VEVAY TOWNSHIP RECREATION COMMISSION

Regular Meeting Thursday, April 4, 2024, at 5:30 p.m. Vevay Township Hall – 780 Eden Road, Mason

MINUTES

Members Present: Chair Roger Cargill, Vice-Chair Coe Emens, Secretary Mary Ruttan,

Member John Fischer, and Member Patricia McNeilly

Members Absent:

None

Staff Present:

Supervisor John Lazet

Others Present:

Robert Ford, Spalding DeDecker

The meeting was called to order by Chair Cargill at 5:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. Roll call was taken, a quorum was present.

Set/Amend Agenda.

MOTION Fischer, seconded McNeilly, to set the agenda as presented.

Voice Vote

Passed Unanimously

Approval of the March 7, 2024, Minutes. There were no additions or corrections.

MOTION McNeilly, seconded Fischer, to approve the March 7, 2024, minutes as presented.

Voice Vote

Passed Unanimously

Public Comment. None.

<u>CorrChoice Easement.</u> The 10-foot easement on the west side of the property with Greif Packaging, LLC has been executed. The agreement has been forwarded to our Grant Coordinator to be included in the project agreement.

Passport Grant Update: Robert Ford, Spalding DeDecker. Mr. Ford presented the construction plans, the engineer's opinion of probable cost sheet, and the bid form for construction contract for review. The project will be bid out on a unit price basis. Discussion followed on each of the three documents. Mr. Ford presented a detailed description of the bid process, timeline, and contractor vetting. The sealed bid documents will be returned to Vevay Township and time stamped. The project will be out for bid for approximately three weeks with actual construction in July, August, and September. The pavilion will not be available during that time. The project will require additional oversite at specific stages. Mr. Ford will provide an estimate of additional cost unless the expense is covered under the current Planning Grant. Vevay Township will place the bid notice in the appropriate advertisements. The renovation of the pavilion floor may be considered as an additional add-on to the contractor's contract and paid for by Vevay Township.

Member Fischer left at 6:20 p.m.

Any Other Business. Supervisor Lazet provided an update on the Ingham County Trails & Parks Millage Grant Round 8. The two applications for Vevay Township have been approved and forwarded, at the subcommittee level, to the Board of Commissioner's for final approval. Supervisor Lazet presented a future financial projection and plan.

Additional Public Comment. None

Adjournment.

MOTION McNeilly, seconded Emens, to adjourn at 6:56 p.m.

Mary Ruttan, Secretary