

**BOARD OF TRUSTEES**  
**Regular Meeting**  
**Monday, July 14, 2014**  
**Vevay Township Hall – 7:00 p.m.**

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**MINUTES**

**Members Present:** Supervisor Gary Howe, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustee Bruce Walker, and Trustee Doug Shaw  
**Staff Present:** Deputy Clerk Brett Linsley  
**Others Present:** Community Planner Mark Eidelson and Legal Counsel David Revore

The meeting was called to order by Supervisor Howe at 7:00 p.m.

**Amend Agenda.** Postponed: VIII. B. Associated Governmental Services re: Building Services Proposal. Further time was needed for review of proposal.

**Consent Agenda.** Item Removed: G(4). Correspondence from Municipal Employees' Retirement System (MERS) 2013 Annual Report.

**Consent Agenda Adoption.** **MOTION Walker, seconded Kean that the Consent Agenda be adopted as amended.**

**Roll Call Vote**

**Ayes: Howe, Sherwood, Shaw, Walker & Kean**  
**Nays: None**

**\*All items listed in Item IV are considered to be routine by the Township Board and will be enacted by one (1) motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately. Recommendations are preceded by an asterisk (\*).**

- A. Regular Meeting Minutes on 6-9-14. \*approve & file
- B. Treasurer's Report on Investments & June 2014 Fund balances. \*receive & file
- C. Clerk's Report – June 2014 Balance Sheets. \*receive & file
- D. Disbursements: General Fund Checks #26026 - #26088, EFTs #80 & #81 in the amount of \$65,965.36. \*approve & file
- E. Planning Commission Public Hearing/Regular Meeting 6-4-14 & Public Hearing/Special Meeting Minutes on 6-25-14.\*distribute
- F. AGS June 2014 Building/Zoning Report. \*receive & file
- G. Correspondence from:
  - 1. Mason Fire Dept. re: June Response Report.\*file
  - 2. Ingham County Fair re: 160 Years Ribbon Cutting Ceremony. \*file
  - 3. Michigan Townships Assoc. re: Thank You for Renewing Membership.\*file
  - 4. Municipal Employees' Retirement System (MERS) 2013 Annual Report.\*removed
  - 5. IC Drain Commissioner Patrick Lindemann re: Public Notice of Review of Drainage District Boundaries. \*file
  - 6. Michigan PSC re: Notice for Electric & Natural Gas Customers of Consumers Energy Company. \*file



- 5.) The two-day, on-site audit took place at the end of June. The auditor made only minor adjustments and his exit interviews with the Supervisor, Clerk, and Treasurer were positive. A “draft” of the Audited Financial Report will be presented to the Board at an upcoming meeting.

**Treasurer’s Report: Summer Tax Collection.** Summer taxes have been mailed and the collection process is in full-swing. The Treasurer’s office has started sending an informational sheet to help residents. Additionally, the Township has been accepting credit cards for tax payments. The response from residents has been favorable. “Point and Pay” charges a 3% user fee; the Township does not pay a fee. Residents paying by this method are fully informed of that fee before the fact.

**Clerk’s Report: Elections Update.** The Election Commission has met and authorized the hire of this year’s election inspectors. Election inspector training will be occurring the third and fourth weeks of July. So far, about 200 absentee ballots have been requested; approximately one third of the ballots requested have been returned.

**Authorization Request to Rent A Canopy for Election Days.** In the last election cycle, the Township provided residents with a tent to protect from harsh weather on the November Election Day. The Clerk’s office requested the funds to provide a tent again for this year’s elections. The price has not changed from the previous cost of \$245 per Election Day. Discussion was held regarding the cost and benefits of this purchase.

**MOTION Howe, seconded Kean to authorize the rental of a sidewalk canopy for protection from harsh weather conditions at the August 5<sup>th</sup> Primary Election and the November 4<sup>th</sup> General Election at the cost of \$490.**

**Roll Call Vote**

**Ayes: Howe & Kean**

**Nays: Shaw, Sherwood & Walker**

**Motion defeated.**

**MOTION Sherwood, seconded Walker to authorize the rental of a sidewalk canopy for protection from harsh weather conditions at the November 4<sup>th</sup> General Election at the cost of \$245 (GL# 101-191-728.000).**

**Roll Call Vote**

**Ayes: Howe, Sherwood, Shaw & Walker**

**Nay: Kean**

**Proposed Amendments to Zoning Ordinance.** The Planning Commission has extensively reviewed our current Zoning Ordinance. To date, four proposed amendments were drafted with support from Community Planner Eidelson and Legal Counsel Revore. The proper procedures of public notice, legal postings, and public hearings were followed as well as response to comments and concerns from our residents. Upon approval by the Board of Trustees, citizens will have 30 days to petition for the ordinance amendments to be repealed. More amendments are forthcoming.

**Ordinance #68.16, Signs - New Chapter 20**

The following ordinance was introduced for adoption by Kean and supported by Walker.

**VEVAY TOWNSHIP  
ORDINANCE NO. 68.16**

**PREAMBLE**

**AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE VEVAY TOWNSHIP ZONING ORDINANCE AND SPECIALLY TO AMEND SECTION 2.19, "SIGNS"; SECTION 5.03(C), "SIGNS"; SECTION 6.03(C), "SIGNS"; SECTION 7.03(C), "SIGNS"; SECTION 8.03(D), "SIGNS"; AND TO DELETE "BILLBOARD...SLU" FROM SECTION 9.02, "TABLE OF USES"; AND TO AMEND SECTION 9.03(D), "SIGNS"; AND TO DELETE SECTION 15.03, "SIGNS" AND TO RESERVE SECTION 15.03 FOR FUTURE USE; AND TO DELETE SECTION 16.06(F), "BILLBOARDS" AND TO RESERVE 16.06(F) FOR FUTURE USE; AND TO ADD CHAPTER 20 "SIGNS"; AND TO REPEAL ANY ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.**

*(Note: The official record of Ordinance No. 68.16 is printed in its entirety (15 pages) in Vevay Township Ordinances, Volume II.)*

**Roll Call Vote**

**Ayes: Walker, Shaw, Sherwood, Howe & Kean  
Nays: None Absent: None**

*ORDINANCE DECLARED ADOPTED.*

**Ordinance #68.17 – Lot Width, Frontage, Street Access and Width to Depth Ratio.** Legal Counsel Revore recommended a change in the *Preamble*; the word *inconsistent* shall be changed to *in conflict*.

The following ordinance was introduced for adoption by Shaw and supported by Walker.

**VEVAY TOWNSHIP  
ORDINANCE NO. 68.17**

**PREAMBLE**

**AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE VEVAY TOWNSHIP ZONING ORDINANCE AND SPECIALLY TO AMEND SECTION 2.13, TO DEFINE "LOT WIDTH"; AND TO AMEND CHAPTER 3, SECTION 3.06, "STREET ACCESS"; AND TO AMEND CHAPTER 3, SECTION 3.07, "WIDTH TO DEPTH RATIO"; AND TO REPEAL ANY ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.**

*(Note: The official record of Ordinance No. 68.17 is printed in its entirety (three pages) in Vevay Township Ordinances, Volume II.)*



**First Quarter Budget and Expenditure Reports.** The Board reviewed the reports. No adjustments were required.

**Other Business of the Board and Public Comment.** The State of Michigan's new laws regarding fireworks and Vevay Township's noise ordinances were briefly discussed. Residents commented on the firework activity they had experienced around the Fourth of July holiday. Vevay Township does not have a firework's ordinance. We do, however, have an *Anti-Noise and Public Nuisance Ordinance*. (Note: General Law Ordinance #40.01.)

In response to resident Jay Jenkins, Supervisor Howe said that our Legal Counsel is on a retainer for an hourly rate which has remained the same for several years.

**Adjournment.** The meeting was adjourned at 8:14 p.m.

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**JoAnne Kean, Clerk**

Transcribed by Brett Linsley, Deputy Clerk  
*July 2014 BOT Minutes*