

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting
Monday, December 9, 2019 at 7:00 p.m.
Vevay Township Hall – 780 Eden Road, Mason**

MINUTES

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Sherwood, Trustee Richard Lacasse and Trustee John Lazet
Members Absent: None
Staff Present: Deputy Clerk Mary Ruttan and Deputy Treasurer Debbie Blair
Others Present: ICSD Sergeant Treat and two interested residents

The meeting was called to order by Supervisor Ramey at 7:00 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member. None

Set/Amend Agenda. Pending Business Item Accounts Receivable Policy Update was removed.

MOTION Kean, seconded Ramey, to set agenda as amended.

Voice Vote

Passed Unanimously

Consent Agenda. Clerk Kean noted the 101 Balance Sheet has now changed to include the Capital Improvement Plan Funding.

Recommendations are preceded by an asterisk (*).

- Meeting Minutes for the Regular Meeting on 11-13-19. *received & filed
- Financial Reports – November 2019, 1) Fund Balances 2) Balance Sheets 3) Revenue & Expenditure Reports 4) Delinquent Misc. Receivables. *received & filed
- Report for Missing Property Transfer Affidavits (No Changes 7-30-19). *received & filed
- Planning Commission Regular Meeting on 11-06-19. *distributed
- Building Report – November 2019. *received & filed
- Zoning Administrator Report: Bldg./Enforce. Report for November 2019. *received & filed
- Correspondence from:
 - 1.) Mason Fire Department re: November Response Reports. *filed
 - 2.) WOW! Quarterly Franchise Fee Report 9-30-19. *filed
 - 3.) MI Bell Telephone Co./AT&T Video Service Franchise Fees Rpt.9-30-19. *filed
 - 4.) MI PSC: re: Notice of Hearing for Consumers Energy Case #U-20525. *filed
 - 5.) 2019 Ingham County Apportionment Report. *filed

MOTION by Kean, seconded Lazet, to adopt the consent agenda as amended.

Roll Call Vote

**Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean
Nays: None**

Items Removed from Consent Agenda – Discussion. None.

Public Comment. None.

IC Sheriff Department Sergeant Treat Vevay Township Incident Report for November. Sergeant Treat presented the November Incident Report. Sergeant Treat will be working days but will continue as our liaison.

Accounts Payable Disbursement Authorization. Clerk Kean reviewed the Disbursement Authorization.

MOTION Kean, seconded Lazet, to approve the Disbursement Authorization Report for General Fund Checks #30081-30139 and EFT's #378, #379, #380, #381 and #382 in the total amount of \$35,025.49.

Roll Call Vote

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet
Nays: None**

Supervisor's Report: Update on Grave Excavator. Supervisor Ramey contact four entities/individuals regarding grave excavating. Only Cal Bowden responded affirmatively agreeing to the rate of \$600. A trial excavation is planned for a funeral on Friday. After which, Mr. Bowden will confirm his acceptance of the job.

Supervisor's Report: Jordan Development Project on Oil and Gas Drilling in Vevay Twp. Supervisor Ramey referred the Board to the application to permit the drilling of an Oil and Gas Well submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE) by Jordan Development Co. Extensive discussion followed on safety & health concerns, well location, public comment, well drilling requirements and a previous well that emitted potentially deadly levels of hydrogen sulfate gas. *Trustee Lazet asked resident Bill Rogers, who was in the audience, to speak to the matter regarding oil well development within the Township. (minutes revised at 1-13-2020 Board meeting)*

MOTION Lazet, seconded Lacasse, that the Board has expressed safety concerns with the proposed oil and gas well and has asked the Township Supervisor to contact the Michigan Department of Environment, Great Lakes and Energy (EGLE) and the Jordan Development Co. to express the concerns of the Township; and, furthermore to ask that a representative from each meet with the Township so that our questions can be heard and addressed.

Roll Call Vote

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse
Nays: None**

Supervisor's Report: Update on Ordinance Violations at 3265 Rolfe Road, Mason. The Township Board expressed concern regarding the housing options available to the residents at 3265 Rolfe Road. Supervisor Ramey stated they have two housing options available: a mobile home in Mason Manor and a home in the City of Mason.

MOTION Ramey, seconded Lacasse, to authorize the Township Attorney to pursue enforcement of the Township's ordinances and codes to resolve the dangerous and depilated building, junk, debris and any inoperable vehicles, and other ordinance violations that may be discovered on the property identified as parcel no. 33-10-10-30-326-

003, commonly known as 3265 Rolfe Rd., Mason, Michigan, 48854, up to and including initiation of filing civil litigation.

Roll Call Vote

**Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean
Nays: None**

Supervisor Ramey stated the Board previously authorized \$2,000 to enforce legal action in court per ordinance violation letter however, he would like the authorization increased to \$4000.00

MOTION Ramey, seconded Lazet, to authorize the expense up to \$4,000 to enforce legal actions in court per ordinance violation letter sent to 3265 Rolfe Road, to be charged to Enforcement & Special Inspections (GL #101-371-824.000).

Roll Call Vote

**Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey
Nays: None**

Supervisor's Report: Update on Faucet Repairs in Restrooms/Truck Tires/Divided Power Pole in Front Office. The two-bathroom faucets have been replaced and the other two have been repaired. The truck tires have been purchased and installed on the truck. No update was given on the divided power pole.

Treasurer's Report: Congress Collection Debt Collection Service Agreement Update. Treasurer Sherwood presented the e-mails from Congress Collection with the suggested collection agreement language. Attorney Revore advised not to accept the suggested language. Discussion followed on the effectiveness of the collection agency.

MOTION Ramey, seconded Lazet, to accept the recommendation of Attorney Revore and to reject the proposed collection agreement language and for Treasurer Sherwood to return the agreement to Congress Collection as proposed originally by Attorney Revore for their acceptance.

Roll Call Vote

**Ayes: Ramey, Kean, Lacasse, Lazet & Sherwood
Nays: None**

Trustee Lazet Report: Planning Commission Update. Trustee Lazet gave an update on the Planning Commission regarding a new application received for solar arrays and the progress on screening.

Trustee Lazet Report: Point of Sale vs Mandated Inspections. Trustee Lazet presented seventeen concerns regarding the proposed update on the Ingham County Sanitary Code. Currently, the County is not going forward with the proposed mandate. This was for information only.

Resolution for Adoption: Assessor's Office Poverty Guidelines. Supervisor Ramey stated each year the Board must pass a new Poverty Guidelines Resolution. Clerk Kean suggested in the first "NOW, THEREFORE, BE IT RESOLVED" after the words federal guidelines we add "(Attachment A).

TOWNSHIP OF VEVAY
INGHAM COUNTY, MICHIGAN
RESOLUTION FOR POVERTY GUIDELINES
RESOLUTION #19-11

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390, 1994 Vevay Township, Ingham County adopts the following guidelines for the supervisor and board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, foiled in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the residence, including any property tax credit returns filed in the immediately preceding year or current year.
- 3) Produce valid drivers' license or other evidence of ownership of the property for which an exemption is requested if requested.
- 4) Produce a deed, land contract, or other form of identification if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
- 6) Meet the Township guidelines for asset level for all persons residing in the residence. The guideline for assets is no more than 60 % of the current federal poverty guidelines established each year by the office of the management and budget for size of the family unit, but in no case to exceed \$10,000.00. Some assets would be exempt; they would include the residence and one automobile. In special circumstances such as two residents working in separate locations, two automobiles could be exempt at the discretion of the Supervisor or the Board of Review.
- 7) The application for the exemption shall be filed after January 1, but before the day prior to the last day of board of review.
- 8) Any additional eligibility requirements as determined by the township board;

NOW, THEREFORE, BE IT RESOVED that the board of review shall follow the above stated policy and federal guidelines (Attachment A) in granting or denying an exemption,

unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines, and these are communicated in writing to the claimant.

NOW BE IT FURTHER RESOLVED that all Resolutions or parts of Resolutions in conflict with the provisions of this Resolution be and the same hereby are rescinded.

MOTION Kean, seconded Sherwood, to Adopt Resolution #19-11 For Poverty Guidelines, as amended.

Roll Call Vote

Ayes: Sherwood Ramey, Kean, Lacasse & Lazet

Nays: None

RESOLUTION DECLARDED ADOPTED.

Resolution for Adoption: 2020 Meeting Dates.

**RESOLUTION
NO. 19-12
VEVAY TOWNSHIP
BOARD MEETING RESOLUTION**

Under provisions of law and statute provided, the following resolution is hereby adopted by the Vevay Township Board of Trustees, Ingham County, Michigan, in meeting assembled this 9th days of December 2019, at the Vevay Township Hall, 780 Eden Road, Mason, Michigan.

RESOLVED, that the Township Board of Trustees of the Township of Vevay, County of Ingham, State of Michigan, does hereby establish that there will be one (1) regular monthly meeting held by the Township Board as follows:

- 1) All regular meetings will be held at the Township Hall, 780 Eden Road.
- 2) Meetings will be held on the second (2nd) Monday of each month, unless otherwise noted below.
- 3) All Meetings shall commence promptly at 6:30 p.m.
- 4) Dates of the meetings mentioned in paragraph (2) shall be as follows:

January 13, 2020
February 10, 2020
March 17, 2020 (third Tuesday)
April 13, 2020
May 11, 2020
June 18, 2020 (third Thursday)

July 13, 2020
August 12, 2020 (second Wednesday)
September 14, 2020
October 12, 2020
November 16, 2020 (third Monday)
December 14, 2020

Treasurer Sherwood wanted it noted, she only voted yes because the funds are reimbursed by the state and not using taxpayer money.

Revenue Sharing 2019 Actual & 2020 Projections. This was presented as informational only.

Any Other Business. None

Additional Public Comment. William Rogers, 1324 Tuttle Rd., Mason MI spoke on Township matters.

Adjournment. The meeting adjourned at 8:39 p.m.

JoAnne Kean, Clerk

Transcribed by Deputy Clerk Ruttan