

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting  
Monday, August 14, 2017  
Vevay Township Hall - 7:00 p.m.**

**MINUTES**

**Members Present:** Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustees John Lazet and Richard Lacasse

**Members Absent:** None

**Staff Present:** Legal Counsel David Revore, Planning Comm. Member Chris Lewis, and Scribe Brett Linsley

**Others Present:** Debra Blair, ICSO Sgt. Josh Treat, *Telesite Wireless* Site Acquisition Representative David Antoun, TowerCo & Verizon Attorney Robert LaBelle, Verizon RF Engineer Jun Yu, and three other interested residents.

The meeting was called to order by Supervisor Ramey at 7:00 p.m. and followed by the Pledge of Allegiance.

**Set/Amend Agenda.** The following item was removed from the agenda:

Pending Business: Delinquent Misc. Receivables

**Consent Agenda.** At the request from the Board, Treasurer Sherwood will make a transfer of \$25.00 from the General Fund to the Hawley Cemetery Fund for a recent donation made specifically to the cemetery.

**MOTION Kean, seconded Sherwood to adopt the consent agenda as presented.**

**Roll Call Vote                      Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean  
Nays: None**

**Recommendations are preceded by an asterisk (\*).**

- Meeting Minutes for Regular Meeting on 7-10-17 \*approved & filed
- Financial Reports - July 2017 1) Fund Balances 2) Balance Sheets 3) Revenue & Expenditure Reports and 4) Accounts Receivable Report.\*received & filed
- Planning Comm. Regular Meeting on 7-5-17.\*distributed
- July 2017 AGS Building/Zoning Report. \*received & filed
- Correspondence from:
  - 1.) Mason Fire Department re: July Response Reports. \*filed
  - 2.) AT&T Michigan re: Annual Video Report dated 7-13-17. \*filed
  - 3.) AT&T Michigan re: Franchise Fees Quarterly Report ending 6-30-17. \*filed
  - 4.) MERS Annual Actuarial Valuation Report 12-31-2016. \*filed

Correspondence from (continued):

- 5.) MERS Quarterly Report Ending 6-30-17.\*filed
- 6.) Office of Senator Hertel re: Revenue Sharing \* filed
- 7.) Thank You from Deputy Clerk Ruttan re: MTA Clerks Retreat. \*filed

**Public Comment.** None.

**Accounts Payable Disbursement Authorization.**

**MOTION Kean, seconded Ramey, to approve the Disbursement Authorization Report for General Fund Checks #28375 - #28449 and EFTs #228, #229, #230, #231 #232 and #233 in the total amount of \$172,673.51.**

Clerk Kean noted that EFT #227 was voided. Treasurer Sherwood explained that a CD matured last month and was reinvested, making the total disbursement amount higher than normal.

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet  
Nays: None**

**Sergeant Treat re: Vevay Township Incident Report for July.** Sergeant Treat presented his activity report for the month of July. A brief discussion occurred regarding the Sheriff's role in enforcing immigration policy. Supervisor Ramey said that he would like clarification on the County's stance and procedures in dealing with illegal immigrants. Trustee Lazet asked whether the Sheriff's Office would be an approving entity if Mason Manor's expansion project proceeds, and if they have any concerns with the proposal. Relative to Mason Manor expansion, Trustee Lacasse expressed concern with the intersection at Barnes Road and Hull Road and the U.S.127 Highway entrance. It is a confusing traffic pattern.

**MTA Retreat Training Reports.** Four Board members attended Michigan Townships Association retreats. Brief reports were given by those members in attendance. Trustee Lacasse commented on the intensity of the classes provided.

**Supervisor's Report:**

**Placement of Cemetery Marker.** Last month the Board authorized the purchase of a marker for an indigent individual who was buried in Hawley Cemetery in 1965. A picture of the marker was included in the Board's packet. Trustee Lazet suggested that the Board consider future use and planning at Hawley Cemetery due to increased occurrence of cremations.

**2020 Census.** The Township received a request from the Federal Government to review home addresses for the accuracy of Federal records in 2020. Supervisor Ramey has begun preparing for that project.

**Mason Manor Expansion.** Mason Manor is planning an expansion of 98 additional mobile homes at the northwest corner of the current property. The Planning Commission discussed this issue in detail at its last meeting. Trustee Lazet noted that he has toured many manufactured home communities around the state, and that many of the homes in this community are above average. The Board discussed the increased traffic flow at the corner of Hull and Barnes that will occur due to the expansion.

**Clerk's Report - Elections Update.** The County has approved proposal language for the November ballot. The Mason School Board has not yet decided whether a bond issue will be put on the ballot. Clerk Kean noted that Vevay's two precincts will be combined because of anticipated low turnout. She informed the Board that she does not yet know who would be responsible for the cost of the election.

**Zoning Ordinance Amendment for Chapter 15.** The Planning Commission approved two zoning ordinance amendments at their August 9th meeting. The first amends Chapter 15 to provide four specific situations in which the Planning Commission would have the ability to modify the number of perimeter plantings on a property. Pursuant to Section 19.05(B), the Board adopted the findings of the Planning Commission as noted in the Commission minutes of August 9, 2017.

**The Ordinance amendment was introduced for adoption by Ramey, and supported by Lazet:**

**VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 68.41  
PREAMBLE**

**AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE  
VEVAY TOWNSHIP ZONING ORDINANCE, AND  
SPECIALLY CHAPTER 15 ENTITLED "SITE  
DEVELOPMENT REQUIREMENT" SECTION 15.05  
ENTITLED "LANDSCAPING REQUIREMENT" AND  
PARAGRAPH F ENTITLED "SITE LANDSCAPING" SUB-  
PARAGRAPH 1. THEREOF AND TO REPEAL ANY  
ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE  
AN EFFECTIVE DATE HEREOF.**

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse  
Nays: None**

**(Note: The official record of Ordinance No. 68.41 is printed in its entirety in *Vevay Township Ordinances, Volume II.*)**

**ORDINANCE DECLARED ADOPTED.**

**Zoning Ordinance Amendment for Chapter 16.** The Zoning Ordinance currently stipulates that wireless communication towers must be 500 feet from the boundary of any parcel that has a residential use. The current language requirement unintentionally makes large tracts of land unavailable for usage as a cell tower site, and as a consequence could limit wireless service coverage. The revisions in Chapter 16 would stipulate that towers must be 500 feet from a residence as opposed to the boundary of a parcel with residential use.

**The following Ordinance amendment was introduced for adoption by Ramey and supported by Lazet:**

**VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 68.42  
PREAMBLE**

**AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE VEVAY TOWNSHIP ZONING ORDINANCE AND SPECIALLY TO AMEND CHAPTER 16, TO AMEND SECTION 16.06, PARAGRAPH PP, SUB-PARAGRAPH 5., AND TO REPEAL ANY ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.**

**Roll Call Vote**                      **Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean**  
    **Nays: None**

*(Note: The official record of Ordinance No. 68.42 is printed in its entirety in Vevay Township Ordinances, Volume II.)*

*ORDINANCE DECLARED ADOPTED.*

**SLU Application for Cell Tower by TeleSite Wireless, Inc. for Ron Launstein.** The site plan for a new cell tower was approved by Planning Commission (PC) at its August 9th meeting. They have recommended that the Board approve a Special Land Use Permit with special conditions for the tower. Trustee Lazet explained the PC's rationale beyond the Basis of Determination. Commissioner Walker expressed concerns about radiation that the Commission addressed. Supervisor Ramey explained that a \$20,000 reclamation bond will be a special condition of the SLU permit for removal of the tower in the event that the tower is abandoned or put out of use. Approval is conditioned on the receipt of payment in full for the expenses required to finish the SLU permitting process.

**MOTION Ramey, seconded Clerk Kean, to approve Special Land Use Permit #130 to parcel #33-10-10-26-400-024, commonly known as 1790 Hawley Road, Leslie, MI 49251 for a wireless communication tower, on a property zoned A-1 (Agriculture) as provided in Vevay Township Ordinance No. 68, Section 5.01 with a the special condition, pursuant to Section 16.03(B), of a reclamation bond to be maintained as recommended by the Planning Commission.**

**Roll Call Vote**                      **Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey**  
    **Nays: None**

**Health Insurance Proposals from Burnham & Flower Effective 10-1-17.** The Township's employee healthcare is coming due for renewal or change. Clerk Kean proposed continuing with the current plan through *Blue Care Network* with a premium increase of 3.56%. Clerk Kean noted that none of the other plans explored offered a significant savings.

**MOTION Kean, seconded Lacasse, to approve the rate of \$1,686.92 per month for the *Blue Care Network* HMO health insurance plan with benefit coverage as specified by the information provided by *Burnham & Flower*, to be effective October 1, 2017 and an employee contribution of 20% of the monthly premium.**

**Roll Call Vote**                      **Ayes: Ramey, Kean, Lacasse, Lazet & Sherwood**  
**Nays: None**

**Treasurer's Office Regarding Deputy Treasurer Position.** Deputy Treasurer Dockter has submitted a resignation letter. Township resident Debbie Blair who has served on the Compensation Commission has accepted the position. Ms. Blair must resign from the Compensation Commission before being offered the position.

**MOTION Sherwood, seconded Ramey, to regretfully accept the resignation of both Kim Dockter from the Deputy Treasurer position (effective September 1, 2017) and Debra Blair from the Compensation Commission (effective immediately).**

**Roll Call Vote**                      **Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet**  
**Nays: None**

**MOTION Sherwood, seconded Ramey, to appoint Debra Blair as Treasurer Assistant, effective immediately, at the rate of \$14 per hour for 8 hours of cross training; and to appoint Debra Blair as Deputy Treasurer effective September 1, 2017 at the rate of \$14 per hour.**

**Roll Call Vote**                      **Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse**  
**Nays: None**

**MOTION Sherwood, seconded Kean, to authorize Debra Blair as a signee on the Vevay Township bank accounts effective September 1, 2017 (General Fund, GF Money Market, Trust & Agency, Downtown Development Authority, DDA Money Market, Hawley Cemetery Fund/Savings and Tax Collection accounts).**

**Roll Call Vote**                      **Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean.**  
**Nays: None**

**Board Appointment: Zoning Board of Appeals.** The Board received a letter of resignation from Hannah Watson who serves on the Zoning Board of Appeals. Former Planning Commission Chair Ilene Thayer has agreed to fill the vacancy on the ZBA for the remainder of the term.

**MOTION Ramey, seconded Sherwood, to regretfully accept the resignation of Hannah Watson from the Zoning Board of Appeals.**

**Roll Call Vote**                      **Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse**  
**Nays: None**

**MOTION Ramey, seconded Sherwood, to appoint Ilene Thayer to the Zoning Board of Appeals for partial term effective immediately through December 12, 2018.**

**Roll Call Vote**                      **Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean**  
**Nays: None**

Trustee Lazet made a brief statement about the Township's pension plan. The whole State has been exploring the issue of municipal pension plans and recently released a report. Vevay Township is in a situation that almost every other municipal government is experiencing. During the Recent Recession, pension fund balances became significantly underfunded. Trustee Lazet stated that the Board is well aware of its unfunded liabilities and the problem it presents. Lazet stated his goal is for the Board to diligently address the issue and encouraged that it do so before the end of the calendar year.

**Public Comment.** None.

**Adjournment.** The meeting was adjourned at 8:36 p.m.

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JoAnne Kean, Clerk

Transcribed by Brett Linsley  
August 2017 BOT Minutes.doc