

**VEVAY TOWNSHIP  
RECREATION COMMISSION  
Regular Meeting  
Thursday, August 10, 2023, at 5:30 p.m.  
Vevay Township Hall – 780 Eden Road, Mason**

**MINUTES**

**Members Present:** Vice-Chair Coe Emens, Secretary Mary Ruttan, Member Patricia McNeilly, and Member John Fischer  
**Members Absent:** Chair Roger Cargill  
**Staff Present:** Supervisor John Lazet  
**Others Present:** None

The meeting was called to order by Vice-Chair Emens at 5:30 p.m. and followed by the Pledge of Allegiance.

**Roll Call/Excuse Absent Member.** Roll call was taken, a quorum was present.

**Set/Amend Agenda.**

**MOTION McNeilly, seconded Fischer, to set the agenda as presented.**

<b>Roll Call Vote</b>	<b>Ayes: Ruttan, McNeilly, Fischer, &amp; Emens Nays: None Absent: Cargill</b>
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**Approval of the June 8, 2023, Minutes.** There were no additions or corrections.

**MOTION McNeilly, seconded Fischer, to approve the June 8, 2023, minutes as presented.**

<b>Roll Call Vote</b>	<b>Ayes: Fischer, McNeilly, Ruttan, &amp; Emens Nays: None Absent: Cargill</b>
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**Facebook Page Creation.** Held over until next month.

**Planning Grant Update.** The 2022 County Planning Grant expires in August 2024. Total expenditures to date are \$41,020 of the \$81,500 Grant. The total grant is committed to Landscape Architects and Planners, Inc. (LAP). The contract with LAP is divided into three parts. The first part was the creation of the Recreation Master Plan which has been finished and fully expended. Part two is the Feasibility Study for the Hayhoe Trail which is approximately 55% expended. Part three is the administrative development of the Township Park once a grant has been awarded.

**Playground Renovations.** The Commission reviewed the Playground Inspection Certification Summary and recommendations provided by Robert Ford, from LAP. Discussion followed on the funding for the proposed recommendations. Each item on the playground cost estimate sheet was discussed individually. It was the consensus of the Commission, based on safety and ADA

considerations, the following renovations and upgrades be recommended to the Vevay Township Board of Trustees:

- A single 5” pole two bay swing set with two belt seats, 1 bucket seat, and 1 ADA swing.
- Removal of the current ground cover and replacement with 12” depth Engineered Wood Fiber.
- Removal of the two sandboxes
- 2 Trash Receptacles & 1 Pavilion Grill
- 2 Dog Waste Stations
- ADA compliant concrete pathway (parking lot to playground)

**Any Other Business.** None.

**Additional Public Comment.** Supervisor Lazet appreciated all the time and considerations of the Recreation Commission in preparing these recommendations.

**Adjournment.** The meeting adjourned at 6:57 p.m.

  
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Mary Ruttan, Secretary