

**VEVAY TOWNSHIP  
PLANNING COMMISSION  
Regular Meeting  
Wednesday, November 3, 2021  
Vevay Township Hall–6:30 p.m.  
517-676-9523  
MINUTES  
In-Person Meeting - **DRAFT****

**I. Call to Order**

Chair Minster called the meeting to order at 6:30pm.

Members present: Ross, Anderson, Winters, Minster, Cady, and McNeilly

Absent: None

Others present: Chris Lewis, Treasurer

**II. Pledge of Allegiance**

All present joined in the Pledge of Allegiance.

**III. Set/Amend Agenda**

There being no amendments to the agenda, MOTION Cady, SECONDED by Anderson to accept the agenda as presented. MOTION carried 6-0

**IV. Approval of Minutes: Regular Meeting 10-6-21**

No amendments were offered to the minutes. MOTION Winters, SECONDED by Ross to approve the minutes as presented. MOTION carried 6-0.

**V. \*Brief Public Comment**

No public comment was offered.

**VI. Reports**

A. October 2021 Building Report

B. October 2021 Zoning/Enforcement Report

C. BOT Minutes 9-15-21

Reports provided to planning commission for information only. All reports on file with the Vevay Township office.

**VII. Pending Business**

**A. Election of Officers**

Chair Minster made an announcement of his intention to step down as Chair of the Planning Commission, in succession with completion of his service in December 2021.

Pattie McNeilly also announced her intention to step down as Secretary of the Planning Commission, however indicated that she would remain an active member through her appointment to the Planning Commission by the Board of Trustees.

A nomination was made by McNeilly to elect Ginette Anderson as the new Secretary. There being no other nominations, Anderson accepted the nomination. MOTION McNeilly, SECONDED by CADY to appoint Ginette Anderson as Secretary beginning January, 2022. MOTION carried 6-0.

Jack Cady announced that he would continue to serve as Vice-Chair in the event no other members were nominated. There being no other nominations, MOTION McNeilly, SECONDED by Winters to appoint Jack Cady Vice-Chair beginning January 2022. MOTION carried 6-0.

McNeilly inquired of members Winters and Ross if either would be interested in serving as Chair. Nate Ross indicated that he would have interest in serving as Chair. A nomination was made by McNeilly, to elect Nate Ross as the new Chair. There being no other nominations, Ross accepted the nomination. MOTION Winters, SECONDED by McNeilly, to Appoint Nate Ross as Chair beginning January 2022. MOTION carried 6-0.

#### **B. Schedule Meeting Dates for 2022**

No requested revisions to the 2022 meeting dates were made. MOTION Ross, SECONDED by Anderson. to approve schedule as presented. MOTION carried 6-0.

#### **C. Master Plan Update**

The sub-committee of Anderson and Cady have completed their review of the Master Plan. An electronic version of the document has been provided by the Vevay Township office for ease in implementing suggested updates. The 2020 U.S. Census is now available so that demographics and population can be updated.

Discussion regarding the M-H district as it appears on the Official Vevay Township Zoning Map also took place. Clarification on the map may be needed to align with the M-H zoning ordinance. The subcommittee will review for revision is necessary.

#### **D. Accessory Main Buildings Proposed Amendment**

The commission continued review of the draft ordinance amendment which was prepared by Vevay Township attorney, David Revore, with regard to section 3:09, Accessory Buildings and Structures. Planning Commission members found that clarification in some of the draft language was needed to make intentions clearer and more concise. Chris Lewis will format a clean copy for commission review at the next meeting of the Planning Commission, prior to forwarding to attorney.

**E. Home Occupations**

Discussion regarding amendments to the Home Occupations ordinance were tabled to January 2022.

**F. Zoning Ordinance Possible Amendments**

Discussion regarding future zoning ordinance amendments tabled until January, 2022.

**VIII. Any Other Business**

No other business was presented.

**IX. Additional Public Comment\***

No public comment was offered.

**X. Adjournment**

The meeting was adjourned at 8:32PM.

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Patricia McNeilly – Secretary