

**VEVAY TOWNSHIP
RECREATION COMMISSION
Regular Meeting
Thursday, February 8, 2024, at 5:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Chair Roger Cargill, Vice-Chair Coe Emens, Secretary Mary Ruttan, Member John Fischer, and Member Patricia McNeilly
Members Absent: None
Staff Present: Supervisor John Lazet
Others Present: Robert Ford, Spalding DeDecker

The meeting was called to order by Chair Cargill at 5:32 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. Roll call was taken, a quorum was present.

Set/Amend Agenda.

MOTION Fischer, seconded Emens, to set the agenda as presented.

Roll Call Vote **Ayes: Fischer, McNeilly, Emens, Cargill, & Ruttan**
Nays: None

Approval of the January 11, 2024, Minutes. There were no additions or corrections.

MOTION Emens, seconded Fischer, to approve the January 11, 2024, minutes as presented.

Roll Call Vote **Ayes: Ruttan, Emens, Cargill, Fischer & McNeilly**
Nays: None

Public Comment. None.

DDA Update. Member Fischer informed the Commission that the Downtown Development Authority (DDA) authorized the expenditure of \$50,000 of matching funds for the Michigan Department of Natural Resources Passport Grant. They also authorized the continued commitment of \$150,000 towards matching funds and grant preparation costs. The Commission appreciates and values the continued support of the DDA in our quest to improve recreational opportunities for our children and residents. The DDA will be replacing the cracked flooring in the pavilion this summer. The Passport Grant Project and the pavilion flooring project will need to be coordinated. Member Fischer reported that the surface drain cover in the playground drainage area needs repair. He offered his services if Township maintenance needs his help.

Passport Grant Update: Robert Ford, Spalding DeDecker. Mr. Ford provided a rendering of the Development Plan for the Passport Grant Project. The Development Plan was discussed in detail relative to drainage areas, construction surface requirements, placement of amenities, priorities, and funding. Mr. Ford will now start to prepare the bid documents. Secretary Ruttan

stated that the Project Agreement with the Department of Natural Resources (DNR) is due March 1, 2024. The formal bidding process for the park construction cannot start until the Project Agreement is executed.

CorrChoice Easement. Chair Cargill has not heard from CorrChoice. He will follow up and is confident that the easement agreement will be executed in a timely manner.

Legacy Tree Donation Policy. Based on the expertise and experience of Commission Members, it was a consensus of the Commission that a Legacy Tree Donation Policy was not necessary. It was advised that any recreation donations be brought before the Commission for guidance on need and placement. The current tree donation is placed on hold, pending reconsideration of the donor.

MOTION Fischer, seconded Cargill, to not recommend a Legacy Tree Donation Policy to the Vevay Township Board of Trustees; and further that all pending recreation donations come before the Recreation Commission for recommendation of acceptance by the Vevay Township Board of Trustees.

Roll Call Vote

Ayes: Fischer, Emens, Cargill, Ruttan, & McNeilly
Nays: None

Any Other Business. Member McNeilly inquired why we did not apply for the Slotkin FY24 Community Project Funding Grant. Secretary Ruttan responded that we have applied twice and were denied. The application is a lengthy process and requires a new approach to the application. Secretary Ruttan, based on her experience, stated that our park renovation project does not meet the Consumers Energy Grant focus.

Additional Public Comment. Supervisor Lazet spoke regarding the need for a “point person” for the Passport Grant Project. No decision was made.

Adjournment.

MOTION McNeilly, seconded Emens, to adjourn at 7:12 p.m.



Mary Ruttan, Secretary