

## DOWNTOWN DEVELOPMENT AUTHORITY

Regular Meeting  
 Wednesday, September 19, 2018  
 Vevay Township Hall – 7:00pm

## MINUTES

**DDA Members Present:** Gary Howe, John Fischer, Jonathon Vrabel, Fred Northrup, Ted Stroud-Chairman, Todd Luks, Byron Russell, Greg Mauldon, Jesse Ramey- Supervisor

**Others Present:** David Revore- DDA Attorney, Shaun Sherwood - Treasurer, Josh Holliday-County Economic Development LEAP (7:30pm).

- I. Meeting was called to order by Chairman Stroud at 7:00pm.
- II. Motion Vrabel, support Ramey to accept agenda as presented. **All Ayes. Motion passed.**
- III. Public Comment: None
- IV. Motion Vrabel, Support Howe, to approve minutes from June 20, 2018 as written. **All Ayes. Motion carried.**
- V. Treasurer's report was accepted as presented.
- VI. Pending Business.
  - A. Annual Fire Contributions: Attorney David Revore discussed Township Ordinance No. 30, Section 1, requires for approval of the Downtown Development Authority Development and Tax Increment Financing Plan to provide public services, such as fire and police protection and utilities, to adequately serve the DDA District. Township Ordinance No. 24.01, adopted November 7, 2011, amended the Plan to include additional Goals and Objectives, Sections 15 through 19, to ensure fire protection enhancement in the District. Ordinance No. 24.01 also included the Project List to add Project #13, Fire and Law Enforcement Measures and Projects. The Downtown Development Authority Development Act, PA 197 of 1975, Section 7(g) authorizes a DDA Board to "Make and enter into contracts necessary and incidental to the exercise of its powers and the performance of its duties." Chairman Ted Stroud stated the primary purpose of the DDA is to create an environment where businesses feel comfortable investing because of the infrastructure and services provided. Fire protection is one of those services.

Vevay Township and the City of Mason (the "City") are parties to a Fire Services Contract ("Contract") between the Township and the City where the City provides fire protection services to the Township, including the DDA District. The annual cost of the Contract is \$91,000.00. The Board discussed that DDA participation in a fire services contract is an enhancement to the DDA District and the DDA may participate in the cost of Fire Services Contract 2018-2021.

Recognizing that fire services are necessary for District to attract and maintain business, the Board discussed and considered several measurements and evaluations to contribute to the Fire Services Contract between the Township and the City.

The Board discussed that the DDA controls 27% of the land exclusive of agricultural, open space and residential land. 27% of the \$91,000.00 annual Contract fee: \$24,600.00. Jeff Mackenzie, the Township's assessor, provided that the Township has a total of 170 commercial and industrial parcels, 45 parcels in the DDA. 26.4% of these properties are located in the DDA. 26.4% of the \$91,000.00 annual Contract fee: \$24,000.00. Mr. Ramey, Township supervisor, provided information as to the total acreage in the Township and the DDA. The acreage in the DDA is approximately 23% higher than acreage in the Township. 23% of the \$91,000.00 annual Contract fee: \$21,000.00. After discussion, Mr. Ramey made a Motion for the DDA to contribute \$12,000.00 toward the Contract for June 2018 through 2019.

1. **Motion Ramey, support Howe, to contribute \$12,000.00 towards the Township's Fire Contract Service fee, for June 2018 through June 2019.**

*Roll call vote:* Northrup– yes, Luks– yes, Mauldon–yes, Fischer–yes, Stroud–yes, Vrabel–yes, Byron–yes, Howe–yes, Ramey–yes. **MOTION PASSED.**

2. **Motion Ramey, support Vrable, to amend previous agreement between the Township and the DDA for the DDA to contribute \$12,000.00 towards the Township's Fire Contract Service fee, for June 2018 through June 2019.**

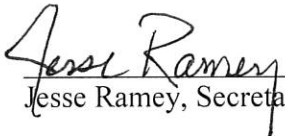
All Ayes. **MOTION PASSED.**

3. **Motion Ramey, support Vrabel, to authorize Ted Stroud, chairman, to execute the contract with the Township.**

All Ayes. **MOTION PASSED.**

VII. No Other Business.

VIII. Meeting adjourned 8:04 p.m.

  
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Jesse Ramey, Secretary

Next meeting scheduled for January 16, 2019

Transcribed by Shaun Sherwood, Treasurer