

DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting

Wednesday, September 22, 2021

7:00 pm



DDA Members Present: John Fischer, Gary Howe, Greg Mauldon, Fred Northrup, and John Lazet.

Members Absent: Ted Stroud, Byron Russell, Todd Luks, and Rob Benstein, with prior notice of absence.

Others Present: Chris Lewis, Treasurer, Dillon Rush and Emma Bostwick of LEAP.

I. Meeting was called to order by Secretary Lazet at 7:00 pm.

II. Set/Amend Agenda: Add election of a temporary chair immediately following set/amend agenda.
MOTION Howe, seconded by Northrup, to approve the agenda as amended.
CARRIED 5-0.

III. Election of a Temporary Chair

In the absence of the elected Chair, and having no elected vice-chair, Sec. Lazet explained the process for electing a temporary chair.

MOTION Howe, seconded by Mauldon, to elect John Fischer as the temporary chair for the sole purpose of presiding over the September 22 regular meeting.
CARRIED 5-0.

IV. Public Comment: Dillon Rush and Emma Bostwick (Tri-county Development Director) were present on behalf of LEAP. They are adding capacity, and he will forward a report for later distribution. They are looking at possible uses for ARPA funds, possibly small business loans. Working on preparatory details on the Frederick Allen property on Jewett Road, which is one of their featured properties. Asked about the short timetables on recommending properties for specific projects, Mr. Rush noted that possible projects are on a short timetable based on private sector time demands. The MEDC informs him that firms usually want a state-wide search done within a week.

V. Approval of June 23, 2021, minutes

There were no amendments to the June 23, 2021 minutes.

MOTION Fischer, seconded by Howe, to approve the June 23, 2021 minutes as submitted.
CARRIED 5-0.

VI. Treasurer's Reports

Treasurer Lewis distributed a cash and investment summary and answered questions. He also had a PowerPoint presentation explaining simply and also in detail the process of tax capture, and the history of tax capture of personal property tax since the state law changed in 2014.

VII. Pending Business:

1. Set 2022 meeting dates

It was noted that the Board had already set January 19, 2022, as one of the informational meetings for 2022.

Motion Fischer, seconded by Mauldon, to schedule regular meetings for 2022 on the following dates, all meetings starting at 7:00 pm.

Wednesday, March 23

Wednesday, June 22 (Informational)

Wednesday, September 21

Wednesday, January 18, 2023 (Informational).

CARRIED 5-0.

2. Update on Vevay Township Athletic Fields/Pavilion Floor Project

Mr. Lazet briefly noted that all substantive work has been done, and what remains is seeding areas of the silt fence, and re-seeding some areas that need it.

3. Tax Capture and Expenditures

Treasurer Lewis made a PowerPoint presentation explaining simply and also in detail the process of tax capture, and the history of tax capture of personal property tax in the DDA district since the state law changed in 2014.

4. Update on Township grant application for County Parks and Trails millage

Mr. Lazet had a brief PowerPoint presentation on the grant application, and asked members to consider financially supporting in the future especially the extension of the Hayhoe Trail to the Township Hall, as this was one of the projects earlier considered by the DDA for possible development.

5. Future Project Planning

Mr. Lazet had a PowerPoint presentation briefly describing projects commonly supported by other DDAs in Ingham County. Due to the time, he did not go into individual detail.

Mr. Fischer briefly explained the need for new trash receptacles around the Township Pavilion.

MOTION Fischer, seconded by Howe, to replace the two trash receptacles around the pavilion and replace them with better, weather resistant receptacles, up to at an estimated cost of \$2,200.
CARRIED 5-0.

VIII. Any Other Business

No other business was raised or discussed.

IX. Adjournment

**MOTION Fischer, seconded by Howe, to adjourn at 8:03 pm.
CARRIED 5-0.**

John Lazet, Secretary