

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting
Monday, April 8, 2019
Vevay Township Hall – 780 Eden Rd.
517-676-9523
6:00 p.m.**

MINUTES

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, and Trustee John Lazet
Members Absent: Treasurer Shaun Sherwood (Excused) & Trustee Richard Lacasse (Excused)
Staff Present: Deputy Clerk Mary Ruttan and Deputy Treasurer Debbie Blair
Others Present: Ingham County Sheriff Sergeant Josh Treat and three interested residents

The meeting was called to order by Supervisor Ramey at 6:07 p.m. and followed by the Pledge of Allegiance.

Roll Call/Excuse Absent Member.

MOTION Lazet, seconded by Kean, to excuse Treasurer Sherwood and Trustee Lacasse.

Voice Vote

Passed Unanimously

Set/Amend Agenda. The following item was added to the agenda.

Clerk Report: Rayner Creek Drain Update.

MOTION by Kean, seconded Lazet, to set agenda as amended.

Voice Vote

Passed Unanimously

Consent Agenda. Clerk Kean stated that Trustee Lazet brought to her attention that the official name for the Michigan Trapshooting Association is actually “Trapshooting” and NOT Trapshooters. Therefore, all Township records and minutes will reflect the actual name of *Michigan Trapshooting Association* per this notification.

Recommendations are preceded by an asterisk (*).

- Meeting Minutes for Special Meeting/Budget Work Session on 3-7-19, Regular /Public Hearing Meeting on 3-11-19, Special Meeting 3-19-19, Budget Adoption Meeting 3-25-19 and Special Meeting 3-27-19. *approved & filed
- Financial Reports – March 2019, 1) Fund Balances & Investments 2) Balance Sheets 3) Revenue & Expenditure Reports and 4) Accounts Receivable/Delinquent Reports. *received & filed
- Report for Missing Property Transfer Affidavits *received & filed
- Planning Commission Regular Meeting minutes of 3-6-19 and Special Meeting 3-27-19. *distributed

- Zoning Administrator Report: Building/Enforcement Report for March 2019. *received & filed
- Correspondence from:
 - 1.) Mason Fire Department re: March Response Reports. *filed
 - 2.) Seventh-Day Adventist Church Notice of 2019 Family Health & Education Resource Ministry. *filed
 - 3.) Letter of Invitation from Sheriff's office for Annual Awards Ceremony. *filed
 - 4.) Letter from WOW! Notice of Channel Line-up Change. *filed

MOTION by Kean, seconded Lazet, to adopt the consent agenda as presented.

Roll Call Vote
Ayes: Ramey, Lazet & Kean
Absent: Sherwood & Lacasse
Nays: None

Items Removed from Consent Agenda – Discussion. None.

Public Comment. None.

IC Sheriff Department Sergeant Treat Vevay Township Incident Report for March.
Sergeant Treat reviewed the Incident report for the month of March.

Accounts Payable Disbursement Authorization. Clerk Kean reviewed the Disbursement Authorization list.

MOTION Kean, seconded Ramey, to approve the Disbursement Authorization Report for General Fund Checks #29587-29644 and EFT's #335, #336, #337, #338, #339, and #340 in the total amount of \$34,041.43.

Roll Call Vote
Ayes: Lazet, Ramey & Kean
Absent: Sherwood & Lacasse
Nays: None

Clerk's Report: Elections Update. Clerk Kean stated the permanent list of absent voters has increased to approximately 660 which is a 47% increase. So far, over 300 ballots have been requested for the May 7, 2019 Election. The ballots will be mailed later this week. On Tuesday, April 9, 2019 the Election Commission will meet to appoint the Election Inspectors and Absent Voter Counting Board. The Public Accuracy Test will be performed on April 22, 2019 at 12:15p.m.

Clerk's Report: 2019-20 Budget Adoption. Clerk Kean referred the Board to the packet enclosed final version of the Budget that was adopted on March 25, 2019. Clerk Kean encouraged each of the Board members to bring the budget to each of the board meetings. Supervisor Ramey reviewed the document with the Board. There are still outstanding account payables that will affect the 2018-19 amended budget.

Clerk's Report: Raynor Creek Drain Project Update. Clerk Kean stated she has been in contact with Dave Solberg from the Ingham County Drain Commission and he has been working on verifying and obtaining the necessary temporary and permanent easements required for this project. The project is still scheduled to begin later this year.

Trustee Lazet: Planning Commission Report. Trustee Lazet reported to the Board about the installation of four solar arrays on Eden Road. These solar array systems may reach 25 to 27 feet in height. The Planning Commission is looking into a more efficient way to conserve resources and address ordinance issues through sub-groups. Trustee Lazet informed the Board that later this year they may be receiving a Gravel Mining ZO proposal.

PA116 Application by Alix Jenkins for Barnes Rd Property #33-10-10-30-400-007. Supervisor Ramey referred the Board to the packet enclosed PA116 10-year application agreement from Alix Jenkins for 78 acres on West Barnes Road in section 30. There is no building on this property. Item number 13 on the application needs to be corrected. There is no easement on the property. Letters were sent to the reviewing agencies Tri-County Planning Commission and the Ingham Conservation District. Responses are required in the next 30 days. Once approved by the Board and favorable responses received from the reviewing agencies the application will be forwarded to the State of Michigan. The application must be turned into the State by November 1, 2019 to be effective for the current tax year.

MOTION Kean, seconded Lazet, to approve and forward to the State the PA116 application from Alix Jenkins for 78 acres in section 30, contingent upon favorable reviews by the Tri-County Planning Commission and the Ingham Conservation District with the noted change.

Roll Call Vote Ayes: Lazet, Ramey & Kean
 Absent: Sherwood & Lacasse
 Nays: None

Michigan Steam Engine & Threshers Club Outdoor Assembly Permit Application 19-01 July 26, 27 & 28, 2019. Supervisor Ramey stated the Township has received an application for an Outdoor Assembly Permit from the Michigan Steam Engine & Thresher Club. Clerk Kean stated the Health Department and Well Water Samples cannot be completed until just prior to the event.

MOTION Kean, seconded Lazet, to grant the Michigan Steam Engine & Threshers Club and Outdoor Assembly Permit for the annual event on July 26th through July 28th, 2019, contingent upon receipt of remaining required documents.

Roll Call Vote Ayes: Kean, Lazet & Ramey
 Absent: Sherwood & Lacasse
 Nays: None

Resolution to Designate an Additional Building Inspector for Vevay Township. Supervisor Ramey referred the Board to the packet enclosed draft resolution. The Township needs a back-up building inspector in case the primary inspector is not available. Dave Vincent is a licensed building inspector. Supervisor Ramey recommends the appointment of Dave Vincent as the back-up building inspector.

**VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN
RESOLUTION TO DESIGNATE A BUILDING INSPECTOR FOR VEVAY
TOWNSHIP
RESOLUTION NO. 19-06**

Resolution moved by Ramey and seconded by Lazet to designate the **Building Inspector** of Vevay Township, Michigan;

WHEREAS, Vevay Township adopted Ordinance No. 8 to designate an enforcing agency to discharge the responsibilities of Vevay Township under the provisions of the State Construction Code Act, 1972 PA 230; and

WHEREAS, Vevay Township has designated the Code Officials as the enforcing agency to discharge the responsibilities of Vevay Township under 1972 PA 230; and

NOW, THEREFORE, BE IT RESOLVED that David Vincent is hereby appointed as a **Building Inspector** for Vevay Township charged with the duty of ensuring the issuance of permit, overseeing inspections, and keeping a record of all activities as part of the permanent records of Vevay Township, and discharging the responsibilities of the enforcing agency for Vevay Township under the provisions of the Michigan Construction Codes in accordance with 1972 PA 230.

Roll Call Vote

Ayes: Ramey, Kean & Lazet
Absent: Sherwood & Lacasse
Nays: None

THE RESOLUTION DECLARED ADOPTED.

2019 Local Roads Project – Discussion. Supervisor Ramey referred the Board to the enclosed local roads project map and documentation. Vevay Township will have \$81,488.71 in ICRD match funds available. If fully matched by Vevay Township, there should be enough funding to fully pave approximately three miles of road. Discussion followed on the condition of several roads in Vevay Township and maintaining high traffic roads verse low traffic roads. The Board decided to request a cost estimate from William Conklin, Director of the Ingham County Road Department, for Columbia Road between the city limits and Ives, Kelly Road between Dexter Trail and Plains Road, Lyon Road between College Road and Tuttle Road, and Ives Road between Dexter Trail and Rolfe Road.

Authorization Request for Attendance to the MAMC Annual Conference for the Clerk & Deputy Clerk June 19-21, 2019. Clerk Kean asked the Board to approve funding for her attendance at the upcoming conference that would support some of her recertification requirements and for Deputy Clerk Mary Ruttan to better prepare her to meet her responsibilities. Monies are available in the Clerk's Educational Budget.

Motion Kean, seconded Lazet to authorize the expense and payment in the amount of up to \$1,250 for the Clerk's registration fee and 4 nights of hotel expense to attend the MAMC Annual Conference held in Kalamazoo from June 19-21, 2019 expensed to *Clerk Educational Meetings* (GL #101-215-960.000) and Deputy Clerk's registration fee to attend the MAMC Annual Conference held in Kalamazoo from June 19-21, 2019 expensed to *Clerk Educational Meetings* (GL #101-215-960.000).

Roll Call Vote **Ayes: Lazet, Ramey & Kean**
 Absent: Sherwood & Lacasse
 Nays: None

Authorization Request to Attend the MMTA Advanced Institute for Treasurers May 20-22, 2019. Treasurer Sherwood has requested authorization to attend training to retain her MiCPT accreditation. The total cost will be approximately \$650.00 including registration, 3 nights lodging, mileage and most meals.

MOTION Kean, seconded Lazet, to authorize the expense and payment up to \$650.00 for the Treasurer to attend re-accreditation training in Mt. Pleasant, MI from May 20th to 22nd, charged to *Treasurer-Educational Meetings* (GL #101-253-960.000)

Roll Call Vote **Ayes: Kean, Lazet & Ramey**
 Absent: Sherwood & Lacasse
 Nays: None

Marijuana Ordinance (set public hearing). Supervisor Ramey referred the Board to the two draft ordinances enclosed in the packet. Discussion followed on the differences between the two draft ordinances and the implementation of the new laws and regulations. This item was tabled until the next meeting.

Board Re-Appointments.

MOTION Ramey, seconded Lazet, re-appoint:

Todd Luks	DDA	Full (4yr.) Term 4/5/19 to 4/5/23
Byron Russell	DDA	Full (4yr.) Term 4/5/19 to 4/5/23
Jack Cady	Planning Commission	Full (3yr.) Term 5/17/19 to 5/17/22
Allen Winters	Planning Commission	Full (3yr.) Term 5/17/19 to 5/17/22

Roll Call Vote **Ayes: Lazet, Ramey & Kean**
 Absent: Sherwood & Lacasse
 Nays: None

Any Other Business. None

Additional Public Comment. Resident James Blair clarified his position and statement from the March 25th, 2019 public comment. Mr. Blair appreciated the Board rescinding the Compensation Commission 2019-20 recommendations.

Adjournment. The meeting adjourned at 7:25 p.m.

JoAnne Kean, Clerk

Transcribed by Deputy Clerk Ruttan