

**VEVAY TOWNSHIP
RECREATION COMMISSION
Regular Meeting
Thursday, June 6, 2024, at 5:30 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Chair Roger Cargill, Vice-Chair Coe Emens, Secretary Mary Ruttan, and Member John Fischer
Members Absent: Member Patricia McNeilly with Notice
Staff Present: Supervisor John Lazet
Others Present: None

The meeting was called to order by Chair Cargill at 5:30 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. Roll call was taken, a quorum was present.

Set/Amend Agenda.

Additions: Boulder (Rocks) Permanent Marker Defacing
Park Lost & Found Items

MOTION Fischer, seconded Emens, to set the agenda as amended.

Voice Vote

Passed Unanimously

Approval of the May 9, 2024, Minutes. There were no additions or corrections.

MOTION Emens, seconded Fischer, to approve the May 9, 2024, minutes as presented.

Voice Vote

Passed Unanimously

Public Comment. None.

Ingham County Planning Grant Update. The Ingham County Planning Grant term ends in August 2024. The planning grant covered three phases. The first phase being the development of the Recreation Master Plan which is 100% complete. The second being the feasibility study and trail alignment for the Hayhoe Trail extension which is 50% complete. The third being the design and construction services for the renovation of Vevay Township Community Park which is 56% complete. Robert Ford, our prime professional and Lead Landscape Architect, recommended extending the grant for one year.

MOTION Fischer, seconded Emens, to recommend to the Vevay Township Board of Trustees to apply for an extension of term to August 2025 for the Ingham County Trail & Park Millage Grant TR097.

Voice Vote

Passed Unanimously

Passport Grant Update. The project agreement with the Michigan Department of Natural Resources (MDNR) has been fully executed. The project plans, specifications and bidding documents have been approved by MDNR. The park renovation project request for bids will be listed on the Builders Exchange Network website on June 7, 2024. The pre-bid meeting will be held on June 17, 2024 at 2 p.m. and the bid opening will be June 27, 2024 at 2 p.m. at the Vevay Township Hall.

Park Rules, Regulations & Policies. The Commission reviewed the proposed Vevay Township Community Park Rules & Regulations. The Commission suggested the removal of “over first come first serve usage” wording on the last two draft rules. These represent self-enforcing rules. Signage will be developed for future posting.

MOTION Emens, seconded Fischer, to recommend to the Vevay Township Board of Trustees to adopt the attached Vevay Township Community Park Rules & Regulations as amended.

Voice Vote

Passed Unanimously

Community Funding Letter. The corporate funding support letter that was developed by Chair Cargill was reviewed.

MOTION Emens, seconded Fischer, to recommend to the Vevay Township Board of Trustees to approve the corporate funding request letter in support of funding our Parks & Recreation Master Plan.

Voice Vote

Passed Unanimously

Memorial Benches. The memorial for Coach Jason McMahon will be a donated bench instead of planting a tree. The bench donation will be included as part of the park renovation. Deb Stuart, Mason City Manager, is coordinating the memorial plaque for the bench.

Boulder Defacing. Supervisor Lazet presented pictures of the two rocks and the top of the trash receptacle that were defaced with permanent marker. Discussion followed on prevention. It was suggested a camera be purchased and installed at the pavilion with a surveillance sign.

Lost and Found Items. Currently the Township does not have a lost and found procedure. It was recommended that a large container be purchased and placed near the back door.


Any Other Business. Vice-Chair Emens stated that Leslie is asking for additional funds from the Ingham County Trails & Park Millage grant. Supervisor Lazet will research additional funding and report at the next meeting.

Additional Public Comment. None

Adjournment. MOTION Emens, seconded Fischer, to adjourn at 6:21 p.m.

Voice Vote

Passed Unanimously



Mary Ruttan, Secretary