representations, as required by P.A. 334 of 1993. The Supervisor and Clerk are hereby authorized to sign this contract on the Township's behalf.

5. That the Township Clerk be and hereby is directed to forward the application of XG Sciences Inc., together with supporting documents and resolutions to the State Tax Commission of the State of Michigan for approval and for the issuance of an Industrial Facilities Exemption Certificate in accordance with the provisions of 1974 PA 198, as amended.

6. That all Resolutions or parts of Resolutions in conflict with the provisions of this Resolution be and the same hereby are rescinded.

7. Resolution # 17-13 is hereby expressly rescinded.

**MOTION Lazet, seconded Kean to adopt Resolution No. 18-01 which approves the Application for Industrial Facilities Tax (IFT) Exemption – XG Sciences, Inc., and rescinds Resolution #17-13.**

**Roll Call Vote      Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
                                 Nays: None**

*RESOLUTION DECLARED ADOPTED.*

Clerk Kean inquired regarding a press release and event. Josh Holliday, *Lansing Economic Development Partnership*, stated they would like to have an event in partnership with the Township and will email Clerk Kean regarding same. Scott Murray, *XG Sciences, Inc.*, thanked everyone for their cooperation and stated the Corporation will be a good citizen and neighbor.

Supervisor Ramey moved Pending Business Item (B1) to the next agenda action.

**Delinquent Miscellaneous Receivables: Mid-Michigan Collection Bureau Agreement.**

Clerk Kean noted recent changes to the contract. Clerk Kean stated our insurance agent has reviewed the agreement and approved the changes. Supervisor Ramey inquired from Attorney Revore of any concerns. Attorney Revore stated the insurance agent addressed his concerns and stated the agreement is a reasonable endeavor to engage. Trustee Lazet listed our current collection procedures and re-affirmed the Township will determine when to submit the collection to the Bureau.

**MOTION Kean, seconded Lacasse to enter into an agreement, as amended, with Mid-Michigan Collection Bureau and authorize the Supervisor as the Signatory.**

**Roll Call Vote      Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet  
                                 Nays: None**

Clerk Kean thanked everyone for all their efforts to make this come to fruition. Tom Terres, *Mid-Michigan Collection Bureau*, stated he appreciated everyone's time and to feel free to contact him at any time.

**Consent Agenda as amended.** (Item I was removed from the consent agenda as it was a duplicate).

**MOTION Kean, seconded Lacasse, to adopt the consent agenda as amended.**

**Roll Call Vote      Ayes: Kean, Lacasse, Lazet, Sherwood & Lazet  
                                 Nays: None**

**\*All items listed in Item IV are considered to be routine by the Township Board and will be enacted by one (1) motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.**

**Recommendations are preceded by an asterisk (\*).**

- Meeting Minutes for Regular Meeting on 12-11-17 & Special Meeting 12-15-17  
\*approved & filed
- Financial Reports – December 2017, 1) Fund Balances & Investments 2) Balance Sheets 3) Revenue & Expenditure Reports and 4) Accounts Receivable Report. \*received & filed
- Planning Commission Regular Meeting on 12-6-17. \*distributed
- Planning Commission 2017 Annual Report. \*received & filed
- December 2017 AGS Building/Zoning Report. \*received & filed
- 2017 Annual AGS Report. \*received & filed
- Correspondence From:
  - 1.) Mason Fire Department re: December Response Reports. \*filed

- Correspondence From (continued):
  - 2.) MI PSC: Notice of Hearing for Tri-County Electric Cooperative Case#U-15800.\*filed
  - 3.) FEMA re: Determination of Structure Removed from Flood Plain. \*filed
  - 4.) Vevay Township Parcels List on the County Foreclosure Hearing Publication. \*filed

**Items Removed From the Consent Agenda- Discussion.** None

**Public Comment.** Resident Jeff Carter thanked Treasurer Sherwood for all her efforts to collect the outstanding miscellaneous accounts receivables.

**Reports.**

**Sergeant Treat re: Vevay Township December Incident Report.** Supervisor Ramey stated he received the monthly report from Sergeant Treat. The report will be received and filed for discussion next month. Trustee Lazet inquired about the status of the home invasions. Supervisor Ramey indicated he had not heard of any recent activity.

**Budget Adjustments.** Supervisor Ramey informed the Board that under the General Appropriations Act, he is authorized to make “transfer authorities”. Supervisor Ramey reviewed with the Board the necessary transfers made for the month of December. Supervisor Ramey explained the reasoning and need for each of the budget adjustments. Clerk Kean stated some transfers, such as custodian wages, are minuscule amounts, but they cannot go over approved budgets. Also, adjustments for wage GL line items require Board approval. Trustee Lazet, who is also the Secretary of the Planning Commission, did not feel it necessary to adjust the Planning Commissions clerical budget, as the work would still be completed without pay.

**MOTION by Ramey, seconded by Sherwood to transfer \$995.00 from *Fire Capital Outlay* (GL# 101-336-970.000) to *Custodian Wages* (GL# 101-265-702.000)**

**Roll Call Vote      Ayes: Ramey, Kean, Lacasse, Lazet & Sherwood  
Nays: None**

**MOTION by Ramey, seconded by Sherwood to transfer \$10.00 from *ZBA Education Meetings* (GL# 101-815-960.000) to *ZBA Per Diem* (GL# 101-815-705.000)**

**Roll Call Vote      Ayes: Kean, Ramey, Sherwood, Lacasse & Lazet  
Nays: None**

**MOTION by Ramey, seconded by Kean to transfer \$55.00 from *Planning Commission Educational Meetings* (GL# 101-801-960.000) to *Planning Commission Clerical* (GL# 101-801-703.000)**

**Roll Call Vote      Ayes: Lacasse, Kean & Ramey  
Nays: Lazet & Sherwood**

**Accounts Payable Disbursement Authorization Report.** Clerk Kean stated the disbursement authorization report was presented. Trustee Lazet inquired about the reasoning for the two voided checks and the status of the payment to the Ingham County Road Department. Clerk Kean stated the checks were voided and re-issued for the correct amount. The Ingham County Road Department only billed for the work completed. The remaining balance in the Roads budget will be included in the next budget cycle. The Township will be invoiced once the work has been completed.

**MOTION Kean, seconded Lazet to approve the Disbursement Authorization Report for General Fund Checks #28681 - #28735 and EFTs #253 (Void), #254, #255, #256 (Void), #257, #258 and #259 in the total amount of \$ 45,938.37**

**Roll Call Vote      Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
Nays: None**

**Treasurer's Report: Winter Tax Collection Update.** Treasurer Sherwood stated December is their busiest month. She has collected over one million dollars and disbursed the funds to the necessary municipalities. Approximately \$815,000 is still outstanding, translating to about 600 parcels. Treasurer Sherwood stated several residents inquired regarding advance payment of property taxes. She explained, taxes are not assessed and there is not a warrant to collect. Treasurer Sherwood stated at a future date, she would like to discuss with the Board the issues relating to being closed the last business day of the calendar year relative to tax payments. On the day the Township was closed for the New Year's Holiday, Treasurer Sherwood and her Deputy worked and some tax payments were processed from the mail and some from those who came into the office.

**Pending Business:**

**Adoption of a Revised Fringe Benefits Ordinance.** Supervisor Ramey postponed this Board Action until next month, when more time is available for discussion. Clerk Kean brought to the attention of the Board the handout from the State Treasury. This is new legislation as of December 2017. The handout is for informational purposes only. Trustee Lazet stated the goal of the legislation is for transparency.

**Assessor's Office:** Supervisor Ramey indicated the Assessor's Office is scheduled for an AMAR (Audit of Minimum Assessing Requirement) audit. The following items are requirements of the audit.

**Resolution for Poverty Guidelines.** Clerk Kean stated on Resolution 18-02 a second "Now be it further resolved" will be added stating all previous resolutions will be rescinded.

**TOWNSHIP OF VEVAY**  
**INGHAM COUNTY, MICHIGAN**  
**RESOLUTION FOR POVERTY GUIDELINES**  
**RESOLUTION # 18-02**

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390, 1994 Vevay Township, Ingham County adopts the following guidelines for the supervisor and board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the residence, including any property tax credit returns filed in the immediately preceding year or current year.
- 3) Produce valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
- 6) Meet the Township guidelines for asset level for all persons residing in the residence. The guideline for assets is no more than 60 % of the current federal poverty guidelines established each year by the office of the management and budget for size of the family unit, but in no case to exceed \$10,000.00. Some assets would be exempt; they would include the residence and one automobile. In special circumstances such as two residents working in separate locations, two automobiles could be exempt at the discretion of the Supervisor or the Board of Review.
- 7) The application for the exemption shall be filed after January 1, but before the day prior to the last day of board of review.
- 8) Any additional eligibility requirements as determined by the township board;

NOW, THEREFORE, BE IT RESOVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.



BE IT FURTHER RESOLVED, that all Resolutions or parts of Resolutions in conflict with the provisions of this Resolution be and the same hereby are rescinded.

**MOTION by Kean, seconded by Lacasse to Adopt Resolution #18-02 For Poverty Guidelines, as amended.**

**Roll Call Vote                      Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean**  
**Nays: None**

*RESOLUTION DECLARED ADOPTED.*

**Inspection of Records Procedure.** Clerk Kean stated the original Inspection of Records Procedure Policy was adopted as part of the 1995 new FOIA Law. A prior AMAR audit recommended the Department of Treasury Policy and Procedure for the Public Inspection and Copying of Public Records In Lieu of Customary Business Hours be incorporated into the Vevay Township Procedure Policy. Clerk Kean stated an amendment to the procedure will be added to the seconded paragraph after “*said request,*” adding “or as permitted by law”. Discussion followed regarding the content and language in the procedure.

**MOTION Kean, seconded Ramey to Adopt the Inspection of Records Procedure Policy rescinding any policies inconsistent therewith, as amended.**

### **Inspection of Records Procedure**

#### **Public Inspection of Records**

Upon receiving a verbal or written request to inspect township records, the township shall furnish the requesting person with a reasonable opportunity and reasonable facilities for inspection and examination of its public record. Any requests made pursuant to Michigan’s FOIA, shall be made to the FOIA Coordinator and shall be subject to the statutory requirements of FOIA.

If the request is for inspection of public record, the responding township official and/or authorized individual shall respond in a timely manner, not to exceed 5 business days, from the date of said request, or as permitted by law.

If verbal request is made, the responding township official and/or authorized individual shall prepare a checklist of items/records requested to be copied and/or inspected. Said listing shall be presented to the requesting party on the date set for inspection or copying. The responding township/township official and/or authorized individual may require the requesting party to counter sign the check list to indicate compliance with the verbal request.

A person shall be allowed to inspect public records during usual business hours. The public does not have unlimited access to township offices or facilities, and a person may be required to inspect records at a specified counter or table, and in view of township personnel.

Township officials, appointees, staff or consultants/contractors assisting with inspection of public records shall inform any person inspecting records that only pencils, and no pens or ink, may be used to take notes.

In coordination with the official responsible for the records, the FOIA coordinator shall determine on a case-by-case basis when the township will provide copies of original records, to allow for blacking out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection.

The FOIA Coordinator is responsible for identifying if records or information requested by the public is stored in digital files or e-mail, even if the public does not specifically request a digital file or e-mail.

A person cannot remove books, records or files from the place the township has provided for the inspection.

No documents shall be removed from the office of the custodian of those documents without permission of that custodian, except by court order, subpoena or for audit purposes. The official shall be given a receipt listing the records being removed. Documents may be removed from the office of the custodian of those documents with permission of that custodian to accommodate public inspection of those documents.

The establishment of the date and time of the public inspection of the requested public records shall be in the discretion of the responding township official and/or authorized individual. The place designated for the requested inspection shall be the Township Hall or location where said public records are officially retained. The responding township official and/or authorized individual shall allow such inspection between the hours of 10:00 AM and 4:00 PM, Monday through Friday, unless mutually agreed to by the responding township official and/or authorized individual and the requesting party.

#### **Copies May Be Required to Enable Public Inspection of Records**

In coordination with the official responsible for the records, the FOIA Coordinator will determine by policy, on a case-by-case basis, or both when the township will provide copies of original records, to allow for black out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection.

A fee will be charged for copies made to enable public inspection of records, pursuant to the schedule of fees established by the Township's FOIA Policy.

**Roll Call Vote**

**Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean  
Nays: None**

*POLICY DECLARED ADOPTED.*

**Waiver or Creation of Penalty for Failure to File a Property Transfer Affidavit.** Supervisor Ramey stated that a suggested Resolution is included in the packet. The Board must pass a resolution per The General Property Tax Act 206 of 1893 to waive the fees. Clerk Kean handed out the aforementioned section of the act. Discussion followed regarding the content or the

proposed resolution. The Board action was postponed until the next meeting pending further information.

**Authorization Requests:** Supervisor Ramey stated the conference information and letters of request are included in the packet. It was a consensus of the Board; these opportunities provide necessary training and networking.

**MOTION Kean, seconded Ramey to authorize the expense and payment of \$30.00 for registration fees for Clerk Kean to attend the 2018 MTA Capital Conference to be charged to Clerk – Educational Meetings (GL #101-215-960.000).**

Roll Call Vote      Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
Nays: None

**MOTION Kean, seconded Ramey to authorize the expense and payment up to \$3,500 for registration fees and lodging for attendance at MTA’s Annual Educational Conference & Expo to be charged to Educational Meetings (GL #101-101-960.000)**

Roll Call Vote      Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet  
Nays: None

Trustee Lazet stated he would not be available to attend due to work. Trustee Lacasse and Treasurer Sherwood are considering attending while Supervisor Ramey and Clerk Kean will be attending.

**MOTION Lazet, seconded Lacasse to authorize the expense and payment of \$70.00 for the Clerk and Deputy Clerk to attend Parliamentary Procedure Training: \$20.00 to be charged to Educational Meetings (GL #101-215-960.000) and \$50.00 Per Diem charged to Deputy Clerk’s Wages (GL #101-215-703.000).**

Roll Call Vote      Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean  
Nays: None

**MOTION Ramey, seconded Lazet to authorize the expense and payment of \$900.00 for the Clerk and Deputy Clerk to attend the MAMC Master Academy; \$450.00 charged to Clerk-Educational Meetings for the Clerk’s registration fees (GL #101-215-960.000) and \$300.00 charged to Clerk-Education Meetings for the Deputy Clerk’s registration fees (GL #101-215-960.000) and \$150.00 Per Diem charged to Deputy Clerks Wages (GL #101-215-703.000).**

Roll Call Vote      Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey  
Nays: None

**MOTION Kean, seconded Sherwood to authorize the expense and payment of \$178.00 for Gary Howe and Roger Cargill to attend MTA's Board of Review Training charged to *Board of Review Education Meetings (GL #101-247-960.000)* and \$89.00 for the Supervisor to attend charged to *Supervisor Educational Meetings (GL #101-171-960.000)*.**

**Roll Call Vote           Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
                                  Nays: None**

**Board Appointments.**

**MOTION Kean, seconded Lacasse to appoint Roger Cargill to the Board of Review for a partial term effective January 1, 2018 through December 31, 2018 and to appoint Stephanie Keith as an alternate on the Board of Review for a partial term effective January 1, 2018 to December 31, 2018.**

**Roll Call Vote           Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse  
                                  Nays: None**

**Any Other Business.** Trustee Lazet stated he appreciated the Ingham County Drain Commissioner waiving fees. He believes the Board has a good action plan for future fiscal responsibility. He looks forward to the budgetary process and presenting a budget that accurately reflects our spending requirements.

**Additional Public Comment.** None

**Adjournment.** The meeting was adjourned at 8:25 p.m.

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JoAnne Kean, Clerk