

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Budget Work Session/ Special Meeting
Monday, January 31, 2022, at 12:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor John Lazet, Clerk JoAnne Kean, Treasurer Christopher Lewis, Trustee Richard Lacasse, and Trustee Patricia McNeilly
Members Absent: None
Staff Present: Deputy Clerk Mary Ruttan
Others Present: None

The meeting was called to order by Supervisor Lazet at 12:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. All members were present.

Set/Amend Agenda.

MOTION Kean, seconded Lacasse, to approve the agenda as presented.

Roll Call Vote	Ayes: Lazet, Lewis, Lacasse, McNeilly, & Kean
	Nays: None

Approval of Special Meeting/Public Hearing Minutes of January 18, 2022. These approved minutes will be included in the 5-Year Community Parks & Recreation Plan that is due to the Department of Natural Resources on February 1, 2022.

MOTION Kean, seconded Lacasse, to approve the January 18, 2022, minutes as presented.

Roll Call Vote	Ayes: Lewis, Lacasse, McNeilly, Kean, & Lazet
	Nays: None

Public Comment. None.

Election Update. Clerk Kean informed the Board that it is taking 5-6 months to receive printed election envelopes for the 2022 elections. The envelopes have been ordered and will be charged to the current fiscal year budget.

The Board members expressed their appreciation of Treasurer Lewis and welcomed his insight and recommendations on his first budget cycle. This is the 185th budget preparation for Vevay Township.

Capital Improvement Plan (CIP). Supervisor Lazet provided a historical review of the CIP. Introductory language regarding Recreation and Cemetery developments will be added to the Plan. Each Project within each Committed Fund Classification was reviewed in detail. The following three projects were added to the list: Township Hall Re-roofing, Recreation Plan Grant Match, and Multi-Media Equipment. The Phone System project and Master Plan allocation were removed because those goals have been accomplished. An updated draft version of the CIP will be presented at the next budget work session for further review.

Initial Review of the 2022-2023 Budget & Budget History. Each of the revenue lines items were reviewed in detail. Supervisor Lazet presented a recap of increased revenues vs. increased expenditures. At this current time, increased expenditures exceed increased revenues. In addition, Supervisor Lazet presented the State of Michigan's Economic and Revenue Forecasts for Fiscal Years 2022, 2023 and 2024.

Supervisor Lazet left the meeting at 1:42 p.m.

Supervisor Lazet returned to the meeting at 1:44 p.m.

Discussion followed on Revenue Sharing, ARPA Funding, fund balance usage, measurable Township priorities with an enthusiast on Township assets, website creation, audio visual requirements, and fire services fees. Expenditures will be reviewed at the next meeting.

Any Other Business. Supervisor Lazet provided an update on a pending lawsuit. Clerk Kean explained that the Charter Township Act 359 of 1947 requires the Secretary of State, after each census, to notify Townships with population of 2,000 or more that they may choose to be incorporated as a charter township. The act gives Townships options, including by a majority vote, a resolution opposed to incorporation. It was a consensus of the Board, that Clerk Kean prepare the resolution opposing the incorporation as a charter Township.

Adjournment. The meeting adjourned at 2:58 p.m.

JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan