

Supervisor Lazet provided a visual review of several properties on proposed plans or land use. This was informational only.

Direct Deposit Policy Draft 1/2024. Clerk Kean provided a review of the policy. The policy needs to be changed by Resolution. This item was postponed until a future meeting.

Authorization Training Request for FOIA Coordinator/Clerk @ MTA FOIA Training.

MOTION McNeilly, seconded Lacasse, to authorize the expense and payment of \$25 to Michigan Township Association for FOIA Coordinator/Clerk Kean to attend the webinar “Role of the FOIA Coordinator” to be charged to Educational Meetings (GL #101-101-960.000).

Roll Call Vote

**Ayes: McNeilly, Lacasse, Lewis, Lazet & Kean
Nays: None**

Copier Replacement Quotes. Clerk Kean has received two quotes to date. Discussion followed on purchasing or leasing the copier. Supervisor Lazet would like a side-by-side comparison of all quotes. This item will be brought back to the Board after the Presidential Primary Election Day (2-27-24).

Election Inspectors Compensation. Clerk Kean explained that election inspectors’ compensation is reimbursed through either the County Election Grant or the State of Michigan’s Presidential Primary reimbursement process.

MOTION Kean, seconded Lewis, to authorize the increased rate for Election Inspectors effective February 1, 2024, as follows:

Absent Voter Counting Board & Election Day Inspectors:

Election Inspectors	\$15.00
Election Inspectors – EPB	\$17.00
Election Inspectors – Chair	\$19.00

Early Voting:

All Election Inspectors	\$15.00
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Training:

All Election Inspectors	\$15.00
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Roll Call Vote

**Ayes: Kean, McNeilly, Lacasse, Lewis, & Lazet
Nays: None**

Continued Capital Improvement Plan – Review & Update. Approximately \$77,500 has been removed from the current Capital Improvement Plan (CIP) due to American Rescue Plan Act (ARPA) revenue being used in 2023 to fund various CIP projects. Discussion followed on the reallocation of the \$77,500 to the municipal ordinance codification software, records

management/data conversion software, and the maintenance garage. Further discussion followed on the repair/replacement of the parking lot, landscaping, and the Master Plan review.

Clerk Kean estimates the records management/datal conversion software cost will start at approximately \$20,000. Treasurer Lewis will obtain a cost estimate on the municipal ordinance codification software.

Continued Review of 2024-2025 Budget. Supervisor Lazet presented his draft 2024-2025 budget explaining the rationale behind several revenue and expense line items. Discussion followed on funding road repair, digitization, and the Municipal Employees' Retirement System. The February 1, 2024, scheduled budget work session will be rescheduled to March 7, 2024, at 12:00 p.m.

Any Other Business. Clerk Kean announced that the public accuracy testing for the February 27, 2024, Presidential Primary Election will be on February 6, 2024, @ 10:30 a.m. at the Township Hall.

It was the consensus of the Board to agree with Treasurer Lewis' recommendation to transfer all Commercial Bank Money Market funds into MiClass. Also, Treasurer Lewis notified the Board that he will be closing the Commercial Bank Money Market Account.

Adjournment. The meeting was adjourned at 2:39 p.m.


JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan

