

VEVAY TOWNSHIP
Application
License for Outdoor Assembly

FOR OFFICE USE ONLY
Application Number _____
Date Received _____
Fee (\$250) Received _____

Pursuant to Vevay Township Ordinance No. 42, this application must be made at least sixty (60) days prior to the date of the proposed assembly and must be accompanied by a non-refundable \$250 fee. Applicant shall also pay an additional sum as an application fee based upon advance ticket sales of over one thousand (1,000) in an amount equal to ten cents (.10) per person, payable to the Township Clerk not later than admitted at the time of the assembly or purchase tickets within 24 hours of the time scheduled for the assembly, the licensee shall tabulate the number of persons in attendance, compute the fee as set forth herein, and tender same to the Township Clerk on the next succeeding business day. It is expressly understood by licensee that the bond required by Section 9, subparagraph (m) of Ordinance No. 42 hereof shall be subject to the licensee's performance of the obligations described herein (see attached).

Name: _____
(If applicant is a corporation, partnership or other association, information shall be provided for all partners, officers, and directors or members of same who will have principal charge of the outdoor assembly.)

Address: _____

E-Mail Address: _____

Phone Number: _____ Cell # _____ Age of Applicant: _____

Type of proposed assembly: _____

Date (dates) and hours of proposed assembly: _____

Address Site of proposed assembly: _____

Legal description of property: _____

(Proof of ownership must be attached. If applicant is other than owner, please submit a notarized affidavit from the owner indicating his consent for use of the site.)

Estimate of the maximum number of attendees expected at the proposed assembly for each day it is conducted and a detailed explanation of admission which will be used and of the sequential numbering of tickets or other method which will be used for accounting purposes:

Name and address of individual who will constantly be in charge on the premises during the duration of the license, and authorized to receive notice of a revocation of such license:

Name	Address	Cell Phone Number
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Each application shall be accompanied by a detailed explanation, including drawings and diagrams where applicable, of the prospective licensee’s plans to provide for the following:

- _____ 1. Send notification letter to Ingham Co. Sheriff’s Office and Mason Fire Department for Police and fire protection.
- _____ 2. Food and water supply facilities.
- _____ 3. Health and sanitation facilities.
- _____ 4. Medical and emergency facilities and services.
- _____ 5. Vehicle access and parking facilities.
- _____ 6. Camping and trailer facilities.
- _____ 7. Illumination facilities.
- _____ 8. Communications facilities.
- _____ 9. Noise control and abatement.
- _____ 10. Facilities for cleanup and waste disposal.
- _____ 11. Insurance and bonding agreement.
- _____ 12. Promotional Flyer.
- _____ 13. Ingham County Department of Transportation & Roads Permit (due to road closure).

Applicant’s signature	date
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Board Agenda Date: _____ Letter sent to IC Sheriff’s Dept.: _____ Letter sent to IC Health Dept.: _____

Board Action taken on (date): _____

_____ Approved: Condition, if any: _____

_____ Denied: Reasons (cite): _____

Clerk’s signature _____ Date _____

JoAnne Kean, Clerk