

**VEVAY TOWNSHIP
RECREATION COMMISSION
Regular Meeting
Thursday, March 5, 2026, at 5:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Chair Roger Cargill, Secretary Mary Ruttan, Member Patricia McNeilly, and Member John Fischer
Members Absent: Vice-Chair Coe Emens with notice
Staff Present: Supervisor John Lazet
Others Present: Robert Ford, Spalding DeDecker
Don Heck, Wolverine Engineering

The meeting was called to order by Secretary Ruttan at 5:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. Roll call was taken; a quorum was present.

Set/Amend Agenda.

MOTION McNeilly, seconded Fischer, to set the agenda as presented.

Voice Vote Passed Unanimously

Approval of January 8, 2026 Minutes.

MOTION Fischer, seconded McNeilly, to approve January 8, 2026, minutes as presented.

Voice Vote Passed Unanimously

Public Comment. None

DALMAC Grant. The grant was submitted on time. The award announcement is scheduled for April 15, 2026. The Commission viewed the required video submission created by Chair Cargill, and the video was of excellent quality.

Chair Roger Cargill arrived at 5:45

Recreation Passport Grant – Restroom Facility. Mr. Ford presented a storyboard outlining proposed prefabricated restroom facilities. Various options were considered, including the addition of a drinking fountain with a hose spigot and a dog watering station. The commission reached a consensus to obtain pricing for CXT – Denali and Cortez restroom models.

A discussion was held regarding the location of the restroom. The proposed site is on the south side of the newly constructed pathway, east of the rope climber, with the doors oriented towards the parking lot. Final placement will be determined based on the position of the catch basin.

Mr. Heck outlined the procedure for supplying water to the restroom and connecting it to the Township's septic system. He recommended installing a grinder pump, which processes solid waste to facilitate its movement through the septic system. Should the Township's current system be insufficient for handling the restroom waste, he proposed installing a small secondary septic system that would discharge into the main system.

Easement Update. Chair Cargill reported on the recent meeting he and John Fischer held with Daniel Zachar from Packaging Corporation of America. Chair Cargill will continue his efforts to secure the easement agreement.

Any Other Business. None

Additional Public Comment. None.

Adjournment.

MOTION McNeilly, seconded Fischer, to adjourn at 6:35 p.m.

Mary Ruttan, Secretary