



**TOWNSHIP OF VEVAY  
INGHAM COUNTY, MICHIGAN  
RESOLUTION TO SET AN ALTERNATE DATE FOR MARCH BOARD OF REVIEW  
FIRST TAXPAYER APPEAL MEETING  
Resolution No. 21-01**

WHEREAS, the General Property Tax Act, MCL 211.30, requires the Board of Review to meet on the second Monday in March to hold its first meeting for taxpayer appeals; and

WHEREAS, the MCL 211.30(2) allows a Township Board to authorize, by adoption of an ordinance or resolution, an alternative starting date in March when the Board of Review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March; and

NOW THEREFORE BE IT RESOLVED that March 10, 2021, the Wednesday following the second Monday of March, has been selected as the first meeting date of the 2021 Board of Review by the Vevay Township Board on February 4, 2021.

The foregoing resolution offered by Board Member Kean and supported by Board Member McNeilly.

**Roll Call Vote**                      **Ayes: Lacasse, Ruttan, Lazet, McNeilly, and Kean**  
**Nays: None**

Resolution *declared* adopted.

**Authorization Request for Superior Saw.** An invoice from Superior Saw was inadvertently not paid. The expense occurred in July 2020 for a fuel gauge assembly.

**MOTION Lazet, seconded McNeilly, to authorize the expense and payment to *Superior Saw* in the amount of \$75.05 for the purchase of a fuel gauge assembly to be charged to TwnhallGroundsRepairs&Maint(Outside) (GL# 101-265-932.000).**

**Roll Call Vote**                      **Ayes: McNeilly, Lacasse, Ruttan, Lazet, and Kean**  
**Nays: None**

**Authorization Request for BOR Additional Training.** This request has previously been authorized, however there was some confusion on registering for the basic and advanced level courses. The advanced level does not include the basic level information.

**MOTION Lazet, seconded Kean, to authorize the expense and payment to *Michigan Township Association* in the amount of \$380.00 to cover both the basic and advanced level of training required by Public Act 660 of 2018 to be charged to Board of Review Educational Meetings (GL #101-247-960.000).**

**Roll Call Vote**                      **Ayes: Kean, McNeilly, Lacasse, Ruttan, and Lazet**  
**Nays: None**

**Zoning Administrator Position.** As previously discussed, at the last Board meeting, Zoning Administrator Dave Vincent has accepted a position in Wisconsin. He has offered to stay on in a reduced physical capacity of two Fridays a month and work remotely for the other two Friday's until April 16, 2021. This would allow the Township the time to hire another Zoning Administrator and continue to meet the needs of the residents without a lapse in service. Supervisor Lazet will address any emergency zoning requirements during this transition. Trustee Lacasse offered his assistance.

**MOTION Lazet, seconded Lacasse, for the Board to allowed Zoning Administrator/Code Enforcement Officer Dave Vincent to be in the office every other Friday and continue to review and issue permits remotely until April 16, 2021.**

**Roll Call Vote**                      **Ayes: Lazet, Ruttan, Lacasse, McNeilly, and Kean**  
**Nays: None**

If needed, it was the consensus of the Board to allow the Supervisor the ability to facilitate an alternative compensation package for Dave Vincent.

**Treasurer Position.** Clerk Kean presented a draft of the job description posting for the Treasurer position. Discussion followed on changes. The posting will be in the Lansing State Journal/Community News, MTA classifieds, the Township e-news, and township website. The position will be posted for two weeks.

**MOTION Kean, seconded Lazet, to authorize the expense and payment to the Lansing State Journal for the two-week posting of the Vevay Township Treasurer position to be charged to Print/Publish/Postage Treasurer (GL #101-253-900.000).**

**Roll Call Vote**                      **Ayes: Ruttan, Lazet, Kean, McNeilly, and Lacasse**  
**Nays: None**

Trustee Lacasse inquired regarding the process of pre-screening the candidates. The Board can prioritize the interviewing of candidates, but it must be at an open meeting.

**Review of the 2021-2022 Budget.** Supervisor Lazet presented a general overview of the budget in relationship to limited future revenue growth, and the ability to meet and the future spending needs of the Township. Each revenue source in Fund 101 was reviewed with a description of the revenue and reason for the proposed budget. Any necessary changes were made. Proposed budget expenses for Fund 101 were reviewed with consideration towards meeting the priorities of the Township. Review of the remaining expense line items, other funds, fee schedule, and fire ordinance will be at the next budget work session/special meeting scheduled for February 11, 2021 at 1p.m.

**Any Other Business.** Clerk Kean stated the transition in the Treasurer's Office seems to be seamless. The various banks have been contacted with new authorization documents. The Treasurer's Township credit card has been cancelled and health insurance coverage is being addressed. Supervisor Lazet stated that at the last Board meeting the policy review assigned to Treasurer Sherwood and Trustee McNeilly has been re-assigned to Treasurer Ruttan and Trustee McNeilly.

**Public Comment.** None

**Adjournment.** The meeting adjourned at 3:14 p.m.

---

JoAnne Kean, Clerk

Scribed by Mary Ruttan