

New Business:

Presentation of 2025 Township Liability Policy by Representative Jason Orton, David Chapman Agency Insurance

Jason Orton gave annual presentation for Vevay Township insurance coverage proposal. He informed board Pat Nelson, Tokyo Marine representative, will be contacting township to assess park risk management needs.

Old Business:

Fire Run Fees

Supervisor Lazet proposed charging fire fees for brush burning only if it gets out of control. Treasurer Lewis recommended anything beyond the initial fire department response should be considered out of control. Supervisor Lazet will draft policy language for the next board meeting.

Applied Innovation – Digitalization

Clerk Ruttan updated the board on the progress of digitalization of township records. She will be meeting with Michigan Department of Technology and Management and Budget to get recommendations for file storage. Clerk Ruttan also gave an overview of Applied Imaging - Docuware software meeting. She will make her final recommendation after meeting with the state.

Authorizations:

IT Contract Renewal with Vargas Computer Systems

MOTION Lewis, seconded Lazet, to approve the contract renewal for IT Services with Vargas Computer Systems, Inc., at the rate of \$675.00 per month for the period from 9-1-25 to 9-1-26 and authorize Supervisor Lazet to sign the agreement, to be charged to Computer Services (GL #101-101-802.000).

Roll Call Vote

Ayes: Lacasse, McNeilly, Ruttan, Lazet, & Lewis

Nays: None

Excused: None

Reports:

Accounts Payable Disbursement Authorization

MOTION Lewis, seconded Lazet, to approve the Disbursement Authorization Report for July 16, 2025, for General Fund Checks #33350 – 33376, Direct Deposits 596 - 622, EFT's 774 – 778, MERS E1 for a total of \$ 82,668.27.

Roll Call Vote

Ayes: McNeilly, Ruttan, Lazet, Lewis & Lacasse

Nays: None

Excused: None

Trustee McNeilly Reports:

Planning Commission

Trustee McNeilly reported the planning commission is continuing to review and make updates to the master plan. 170 township surveys have been returned at this time.

Recreation Commission

Trustee McNeilly reported recreation commission is reviewing for further improvements and best use of funds that are already approved. Another grant opportunity may be applied for in April. The recreation commission master plan expires next year.

Supervisor Report:

Various Parcel Updates

Supervisor Lazet discussed various parcels in the township and reported retaining Clark Hill attorney for the solar field project. Supervisor Lazet also reported trees need to be removed at Hawley Cemetery.

Treasurer Report: Financial Graphs

Treasurer Lewis briefly reviewed graphs for the August financial reports and reported tax collections.

Clerk Report:

Clerk Vacant Position

The application period for the Clerk's position concluded at 5:00 p.m. on August 11, 2025, with four applications received. Subsequent discussion addressed the interview process, proposed timeline, and potential questions for candidates.

November School Election The Ingham County Clerk has notified the township that the Mason School Bond millage request will be on the November 4, 2025 election.

Any Other Business:

No other business.

Additional Public Comment:

No additional public comment.

Adjournment: The meeting was adjourned at 8:25 p.m.

Mary Ruttan, Clerk

Recorder Deputy Clerk Tracy Ayres until 7:45 p.m.