

Part 1

1.000

**FISCAL YEAR**  
**Ord. No. 19**  
**Adopted: June 16, 1986**

An Ordinance to establish the fiscal year of the Township of Vevay, Ingham County, Michigan pursuant to Michigan Public Act 596 of 1978.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN HEREBY ORDAINS:

1.001 **Fiscal year period established.**

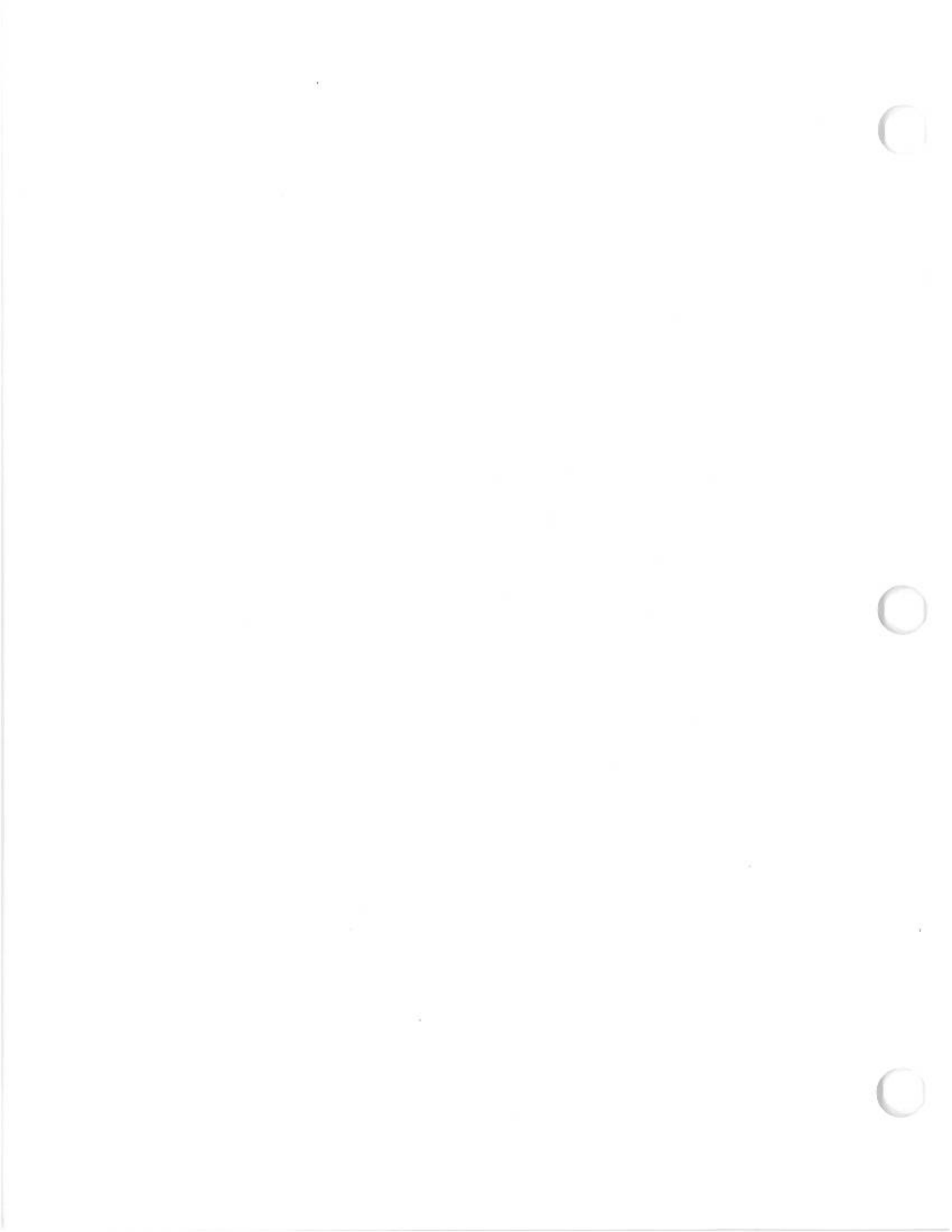
Sec. I. Commencing in 1987, the fiscal year of the Township shall be from July 1, 1986 to March 31, 1987. Commencing in 1987, the fiscal year of the Township shall extend from April 1 of each year until March 31 of the following year. Any preexisting Township budget lawfully adopted by the Township Board shall be proportionately amended to coincide with the foregoing new fiscal year periods.

1.002 **Annual meeting of electors.**

Sec. II. The annual meeting of the electors of the Township, where the same has not been abolished, shall be held on the last Saturday in the last month of the aforesaid fiscal year or at such time and place as unanimously determined by the Township Board.

1.003 **Effective date; repeal.**

Sec. III. This ordinance shall be effective one day following publication. All ordinances or parts of ordinances in conflict herewith are hereby repealed.



Part 2

2.000

**COMPENSATION COMMISSION**

**Ord. No. 25**

**Adopted: January 3, 1989**

An Ordinance to create a local officials' Compensation Commission under the provisions of Michigan Public Act 176 of 1974, as amended; to provide guidance and direction for the activities and organization of said Commission; to provide for the right of repeal of said Ordinance and the elimination of said Commission and the right of referendum upon said Ordinance.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN ORDAINS:

2.001

**Title.**

Sec. 1. This Ordinance shall hereafter be known and cited as the Vevay Township Compensation Commission Ordinance.

2.002

**Creation of Commission.**

Sec. 2. A local officials' Compensation Commission is hereby created pursuant to Michigan Public Act 176 of 1974, as amended, to determine the salaries of elected Township officials who are paid a salary. The Compensation Commission shall consist of five members who are registered electors of the Township, appointed by the Supervisor subject to confirmation by a majority of the members elected and serving on the Township Board. The terms of office shall be five years, except that of the members first appointed, 1 each shall be appointed for terms of one, two, three, four, and five years. The first members shall be appointed within 30 days after the effective date of the within Ordinance. Thereafter, members shall be appointed before October 1 of each year of appointment. Vacancies shall be similarly filled for the remainder of an unexpired term. An officer or employee of a government agency or unit or member of the immediate family of such an officer or employee shall not be eligible to be appointed to the Compensation Commission. Terms shall expire on September 30, notwithstanding that such expiration date may cause the terms of the first members appointed to be less than a normal beginning term.

2.003

**Determination of salaries.**

Sec. 3. The Compensation Commission shall determine the salaries of the elected Township officials who are paid on a salary basis, which determination shall be such salaries unless the Township Board, by resolution adopted by two-thirds of the members elected to and serving on the Township Board, rejects any one or more of such determinations. A determination of the Compensation Commission shall be effective 30 days following the filing of the same with the

Township Clerk unless rejected by the Township Board. In case of a rejection, the existing salary shall prevail. Any expense allowance or reimbursement paid to elected officials in addition to the official's salary shall be for expenses incurred in the course of Township business and shall be accounted for to the Township.

Any such salary determination should be calculated to cover the period from the date of its commencement, as determined by the Compensation Commission, until the next legal determination of the same by the Compensation Commission and may, in the discretion of the Compensation Commission, include interim increases of fixed amounts during said period.

**2.004 Meetings of the Commission, organization and procedure.**

Sec. 4. The Compensation Commission shall meet for not more than 15 session days in every odd-numbered year and shall make its determination within 45 days of its first meeting. A majority of the members of the Compensation Commission shall constitute a quorum for conducting the business of the Compensation Commission. The Compensation Commission shall not take action or make a determination without a concurrence of a majority of the members appointed and serving on the Compensation Commission. The Compensation Commission shall elect a chairman, vice-chairman, and secretary from among its members. The terms of such offices shall continue until a successor or successors are elected in the succeeding odd-numbered years. The vice-chairman shall conduct the meeting in the absence of the chairman. The secretary shall conduct the meeting in the absence of the chairman and vice-chairman. In the absence of the secretary, the chairman shall appoint a temporary secretary to record the minutes of the meeting. "Session Days" means any calendar day on which the Compensation Commission meets and a quorum is present. The members of the Compensation Commission shall not receive compensation, but shall be entitled to actual and necessary expenses incurred in the performance of their duties. Meetings shall be conducted in accordance with Robert's Rules of Order and any meeting at which final determination is made shall be open to the public and preceded by the notice prominently posted at the Township Hall at least 12 hours before the convening of the meeting.

**2.005 Implementation of the Ordinance.**

Sec. 5. The Township Board shall implement the provisions of the within Ordinance by resolution including the date for the convening of the Compensation Commission for its initial meeting and during subsequent odd-numbered years.

**2.006 Referendum.**

Sec. 6. Within 30 days after the effective date of the within Ordinance, a petition for a referendum on the same may be filed with the Township Clerk

containing the signatures of not less than five percent of the registered electors of the Township on the effective date of the Ordinance. Upon receipt of any such properly-filed petition, the Township Board shall call a special call on the question of the continuance of the Ordinance within a period of three months from the receipt of such petition, in accordance with the general election laws of the state. If a primary or general election is to be held within said three-month period, such question shall be included for determination at such election and a special election shall not be necessary. Upon the proper filing of a qualified petition, a determination of the Compensation Commission shall not be effective until the Ordinance has been approved at such election.

**2.007      Limitation.**

Sec. 7. As provided in 1975 PA 21, the salary of an elected Township official shall not be decreased during the official's term of office.

**2.008      Severability.**

Sec. 8. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of such Ordinance. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**2.009      Effective date.**

Sec. 9. A true copy of the within Ordinance shall be published in a newspaper of general circulation within the Township within 30 days from the date of its adoption by the Township Board. Such Ordinance shall take effect upon the date of its publication.

**2.010      Amendment of repeal.**

Sec. 10. The within Ordinance may be amended or repealed and/or the local Compensation Commission terminated by Ordinance adopted by the Township Board in similar manner as provided by statute for the adoption of the within Ordinance and subject to the same right of referendum.



Part 3

3.000

**FRINGE BENEFITS**

**Ord. No. 46**

**Adopted: July 9, 1998**

An Ordinance to create and establish an annuity or pension plan, to provide medical and life insurance for the officers and employees of Vevay Township, to provide for a contribution for past service and to authorize the Township Supervisor and the Township Clerk to contract, in the name of the Township, for such plans; to define those classes of officers and employees who shall be covered by such annuity or pension medical and life insurance plans; to set forth the respective per centum shares which Vevay Township and the officers and employees shall contribute to further provide for the deduction of contributions from officers and employees compensation; to establish the time at which existing and future employees shall become eligible for such plan and to further establish the normal retirement date for all employees; to provide a method for non-coverage of an officer or employee of the annuity or pension or medical plan; to set forth a date wherein each person covered under the annuity or pension plan shall have a vested right or interest in such plan; to ratify and confirm the validity of any annuity or pension plan in existence on the effective date of this Ordinance; and to repeal all Ordinances or parts of Ordinances in conflict herewith.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN ORDAINS:

3.001

**Short title.**

Sec. 1. This Ordinance shall be known and cited as the Vevay Township Fringe Benefits Ordinance.

3.002

**Establishment; authority to contract.**

Sec. 2. The purpose of this Ordinance is to create and establish pursuant to Public Act 77 of 1989, as amended, an annuity or pension and medical plan and program for the pensioning and insuring of its officers and employees, excluding outside contractors, and for such purposes, also hereby authorizes the Township Supervisor and the Township Clerk to contract, in the name of the Township Board, with any company authorized to transact such business within the State of Michigan for annuities or pensions and medical insurance.

3.003

**Classes established.**

Sec. 3.

A. The annuity or pension plan created, established and contracted for under this Ordinance shall cover each person within the following classes of officers and employees:

1. All members of the Township Board.

2. All Township employees who are employed for thirty (30) hours per week or more on a regular basis.
  3. All Township assessors.
  4. All Township building inspectors.
  5. All Township zoning administrators.
- B. The medical insurance plan created, established and contracted for under this Ordinance shall cover each person within the following classes of officers and employees:
1. All members of the Township Board.
  2. All Township employees who are employed for thirty (30) hours per week or more on a regular basis.
  3. All Township assessors.
  4. All Township building inspectors.
  5. All Township zoning administrators.
- C. The life insurance plan created, established and contracted for under this Ordinance shall cover each person within the following classes of officers and employees.
1. All members of the Township Board.
  2. All Township employees who are employed on an hourly or salary basis.

**3.004 Contributions; eligibility; coverage.**

Sec. 4.

- A. The Township of Vevay shall annually contribute ten percent of that portion of the premium or charges arising under such annuity or pension contract for each person within the class of officers and employees enumerated in section 3.A. [3.003.A.] hereof. Such contributions shall be secured from the general fund of the Township. Each person within a class of officers and employees shall be responsible for the remainder of the premium or charges and the Township Clerk is hereby authorized to deduct the same from each person's pay, salary, or compensation and to apply the same to such person's responsibility. The Township shall additionally contribute three percent annually for past service up to ten years to be amortized over a period of three years, for each employee who is employed on the effective date of the annuity or pension plan.
- B. Each employee who is employed on the effective date of the annuity or pension plan shall be eligible for coverage on that day, provided he or she then meets the following requirements, otherwise to be eligible on the first policy anniversary on which he or she meets them:
1. He or she has completed at least ten years of continuous employment.
  2. His or her age (nearest birthday) is at least 55 years.
- C. The Township of Vevay shall contribute 100 percent of that portion of the premium arising under such medical plan for each person within the class



of officers and employees enumerated in section 3.B. [3.003.B.] hereof for each employee who is employed on the effective date of the medical insurance plan and has completed at least 60 days of regular employment.

- D. The Township of Vevay shall contribute 100 percent of that portion of the premium arising under such life insurance plan for each person within the class of officers and employees enumerated in section 3.C. [3.003.C.] hereof for each employee who is employed on the effective date of the life insurance plan and has completed at least 60 days of regular employment.
- E. Any person desiring not to be so covered shall give written notice to the Township Clerk that he/she desires not to be covered, and if the notice is received before the person has become covered under the contract, he/she shall not be covered thereunder. If the notice is received after the individual has become covered, their coverage under the contract shall cease as provided for in the contract.

**3.005 Vested rights.**

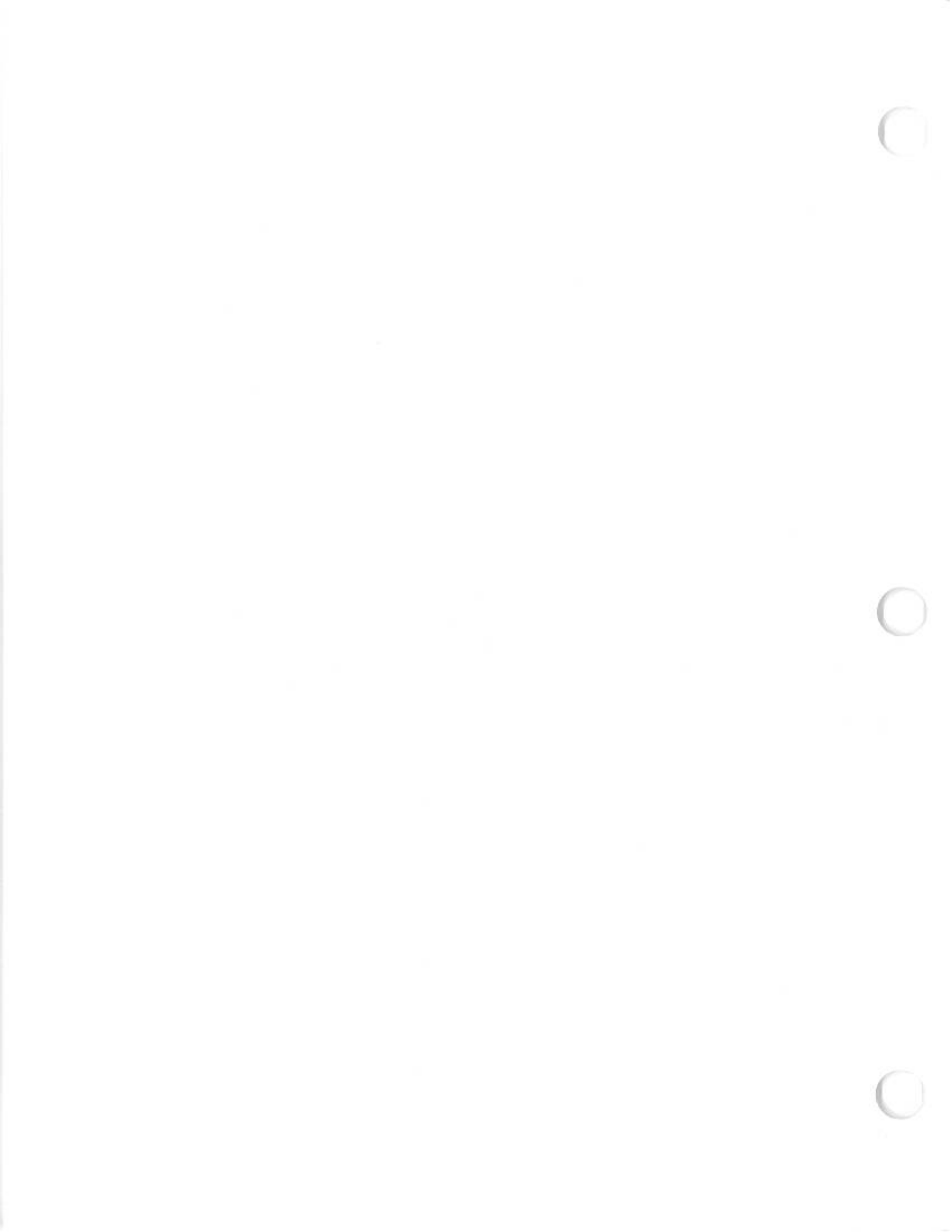
Sec. 5. Each person so covered under the annuity or pension plan shall have a vested right or interest in such plan from the date the plan becomes effective for such person.

**3.006 Confirmation of existing annuity, pension, medical and life insurance plans.**

Sec. 6. The Township of Vevay hereby ratifies and confirms the validity of any annuity or pension, medical and life insurance plan in existence on the effective date of this Ordinance.

**3.007 Effective date.**

Sec. 7. This Ordinance shall take effect on the date of its publication. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.



**VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 46.01**

**ADOPTED:  
November 9, 2006**

**PREAMBLE**

An ordinance to amend section 3 of the Vevay Township fringe Benefits Ordinance No. 46 of 1998, [code section 3.0031, "classes established," shall be and is hereby amended to read as follows:

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN, ORDAINS:

3.001

**Sec. 1. AMENDMENT TO SECTION 3 [CODE SECTION 3.0031, "CLASSES ESTABLISHED.".**

The Vevay Township Fringe Benefits Ordinance, Section 3[Code Section 3.003], "Classes Established," shall be and is hereby amended to read as follows:

**3.003 Classes established.**

- A. The annuity or pension plan created, established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. All members of the Township Board.
  - 2. All township employees who are employed for thirty (30) hours per week or more on a regular basis.
  
- B. The medical insurance plan created, established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. The Supervisor, Clerk and Treasurer of the Township Board.
  - 2. All Township employees who are employed for thirty (30) hours per week or more on a regular basis.
  
- C. The life insurance plan created established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. All members of the Township Board.
  - 2. All Township employees who are employed on an hourly or salary basis.

3.002

**Sec. 2. REPEALER**

Any ordinances or parts thereof in conflict with the provision of this Ordinance are hereby repealed to the extent of such conflict

3.003

**Sec. 3. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon its adoption and publication as required by law.



**VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 46.02**

**ADOPTED:  
January 5, 2009**

**PREAMBLE**

An ordinance to create and establish an or pension plan, to provide medical and life insurance for the officers and employees of Vevay township, to provide for a contribution for past service and to authorize the township supervisor and the township clerk to contract, in the name of the township, for such plans; to define those classes of officers and employees who shall be covered by such annuity or pension medical and life insurance plans; to set forth the respective per centum shares which Vevay Township and the officers and employees shall contribute to further provide for the deduction of contributions from officers and employees compensation; to establish the time at which existing and future employees shall become eligible for such plan and to further establish the normal retirement date for all employees; to provide a method for non-coverage of an officer or employee of the annuity or pension or medical plan; to set forth a date wherein each person covered under the annuity or pension plan shall have a vested right or interest in such plan; to ratify and confirm the validity of any y or pension plan in existence on the effective date of this ordinance; and to repeal all ordinances or parts of ordinances in conflict herewith.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN ORDAINS:

3.001

Sec. 1. Short Title.

This ordinance shall be known and cited as the Vevay Township Fringe Benefits Ordinance.

3.002

**Sec. 2. Establishment; Authority to Contract**

The purpose of this Ordinance is to create and establish pursuant to Public Act 77 of 1989, as amended, an annuity or pension and medical plan and program for the pensioning and insuring of its officers and employees, excluding outside contractors, and for such purposes, also hereby authorizes the township supervisor and the township clerk to contract, in the name of the township board, with any company authorized to transact such business within the State of Michigan for annuities or pensions and medical insurance.

3.003

Sec. 3. Classes Established.

- A. The annuity or pension plan created established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. All members of the township Board.
  - 2. All township employees who are employed for thirty (30) hours per week or more on a regular basis.
- B. The medical insurance plan created, established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. The Supervisor, Clerk and Treasurer of the Township Board.
  - 2. All township employees who are employed for thirty (30) hours per week or more on a regular basis.
- C. The life insurance plan created, established and contracted for under this ordinance shall cover each person within the following classes of officers and employees.
  - 1. All members of the Township Board.
  - 2. All township employees who are employed on an hourly or salary basis.

3.004

Sec. 4. **Contributions; Eligibility; Coverage.**

- A. The Township of Vevay shall annually contribute ten per centum (10%) of that portion of the premium or charges arising under such annuity or pension contract for each person within the class of officers and employees enumerated in section 3(a) hereof. Such contributions shall be secured from the general fund of the township. Each person within a class of officers and employees shall be responsible for the remainder of the premium or charges and the township clerk is hereby authorized to deduct the same from each person's pay, salary, or compensation and to apply the same to such person's responsibility. The Township shall additionally contribute three per centum (3%) annually for past service up to ten (10) years to be amortized over a period of three (3) years, for each employee who is employed on the effective date of the annuity or pension plan.
- B. Each employee who is employed on the effective date of the annuity or pension plan shall be eligible for coverage on that day, provided he or she then meets the following requirements, otherwise to be eligible on the first policy anniversary on which he or she meets them:

1. He or she has completed at least ten (10) years of continuous employment or vested through another qualifying agency.
  2. His or her age (nearest birthday) is at least fifty five (55) years.
- C. The Township of Vevay shall contribute one hundred per centum (100%) of that portion of the premium arising under such medical plan for each person within the class of officers and employees enumerated in section 3(b) hereof for each employee who is employed on the effective date of the medical insurance plan and has completed at least sixty (60) days of regular employment, **until eligible employees or officers become Medicare eligible, then said employee's or officer's medical coverage shall cease. Medicare eligible employees or officers will be eligible to a cash benefit of an amount equaling 33.33% of the cost of the monthly insurance premium for eligible employees or officers. Eligible employees or officers who waive health insurance coverage shall be eligible to receive a cash benefit of 25% of the monthly medical insurance premium.**
- D. The Township of Vevay shall contribute one hundred per centum (100%) of that portion of the premium arising under such life insurance plan for each person within the class of officers and employees enumerated in section 3 @) hereof for each employee who is employed on the effective date of the life insurance plan and has completed at least sixty (60) days of regular employment.
- E. Any person desiring not to be so covered shall give written notice to the township clerk that he/she desires not to be covered, and if the notice is received before the person has become covered under the contract, he/she shall not be covered thereunder. If the notice is received after the individual has become covered, their coverage under the contract shall cease as provided for in the contract.

3.005

**Sec. 5. Vested Rights.**

Each person so covered under the annuity or pension plan shall have a vested right or interest in such plan from the date the plan becomes effective for such person.

3.006

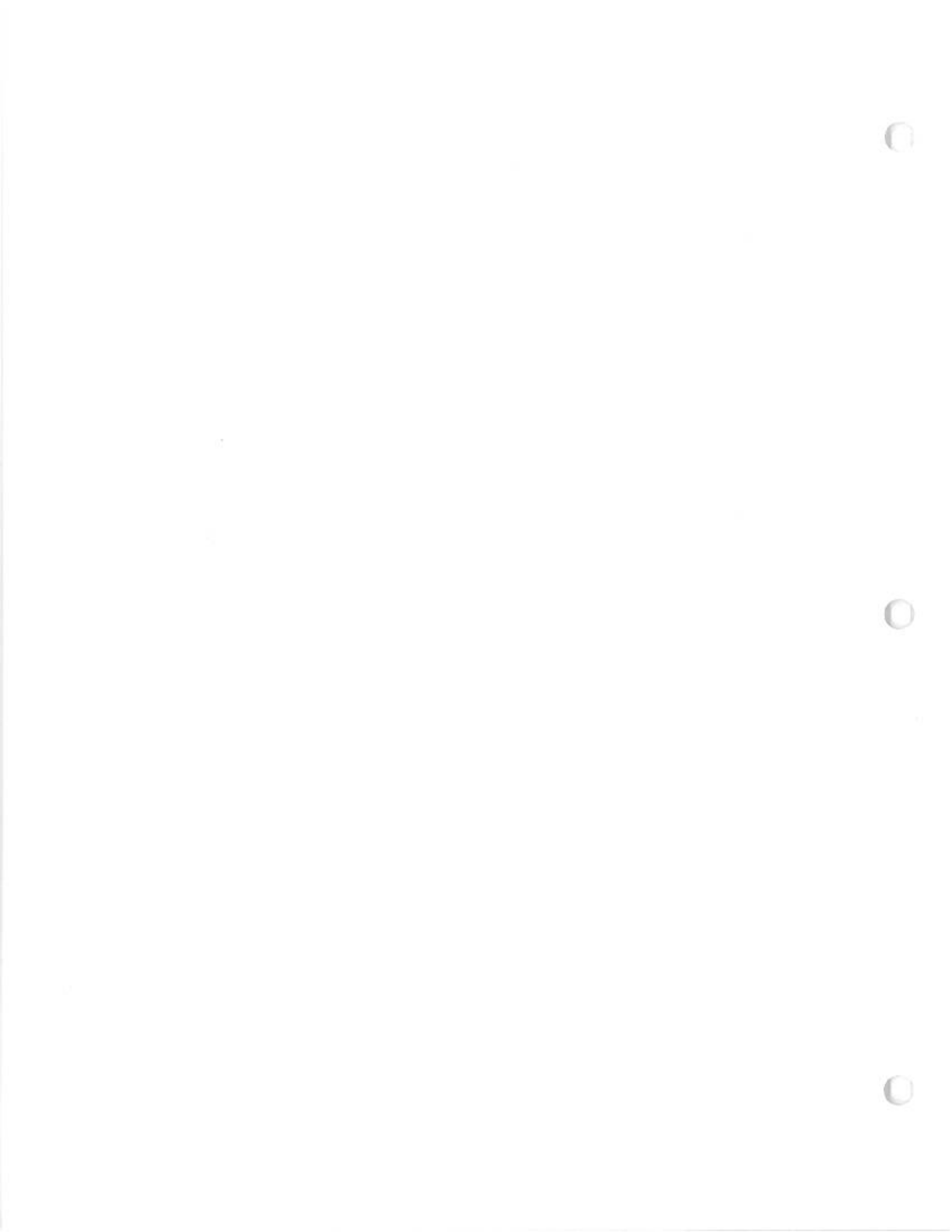
**Sec. 6. Confirmation of Existing Annuity, Pension, Medical and Life insurance Plans.**

The Township of Vevay hereby ratifies and confirms the validity of any annuity or pension, medical and life insurance plan in existence on the effective date of this ordinance.

3.007

**Sec. 7. Effective Date.**

This ordinance shall take effect on the date of its publication. All ordinances or parts of ordinances in conflict herewith are hereby repealed.





C. The Township of Vevay shall contribute **80%** of that portion of the premium arising under such medical plan for each person within the class of officers and employees enumerated in section 3(b) hereof for each employee who is employed on the effective date of the medical insurance plan and has completed at least sixty (60) days of regular employment, **until eligible employees or officers become Medicare eligible, then said employee's or officer's medical coverage shall cease. Medicare eligible employees or officers will be eligible to a cash benefit of an amount equaling 33.33% of the cost of the Township's portion of the monthly insurance premium for eligible employees or officers. Eligible employees or officers who waive health insurance coverage shall be eligible to receive a cash benefit of 25% of the Township's portion of the monthly medical insurance premium.**

D. The Township of Vevay shall contribute one hundred per centum (100%) of that portion of the premium arising under such life insurance plan for each person within the class of officers and employees enumerated in section 3(c) hereof for each employee who is employed on the effective date of the life insurance plan and has completed at least sixty (60) days of regular employment.

E, Any person desiring not to be so covered shall give written notice to the township clerk that he/she desires not to be covered, and if the notice is received before the person has become covered under the contract, he/she shall not be covered thereunder. If the notice is received after the individual has become covered, their coverage under the contract shall cease as provided for in the contract.

3.005

#### **Sec. 5. Vested Rights.**

Each person so covered under the annuity or pension plan shall have a vested right or interest in such plan from the date the plan becomes effective for such person.

3.006

#### **Sec. 6. Confirmation of Existing Annuity, Pension, Medical and Life insurance Plans.**

The Township of Vevay hereby ratifies and confirms the validity of any annuity or pension, medical and life insurance plan in existence on the effective date of this ordinance.

3.007

#### **Sec. 7. Effective Date.**

This ordinance shall take effect on the date of its publication. All ordinances or parts of ordinances in conflict herewith are hereby repealed.



**VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 46.04  
ADOPTED:  
January 13, 2014  
PREAMBLE**

An ordinance to create and establish an annuity or pension plan, to provide medical and life insurance for the officers and employees of Vevay township, to provide for a contribution for past service and to authorize the township supervisor and the township clerk to contract, in the name of the township, for such plans; to define those classes of officers and employees who shall be covered by such annuity or pension medical and life insurance plans; to set forth the respective per centum shares which Vevay township and the officers and employees shall contribute to further provide for the deduction of contributions from officers and employees compensation; to establish the time at which existing and future employees shall become eligible for such plan and to further establish the normal retirement date for all employees; to provide a method for non-coverage of an officer or employee of the annuity or pension or medical plan; to set forth a date wherein each person covered under the annuity or pension plan shall have a vested right or interest in such plan; to ratify and confirm the validity of any annuity or pension plan in existence on the effective date of this ordinance; and to repeal all ordinances or parts of ordinances in conflict herewith.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN ORDAINS:

3.001

**Sec. 1. Short Title.**

This ordinance shall be known and cited as the Vevay Township Fringe Benefits Ordinance.

3.002

**Sec. 2. Establishment; Authority to Contract.** The purpose of this Ordinance is to create and establish pursuant to Public Act 77 of 1989, as amended, an annuity or pension and medical plan and program for the pensioning and insuring of its officers and employees, excluding outside contractors, and for such purposes, also hereby authorizes the township supervisor and the township clerk to contract, in the name of the township board, with any company authorized to transact such business within the State of Michigan for annuities or pensions and medical insurance.

3.003

**Sec. 3. Classes Established.**

- A. The annuity or pension plan created established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. All members of the township Board.
  - 2. All township employees who are employed for thirty (30) hours per week or more on a regular basis.
  
- B. The medical insurance plan created established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:
  - 1. The Supervisor, Clerk and Treasurer of the Township Board.
  - 2. All township employees who are employed for thirty (30) hours per week or more on a regular basis.
  
- C. The life insurance plan created, established and contracted for under this ordinance shall cover each person within the following classes of officers and employees.
  - 1. All members of the Township Board.
  - 2. All township employees who are employed on an hourly or salary basis.

3.004

**Sec. 4. Contributions; Eligibility; Coverage.**

- A. The Township of Vevay shall annually contribute thirteen per centum (13%) of that portion of the premium or charges arising under such annuity or pension contract for each person within the class of officers and employees enumerated in section 3(a) hereof. Such contributions shall be secured from the general fund of the township. Each person within a class of officers and employees shall be responsible for the remainder of the premium or charges and the township clerk is hereby authorized to deduct the same from each person's pay, salary, or compensation and to apply the same to such person's responsibility. The Township shall additionally contribute three per centum (3%) annually for past service up to ten (10) years to be amortized over a period of three (3) years, for each employee who is employed on the effective date of the annuity or pension plan.
  
- B. Each employee who is employed on the effective date of the annuity or pension plan shall be eligible for coverage on that day, provided he or she then meets the following requirements, otherwise to be eligible on the first policy anniversary on which he or she meets them:
  - 1. He or she has completed at least ten (10) years of continuous employment or vested through another qualifying agency.
  - 2. His or her age (nearest birthday) is at least fifty-five (55) years.

C. The Township of Vevay shall contribute 80% of that portion of the premium arising under such medical plan for each person within the class of officers and employees enumerated in section 3(b) hereof for each employee who is employed on the effective date of the medical insurance plan and has completed at least sixty (60) days of regular employment, until eligible employees or officers become Medicare eligible, then said employee's or officer's medical coverage shall cease. Medicare eligible employees or officers will be eligible to a cash benefit of an amount equaling 33.33% of the cost of the Township's portion of the monthly insurance premium for eligible employees or officers. Eligible employees or officers who waive health insurance coverage shall be eligible to receive a cash benefit of 25% of the Township's portion of the monthly medical insurance premium.

D. The Township of Vevay shall contribute one hundred per centum (100%) of that portion of the premium arising under such life insurance plan for each person within the class of officers and employees enumerated in section 3(c) hereof for each employee who is employed on the effective date of the life insurance plan and has completed at least sixty (60) days of regular employment.

E. Any person desiring not to be so covered shall give written notice to the township clerk that he/she desires not to be covered, and if the notice is received before the person has become covered under the contract, he/she shall not be covered thereunder. If the notice is received after the individual has become covered, their coverage under the contract shall cease as provided for in the contract.

3.005

**Sec. 5. Vested Rights.**

Each person so covered under the annuity or pension plan shall have a vested right or interest in such plan from the date the plan becomes effective for such person.

3.006

**Sec. 6. Confirmation of Existing Annuity, Pension, Medical and Life insurance Plans.**

The Township of Vevay hereby ratifies and confirms the validity of any annuity or pension, medical and life insurance plan in existence on the effective date of this ordinance.

3.007

**Sec. 7. Effective Date.**

This ordinance shall take effect on the date of its publication. All ordinances or parts of ordinances in conflict herewith are hereby repealed.



Part 4

4.000

**MUNICIPAL ORDINANCE VIOLATIONS BUREAU**

**Ord. No. 55**

**Adopted: July 1, 2002**

An Ordinance adopted pursuant to 1994 PA No. 12 to establish a Municipal Ordinance Violations Bureau for Vevay Township for the purpose of accepting admissions of responsibility for ordinance violations designated as municipal civil infractions for which municipal ordinance violation notices have been issued and served by authorized officials; to collect and retain civil fines and costs for such violations as prescribed herein; to repeal all conflicting ordinances or parts of ordinances; and to provide an effective date hereof.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN, ORDAINS:

4.001

**Title.**

Sec. 1. This Ordinance shall be known as the "Vevay Township Violations Bureau Ordinance."

4.002

**Definitions.**

Sec. 2. For purposes of this Ordinance, the following terms are defined as follows:

- (a) *Act* means the Revised Judicature Act of 1961, being Act No. 236 of the Public Acts of 1961, as amended.
- (b) *Authorized Township Official* means a police officer, zoning inspector, building inspector, or other personnel of the Township authorized by this Ordinance or any Ordinance to issue municipal civil infraction citations or municipal civil infraction violation notices.
- (c) *Bureau* means the Vevay Township Municipal Ordinance Violations Bureau as established by this Ordinance.
- (d) *Citation* means a written complaint or notice to appear in court upon which an authorized local official records the occurrence of one or more municipal civil infractions by the person cited.
- (e) *Municipal civil infraction* means a civil infraction as defined by Section 113 of the Act involving a violation of a Vevay Township Ordinance.
- (f) *Violation notice* means a written notice prepared by an authorized Township official, directing a person to appear at the Vevay Township Violations Bureau and to pay a fine and costs prescribed for the violation by the Schedule of Civil Fines adopted by the Township, as authorized under Section 8395 and 8707(6) of the Act.

**4.003 Initiation of municipal civil infraction action.**

Sec. 3. A municipal civil infraction action is commenced upon the issuance by the authorized Township official of one of the following:

- (1) A violation notice directing the alleged violator to appear at the Vevay Township Ordinance Violations Bureau; or
- (2) A citation directing the alleged violator to appear in court.

**4.004 General provisions.**

Sec. 4.

- (a) *Service of violation notices and infraction citations.* Municipal civil infraction violation notices and civil infraction citations shall be issued and served by authorized Township officials in accordance with the provisions of Sections 8707 and 8709 of the Act.
- (b) *Notice of time; methods of appearance; location; telephone number and hours of bureau; fine schedule; and consequences of failure to appear.* A violation notice issued under this Ordinance shall indicate the time by which the alleged violator must appear at the Bureau, the method(s) by which an appearance may be made, the address and telephone number of the Bureau, the hours during which the Bureau is open, the amount of the fine scheduled for the alleged violation, and the consequences for failure to appear and pay the required fine within the required time.
- (c) *Required information.* A municipal civil infraction shall contain the information required under Section 8709 of the Act.
- (d) *Circumstances leading to issuance of violation notice or citation.* At the discretion of the authorized Township Official, he or she may issue either a violation notice or citation under the following circumstances:
  - (1) The authorized Township official witnesses a person commit a municipal civil infraction or violation; or
  - (2) Based upon an investigation, the official has reasonable cause to believe that the person is responsible for a municipal civil infraction violation; or
  - (3) Based upon the investigation of a complaint by someone who allegedly witnesses the person commit a municipal civil infraction violation, the official has reasonable cause to believe that the person is responsible for a municipal civil infraction violation, and if the Township attorney approved in writing the issuance of the citation.
- (e) *Consequences for failure to appear.* Failure to appear within the time specified on a civil infraction citation or at the time scheduled for a hearing or appearance shall subject the defendant to a default judgment and shall constitute a misdemeanor punishable by up to 90 days in jail and/or up to a \$500.00 fine, plus cost of the prosecution.



**4.005 Municipal Ordinance Violations Bureau.**

## Sec. 5.

- (a) The Township hereby establishes a bureau as authorized under Section 8395 of the Act to accept admissions of responsibility for civil infractions in which a violation notice was issued and served, and to collect and retain civil fines and costs as prescribed by this Ordinance.
- (b) The bureau shall be located at the Vevay Township Hall and shall be under the supervision and control of the Township Treasurer. The Treasurer, subject to the approval of the Township Board, shall adopt rules and Regulations for the operation of the bureau and appoint any necessary qualified Township employees to administer the bureau.
- (c) The bureau may dispose only of municipal civil infraction violations for which a fine has been scheduled and for which a municipal civil infraction violation notice has been issued. The bureau may not dispose of civil infraction citations, and any citations received by the bureau shall be transferred to the 55th District Court for handling. No person shall be required to dispose of a municipal civil infraction violation at the bureau and may have the violation processed before a court of appropriate jurisdiction.
- (d) The bureau shall only be authorized to accept admissions of responsibility for municipal civil infractions upon which a violation notice has been issued. The bureau shall collect and retain civil fines and costs as set forth on the schedule of fines adopted by the Township Board. The bureau shall not accept a payment of a fine from any person who denies having committed the offense or who admits responsibility only with an explanation, and in no event shall the bureau determine, or attempt to determine, the truth or falsity of any fact or matter relating to an alleged violation.
- (e) If a violation notice is not returned to the bureau with payment made within ten calendar days of the time it is issued and served, the bureau shall return the violation notice to the authorized Township official who issued the notice. The authorized Township official, upon receiving notice from the bureau that a person accused of a civil infraction violation has failed to respond to the violation notice within ten days, may issue a civil infraction citation by filing the original of the citation with the District Court and mailing a copy of the citation to the alleged violator by certified first class mail at the alleged violator's last known address. Service is complete upon mailing.

**4.006 Schedule of fines.**

## Sec. 6.

- (a) The Township hereby establishes a schedule of fines for municipal civil infractions which are received at the bureau. The fines for the violations

listed below shall be as follows:

	<i>1st Offense</i>	<i>2nd Offense</i>
Nuisances and Junk Ordinance No. 51.01	\$100.00	\$200.00
Noise Violation Ordinance No. 40.01	100.00	200.00
Zoning Ordinance No. 17	100.00	200.00

**Vevay Township  
Planning Commission  
Ord. No. 69  
Adopted: June 6, 2011**

5.000

An Ordinance to re- establish and confirm the Vevay Township Planning Commission pursuant to the Michigan planning enabling act, pa 2008 no. 33 (mcl 125.3801 *et seq*) and the Michigan zoning enabling act, pa 2006 no. 110 (mcl 125.3101 *et seq*); to organize and continue said planning commission; to describe its powers and duties; to establish its membership terms of office and removal from office of said members; to provide for certain administrative and procedural matters, bylaws, compensation; to provide for capital improvement and master plans, duties with reference to subdivisions of land and zoning; to repeal prior resolutions and/or ordinances inconsistent herewith; and to provide an effective date hereof.

THE TOWNSHIP OF VEVAY, INGHAM COUNTY, MICHIGAN, ORDAINS:

5.001

**Sec. 1. Membership, term of office, vacancy, removal and officers.**

**A. Appointment.**

The Vevay Township Planning Commission shall consist of seven (7) members who shall be appointed by the Township Supervisor, subject to approval of a majority of the members of the Township Board elected and serving. Members of the Planning Commission shall be representative of important segments of the community which exist at the time of appointment, such as agricultural, natural resources, recreation, education, public health, government, transportation, industry and commerce. Membership shall, to the extent practicable, be representative of the entire geography of the Township. Members of the Planning Commission shall be qualified electors of the Township, except as may be otherwise permitted by Section 15 of the Planning Enabling Act. One member of the Township Board shall be appointed to the Planning Commission as an *ex officio* member. The term of the *ex officio* member shall expire with his or her term of office on the Township Board. All other members shall be appointed for three (3) year terms, and if a vacancy occurs the vacancy shall be filled for the unexpired term in the same manner as provided for the original appointment. In addition, a member shall hold office until his or her successor is appointed and existing members of the Planning Commission existing as of the date of this Ordinance shall continue for their individual terms of appointment.

**B. Removal.**

The Township Board may remove a member of a Planning Commission for misfeasance, malfeasance or nonfeasance in office upon written charges and after public hearing.

C. **TERM.** The Planning Commission shall elect a Chairperson and Secretary from its members and create and fill other officers as it deems appropriate. Officers of the Planning Commission existing as of the date hereof shall continue in office for the remainder of their term. The *ex officio* member of the Planning Commission is not eligible to serve as Chairperson, and the term of each officer shall be one (1) year, and said person shall be eligible for re-election to said office unless otherwise prohibited by the Planning Commission Bylaws.

5.002

**Sec. 2. BYLAWS, RECORD KEEPING AND ANNUAL REPORT.**

The Planning Commission shall adopt Bylaws relating to the transaction of Planning Commission business and proceedings, and shall create and maintains public record of its resolutions, transactions, findings and determinations. An annual report shall be made to the Township Board concerning its proceedings, operations, activities and the status of planning activities, including recommendations regarding potential activities by the Township Board relating to planning and development Planning Commission records shall be made available pursuant to the Michigan Freedom of Information Act (MCL 15.231 *et seq.*). Bylaws previously adopted by the Vevay Township Planning Commission shall continue in full force and effect until amended subsequent hereto.

5.003

**Sec. 3. MEETINGS.**

The Planning Commission by Resolution shall determine the time and place of regular meetings (not less than four (4) meetings annually) to be held throughout the year. Special meetings may be called by the Chairperson or by two (2) other members, unless the Bylaws direct otherwise. Requests for a special meeting shall be made in writing to the Planning Commission Secretary and, unless the Bylaws provide otherwise, written notice of the special meeting shall be sent by the Secretary to Planning Commission members by first class mail, or personally left at the members' home address not less than forty-eight (48) hours before the meeting date and time. Further, all business of the Planning Commission shall be conducted at a public meet, subject to the requirements of the Michigan Open Meetings Act (MCL 15.261 *et seq.*). Public notice of regular and special Planning Commission meetings shall be given as provided in that Act.

5.004

**Sec. 4. COMPENSATION; EXPENSE REIMBURSEMENT.**

Compensation paid to Planning Commission members shall be pursuant to a Resolution adopted from time to time by the Township Board. Reimbursable expenses to Planning Commission members shall be as provided by the policy of the municipality relating to such reimbursement to other municipal officials and staff, if any.

5.005

**Sec. 5. DUTIES.**

The Planning Commission shall perform the duties and functions required and allowed by the Michigan Planning Enabling Act and the Michigan Zoning Enabling Act, including adoption of and amendments to a master plan as defined by Section 3 of the Zoning Enabling Act (MCL 125.3B03); conducting public meetings, making recommendations and taking actions required in connection with zoning proceedings pursuant to the Michigan Zoning Enabling Act and the Township Zoning Ordinance; approving construction, location of streets, squares, parks, playgrounds, public ways, grounds, open space, public buildings or structures within the municipality in accordance with the procedures specified in the Planning Enabling Act, Section 63 (MCL

125.3B63); unless exempted by the Township Board, the Planning Commission shall prepare and amend a capital improvement program related to public improvements and structures. The capital improvement program shall be prepared showing the items required by Section 65 of the Planning Enabling Act (MCL 125.3565) and subject to its exemptions; the Planning Commission shall also review and make recommendations concerning proposed plats within the Township. The Planning Commission may also make recommendations concerning land division rules, if said function has been reserved to another agency by Ordinance.

5.006

**Sec. 6. GIFTS AND DONATIONS.**

Gifts and donations for furtherance of or in connection with the work activities and function of the Planning Commission shall be made to the Township for said purpose. Such a gift or donation may be accepted or refused, in the discretion of the Township Board. A gift of money which is so accepted by the municipality shall be deposited with the Treasurer of the municipality in a special non-reverting Planning Commission fund for expenditures by the Planning Commission for the purpose designated by the donor. The municipal Treasurer shall draw a warrant against the special non-reverting fund only upon receipt of a voucher signed by the Chairperson and Secretary of the Planning Commission and an order drawn by the C Clerk of the Township for that purpose Expenditures of the Planning Commission exclusive of gifts and grants shall be within the amounts appropriated by the Township Board for the performance of the Planning Commissions functions.

5.007

**Sec. 7. SEVERABILITY.**

The various parts, sentences, paragraphs, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause of this Ordinance is adjudged unconstitutional or invalid by a court or administrative agency of competent jurisdiction, the unconstitutionality or invalidity shall not affect the constitutionality or validity of any remaining provisions of this Ordinance.

5.008

**Sec. 8. REPEALER.**

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

5.009

**Sec. 9. EFFECTIVE DATE.**

This Ordinance shall become effective immediately after adoption and publication as required by law.



Parts 5—14

**(Reserved)**

