

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Budget Work Session/Special Meeting
Thursday, December 21, 2023, at 1:00 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor John Lazet, Clerk JoAnne Kean, Trustee Richard Lacasse, and Trustee Patricia McNeilly
Members Absent: Treasurer Lewis (excused)
Staff Present: Deputy Clerk Mary Ruttan
Others Present: None

The meeting was called to order by Supervisor Lazet at 1:00 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. All members were present except Treasurer Lewis (excused)

Set/Amend Agenda.

MOTION McNeilly, seconded Lacasse, to adopt the agenda as presented.

Roll Call Vote	Ayes: Lazet, Lacasse, McNeilly & Kean
	Absent: Lewis
	Nays: None

Public Comment. None.

Capital Improvement Plan – Review & Update. Supervisor Lazet provided a short history and rationale for the Capital Improvement Plan. The current plan has been fully funded through current revenues or fund balance. The proposed Capital Improvement Plan (CIP) represents the years 2024-2030. Each item on the current was discussed. Proposed additions to the plan include digital compilation publishing and maintenance of Township Ordinances, records management/data conversion, maintenance building (garage), new parking lot, parking lot maintenance, community park upgrades, and landscaping. A new 2024-2030 Capital Improvement Plan (Attachment A) will be presented at the next meeting.

Initial Review of 2024-2025 Budget. Supervisor Lazet provided a PowerPoint presentation including a general overview of the current financial conditions of the Township. Discussion followed on specific revenues and expenses including staff wage increases. Trustee Lacasse presented an alternate compensation benefit for the mandated deputy positions. There are several outstanding issues which include over-funded line items (annual lapses), road maintenance cost, pension and drain costs, fire run charges, and Compensation Commission. These items, as well as line items projections, will be included in the next review meeting.

Any Other Business. None.

Adjournment. The meeting was adjourned at 2:50 p.m.


JoAnne Kean, Clerk

Recorder Deputy Clerk Ruttan