

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting
Wednesday, February 16, 2022, at 6:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor John Lazet, Clerk JoAnne Kean, Treasurer Christopher Lewis, Trustee Richard Lacasse, and Trustee Patricia McNeilly
Members Absent: None
Staff Present: Deputy Clerk Mary Ruttan
Others Present: Two interested residents

The meeting was called to order by Supervisor Lazet at 6:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. All members were present.

Set/Amend Agenda.

Additions: Re-schedule 2022-23 Budget Adoption date.

MOTION Kean, seconded Lacasse, to approved Agenda as amended.

Roll Call Vote	Ayes: Lazet, Lewis, Lacasse, McNeilly, & Kean
	Nays: None

Consent Agenda.

Recommendations are preceded by an asterisk (*).

- Minutes for the Reg. Meeting 1-12-22 & Budget Work Session 1-31-22. *approved & filed
- Financial Reports – January 2022: 1) Cash & Investment Account Summary 2) Balance Sheets, 3) Revenue & Expenditure, and 4) Tax & DDA Check Registers. *received & filed
- Planning Comm. Regular Meeting Minutes 1-5-22. *distributed
- Recreation Comm. Regular Meeting Minutes 1-6-22. *distributed
- Building Report – Revised December 2021. *filed
- Building Report – January 2022. *filed
- 2021 Yearly Building Report. *filed
- Zoning Administrator Report: Building/Code Enforcement Report for January 2022. *filed
- Renewal of IIMC International Clerks Association 2022 Dues. *authorized & paid
- Mason Area Chamber of Commerce Dues. *authorized & paid
- Ingham County Chapter MTA Dues for 2022. *authorized & paid
- Correspondence from:
Mason Fire Department re: January Response Reports. *filed

IC Sheriff Dept. Sgt. Newton Incident Reports December & January. *filed
Direct TV Franchise Fee Quarterly Payment 12-31-21. *filed
Public Comment from Gary Evans Re: MDNR Grant Application. Distributed & filed

MOTION Kean, seconded McNeilly, to adopt the consent agenda as presented.

Roll Call Vote

Ayes: Lewis, Lazet, Kean, McNeilly, & Lacasse

Nays: None

Items Removed from Consent Agenda - Discussion. None.

Public Comment. Robert Kerr spoke on Township business.

Old Business. None.

Resolution of Intent Opposing Incorporation as a Charter Township. Supervisor Lazet explained that the Charter Township Act 359 of 1947 requires the Secretary of State, after each census, to notify Townships with population of 2,000 or more that they may choose to be incorporated as a charter township. The act allows for the adoption of a resolution opposing incorporation.

**VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN**

**RESOLUTION OF INTENT OPPOSING INCORPORATION
AS A CHARTER TOWNSHIP**

**RESOLUTION
NO. 22-03**

WHEREAS, the Township Clerk; has been notified by the Secretary of State of the State of Michigan that Vevay Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village; and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to approve incorporation as a charter township by resolution of the Township Board or by a vote of the electors; and

WHEREAS, after notification is received by the Clerk, the Township Board may adopt, by a majority vote, a resolution opposed to incorporation; and

WHEREAS, the Township Board does not desire to incorporate as a charter township.

NOW THEREFORE, that in consideration of the foregoing, **IT IS HEREBY RESOLVED** that the Township Board does hereby declare its intent to not incorporate Vevay Township as a charter township.

MOTION Kean, seconded McNeilly, to adopt the foregoing resolution.

Roll Call Vote

Ayes: McNeilly, Lacasse, Lewis, Lazet, & Kean
Nays: None

RESOLUTION DECLARED ADOPTED.

Board Appointments. Supervisor Lazet reviewed with the Board each of the appointee's qualifications.

Motion McNeilly, seconded Lacasse, to appoint and re-appoint the following:

Jacob VanDeventer	Planning Commission	Partial Term 2/16/22 to 5/17/23
Daniel Pinkerton	Planning Commission	Partial Term 2/16/22 to 5/17/24
Allen Winters	Planning Commission	Full Term 2/16/22 to 5/17/25
Jacob VanDeventer	Board of Review	Partial Term 2/16/22 to 12/31/22
James Venier	Compensation Comm.	Partial Term 2/16/22 to 9/30/24

Roll Call Vote

Ayes: Lacasse, Lewis, Lazet, Kean, & McNeilly
Nays: None

Ordinance Amendment for Sections 2.02, 3.04, 3.09, 3.15, and 9.03 for Accessory Main Buildings. The Planning Commission has spent a year one-half revising the Accessory Building Ordinance. Revisions include conciseness, differentiation between structure and building, modification of definitions, and strengthening the language on one main building. Attorney Revore thought the proposed ordinance amendment revisions were comprehensive and commended the Commission on the multi-year project. The adoption of the Ordinance Amendment will follow the closed session.

Budget Adoption Date Change. The 2022-23 Budget and Capital Improvement Plan must be adopted by the Board before the Passport Recreation Grant is submitted prior to April 1, 2022.

MOTION Kean, seconded Lacasse, to change the meeting date for the proposed 2022-23 budget adoption from March 28, 2022, to March 21, 2022, at 6:30 p.m.

Roll Call Vote

Ayes: McNeilly, Kean, Lazet, Lewis, & Lacasse
Nays: None

Accounts Payable Disbursement Authorization. Clerk Kean reviewed the Disbursement Authorization Report highlighting the payment to Ingham County Drain Commission, City of Mason Quarterly Fire Services, and Robert Baker.

MOTION Kean, seconded McNeilly, to approve the Disbursement Authorization Report for General Fund Checks #31565-31617 and EFT's #516, #517, #518, #519, and #520 for a total of \$86, 769.93.

Roll Call Vote

Ayes: Lazet, Lewis, Kean, McNeilly, & Lacasse
Nays: None

Supervisor Report: Consideration of Specific Fee Adjustment. Supervisor Lazet explained that Roger Cargill applied for a Special Land Use (SLU) permit for a windmill and paid the \$250 fee. The windmill does not require a SLU permit; however, it does require a building permit. Mr. Cargill applied for the permit on the advice of the Township and was not applicable in this case. Clerk Kean said it would be proper accounting to refund Mr. Cargill the SLU permit fee and he would pay the full building permit fee.

MOTION Lazet, seconded Lacasse, to refund the SLU fee paid by Roger Cargill, in the amount of \$250, as an SLU permit is not required.

Roll Call Vote

Ayes: McNeilly, Kean, Lazet, Lewis, & Lacasse
Nays: None

Supervisor Report: Township Policy Review. The Board needs to continue the review of the Township Policies. Assignments will be made at the next budget work session.

Supervisor Report: Ingham County Road Department. The Board reviewed the road repair map as provided by the Ingham County Road Department. At the next budget session, the Board will discuss a long-term approach to road maintenance. Supervisor Lazet explained the roll over road matching funds process.

Treasurer Report: GF Financial. Treasurer Lewis reviewed his monthly General Fund Financial Report, provided a graph comparison of walk-in tax payments versus tax payments received in the mail, and a graph illustrating tax collection from December 1, 2021, through February 14, 2022.

Treasurer Report: Designating Key Rolls in Managing State and Local Fiscal Recovery Funds. As required by ARPA, the Township must designate individuals to be responsible for and reporting on the State and Local Fiscal Recovery Funds. The three designated positions are Account Administrator, Point of Contact for Reporting, and Authorized Representative for Report.

MOTION Lewis, seconded McNeilly, to designate the key roles in managing the State and Local Fiscal Recovery Funds (SLFRF) as Clerk Kean Account Administrator and Treasurer Lewis as Point of Contact for reporting as well as Authorized Representative for reporting.

Roll Call Vote

Ayes: Lacasse, Lewis, Lazet, Kean, & McNeilly
Nays: None

Trustee McNeilly Report: Planning Commission. The Planning Commission is excited about being at full membership capacity. They are currently working on home occupations ordinance. The Commission will be forming new subcommittees.

Trustee McNeilly Report: Recreation Commission. The Recreation Commission is waiting for approval from Ingham County on the Planning Grant. The Commission is holding a public input meeting on February 23, 2022, on phase I of the Passport Recreation Grant that is due on April 1,

2022. The agenda for the February 23, 2022, meeting was distributed, as well as a letter of support from Mr. Gary Evans.

Closed Session.

MOTION Lazet, seconded Lewis, to enter closed session under section 8(e) of the Open Meetings Act, to consult with the Township Attorney regarding trial or settlement strategy in connection with specific pending litigation, being: *Vevay Township v Gregory T. Shaw*, 30th Circuit Court File No. 21-0699-CZ, as open session would have a detrimental financial effect on the litigating or settlement position of the public body at 7:32 p.m..

Roll Call Vote

**Ayes: Kean, McNeilly, Lacasse, Lewis, & Lazet
Nays: None**

MOTION Lazet, seconded Lacasse, to adjourn the Closed Session and reconvene to open session at 8:58 p.m.

Roll Call Vote

**Ayes: Lazet, Lewis, Lacasse, McNeilly, & Kean
Nays: None**

MOTION Lazet, seconded Lewis, to approve the February 16, 2022, closed session minutes.

Roll Call Vote

**Ayes: Lewis, Lazet, Kean, McNeilly & Lacasse
Nays: None**

Ordinance Amendment for Sections 2.02, 3.04, 3.09, 3.15, and 9.03 for Accessory Main Buildings.

The following ordinance was introduced for adoption by McNeilly and seconded by Lewis.

**VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN**

ORDINANCE NO. 68.52

AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE VEVAY TOWNSHIP ZONING ORDINANCE, AND SPECIALLY TO AMEND CHAPTER 2, SECTION 2.02 DEFINITIONS; AMEND CHAPTER 3, SECTIONS 3.04, 3.09, 3.15; AMEND CHAPTER 9, SECTION 9.03; TO REPEAL ANY ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

Roll Call Vote

**Ayes: Kean, McNeilly, Lacasse, Lewis, & Lazet
Nays: None**

(Note: The text of Ordinance No. 68.52 is printed in its entirety in the *Vevay Township Ordinances Record book and attached to these minutes.*

ORDINANCE DECLARED ADOPTED.

Any Other Business. The Board discussed the next budget work session scheduled for February 22, 2022.

Additional Public Comment. None

Adjournment. The meeting adjourned at 9:03 p.m.

JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan