

**VEVAY TOWNSHIP
PLANNING COMMISSION
Regular Meeting/Public Hearing
Wednesday April 3, 2024
Vevay Township Hall-6:30 p.m.
517-676-9523
MEETING MINUTES**

I. Call to Order

Meeting called to order by Chair Ross at 6:30 PM
Present: Ross, Anderson, McNeilly, VanDeventer, and Cady
Absent: Pinkerton (with notice)
Others Present: Chris Lewis, Treasurer; Aaron Barden, Zoning Administrator; one Township Resident

II. Pledge of Allegiance

All present participated in the Pledge of Allegiance

III. Set/Amend Agenda

Anderson MOTIONED to set the agenda as presented. Cady SECONDED.
MOTION carried 5-0

IV. Recess to Public Hearing at 6:33 PM regarding:

- A. Home Occupations, Proposed Zoning Ordinance Amendment, Sec. 2.09 & 3.08.
- B. *Public Comment: no public comment*

V. Adjournment of Public Hearing and Recommencement of Regular Meeting at 6:42 PM.

VI. Approval of Minutes: Regular Meeting of 3-6-2024

MOTION by Cady, SECONDED by McNeilly, to approve the 3-6-24 minutes as presented.
MOTION carried 5-0.

VII. Brief Public Comment

A resident raised concern about lack of progress pertaining to the accessory building at 3207 Tomlinson Rd.

viii. Reports & Public Notice

- A. March 2024 Building Report
- B. March 2024 Code Enforcement Report
- C. Board of Trustees Minutes 3/7/2024, 3/13/2024, & 3/21/2024

Reports presented for information only to the Planning Commission. All reports are on file in the Vevay Township office.

ix. Pending Business

- A. Home Occupations Zoning Ordinance Amendment
 - a. An application for Home Occupations will need to be developed. Patty McNeilly will work on a first draft
 - b. McNeilly MOTIONED that we recommend to the board the approval of an ordinance amendment of Section 3.08 and Section 2.09 as presented. SECONDED by VanDeventer. Carried 5-0
 - c. Recommend to the board to revise Sections 5.02 and 6.02 to reflect language change from Home Occupation to Home Based Business.
- B. Possible Zoning Ordinance Amendments

x. Any Other Business

- I. Municode and Clearzoning proposals for organizing and digitizing the Township General and Zoning Ordinances were discussed with Chris Lewis.
- II. The General Ordinance on the Vevay Township website are scanned in documents, thus cannot be searched. If documents were to be saved as PDF and uploaded to the website, they would be searchable.
- III. Recommend that we invite the Clearzoning sales representative to join the Planning Commission meeting May 8, 2024.

xi. Additional Public Comment

No public comment

xii. Adjournment

MOTION by Cady, SECONDED by McNeilly, to adjourn the meeting at 8:35 PM.

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Ginette Anderson, Secretary