

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting
Wednesday, February 15, 2023, at 6:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor John Lazet, Clerk JoAnne Kean, Treasurer Christopher Lewis, and Trustee Richard Lacasse, and Trustee Patricia McNeilly
Members Absent: Trustee Patricia McNeilly (with notice)
Staff Present: Deputy Clerk Mary Ruttan
Others Present: County Commissioner Karla Ruest

The meeting was called to order by Supervisor Lazet at 6:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. All members were present except excused Trustee McNeilly.

Set/Amend Agenda.

Additions: Appointment to the Compensation Commission
WOW! Cable Franchise Renewal

MOTION Kean, seconded Lewis, to adopt the agenda as amended.

Roll Call Vote	Ayes: Lazet, Lewis, Lacasse, & Kean
	Absent: McNeilly
	Nays: None

Consent Agenda.

Recommendations are preceded by an asterisk (*).

- Minutes for the Regular Mtg. 1-11-23, Budget Work Sessions 1-26-23, 1-30-23, and 2-7-23. *approved & filed
- Financial Reports – January 2023: 1) Cash & Investment Account Summary 2) Balance Sheets, 3) Revenue & Expenditure Report, and 4) Tax Check Register. *received & filed
- Report of 2022 Missing Property Transfer Affidavits. *filed
- Planning Commission Regular Meeting/Public Hearing 1-4-23. *filed
- Recreation Commission Regular Meeting Minutes. 1-5-23 *filed
- Building Report – January 2023. *filed
- Code Enforcement Report – January 2023. *filed
- Municipal Employee's Retirement System (MERS) End of Year Statement. *filed
- Renewal of IIMC International Clerks Association 2023 Dues. *authorized & paid
- IC Local Emergency Planning Comm re: Invoice Hazardous Materials. *authorized & paid

- Correspondence from:
Mason Fire Department re: December Response Report. *filed
Mason Fire Department re: January Response Report. *filed
IC Sheriff Dept. Sgt. Newton Twp. Incident Reports for December & January. *filed
Direct TV Franchise Fee Quarterly Payment 12-31-2022. *filed
WOW! Fourth Quarter Franchise Fees. *filed

MOTION Kean, seconded Lacasse, to adopt the consent agenda as presented.

Roll Call Vote

Ayes: Lewis, Lazet, Kean, & Lacasse

Absent: McNeilly

Nays: None

Items Removed from Consent Agenda - Discussion. None.

Public Comment. None.

Old Business. None

Board Appointment & Re-Appointment.

MOTION Lazet, seconded Lacasse, to re-appoint and appoint the following:

Todd Luks(re-appoint)	DDA	4Yr. Term 4/5/23 to 4/5/27
Glen Linsley(appt-partial)	Compensation Comm.	5Yr. Term 10/01/22 to 9/30/27
Beginning 2-15-23		

Roll Call Vote

Ayes: Lacasse, Lewis, Lazet, & Kean

Absent: McNeilly

Nays: None

Office Assistant Vacancy Update. One individual has expressed an interest. She will be called for an office interview then be presented to the Board members for consideration.

Authorization for Treasurer to Attend MMTA – Year Two Training Basic Institute.

Treasurer Lewis requested authorization to attend year two training of the 3-year Michigan Certified Professional Treasurer (MiCPT) Certification Program. He previously completed the one-year training.

MOTION Lazet, seconded Lacasse, to authorize the expense and payment to the Michigan Municipal Treasurer's Association for registration fees and lodging in the amount of \$1,200 for the 2023 Basic Institute to be held April 23-28, 2023, at the Mt Pleasant Comfort Inn & Suites to be charged to Treasurer's Educational Meetings (GL #101-253-960.000) for the current fiscal year and Governing Body Educational Meetings (GL #101-101-960.000) for the 2023-24 fiscal year.

Roll Call Vote

Ayes: Lacasse, Lewis, Lazet, & Kean
Absent: McNeilly
Nays: None

Capital Improvement Plan. Supervisor Lazet explained that the air conditioner, re-siding and reroofing of the township Hall has been removed from the Capital Improvement Plan because they are covered under the ARPA Townhall Renovation Project. Supervisor Lazet recommended using those committed funds to increase the cost estimate for the purchase of a new used truck by \$15,000 and the purchase of a new lawnmower by \$3,000. Discussion followed on the purchase of a used truck. It was the consensus of the Board members to increase the cost estimate for the purchase of a new used truck to \$60,000. The Capital Improvement Plan Resolution will be adopted at the March 23, 2023, Budget Adoption Meeting.

Accounts Payable Disbursement Authorization. Clerk Kean reviewed the Disbursement Authorization Report highlighting several invoices.

MOTION Kean, seconded Lewis, to approve the Disbursement Authorization Report January 12, 2023, to February 15, 2023, for General Fund Checks #32261-32321, EFT's #586, #587, #588, #589, #590, and #591 for a total of \$164,719.11.

Roll Call Vote

Ayes: Kean, Lacasse, Lewis, & Lazet
Absent: McNeilly
Nays: None

Supervisor Report: Solar Ordinance. Supervisor Lazet provided an update from the Planning Commission meeting regarding the needed changes to the proposed Solar Ordinance. The Planning Commission Sub-committee will have recommendations to the Planning Commission at the next meeting.

Supervisor Report: Hall Renovations. A mandatory pre-bid walk through will be held on March 2, 2023, at 10:00 a.m. Wolverine Engineers & Surveyors, Inc. will receive sealed bids until 10:00 a.m. on March 16, 2023, at which time the bids will be publicly opened and read aloud.

Supervisor Report: WOW! Cable Franchise Renewal. Supervisor Lazet has received the 10-year renewal Uniform Video Service Local Franchise Agreement from WOW!. Under the Uniform Video Services Local Franchise Act, which provides for local right-of-way control and fees, the agreement is required.

MOTION Lazet, seconded Lewis, to adopt the Uniform Video Services Local Franchise Agreement with WOW! in substantial form as amended to include a 3% gross revenue franchise fee, 0% PEG fee and to authorize Supervisor Lazet to execute the agreement.

Roll Call Vote

Ayes: Lazet, Kean, Lacasse, & Lewis
Absent: McNeilly
Nays: None

Treasurer Reports: Treasurer Lewis provided detailed graphs and a report on current tax collection. The total winter tax billed was \$2,508,673 with 26% of the collection (\$646,872) collected between February 1 thru February 14, 2023. This tax collection will be distributed to the other taxing jurisdictions in February.

Trustee McNeilly: Planning Commission. Supervisor Lazet reported that the Planning Commission continues to work on Home Occupation Ordinance Amendments but is currently focused on Solar Energy.

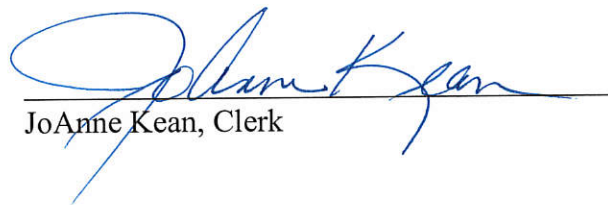
Trustee McNeilly: Recreation Commission. Supervisor Lazet reported that the Recreation Commission is currently revising their grant application strategy. Clerk Kean and Secretary Ruttan will be meeting with our DNR Grant Coordinator to help develop that strategy. Robert Ford from Landscape, Architects, and Planner will be at the next Recreation Commission to provide recommendations on grant application.

Any Other Business. Clerk Kean stated the Compensation Commission will be meeting on February 21, February 23, and February 28 (if needed) at 6:00 p.m.

Supervisor Lazet informed the Board members that one of our residents will be losing her surviving spouse Veterans Tax Exemption due to the current court ruling. Notification of the ruling will be sent to all residents that qualify for the Veterans Exemption. The exemption is only available to an unremarried surviving spouse when the disabled veteran used the home as their homestead.

Additional Public Comment. County Commissioner Kara Ruest invited the Board to a “townhall” with Senator Sarah Anthony at Bestsellers on February 27, 2023, at 10:00 a.m.

Adjournment. The meeting was adjourned at 7:28 p.m.



JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan