

**VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN
RESOLUTION TO APPOINT THE ZONING ADMINISTRATOR
CODE ENFORCEMENT OFFICER
FOR VEVAY TOWNSHIP RESOLUTION NO. 19-02**

Resolution moved by Kean and seconded by Ramey to appoint the **Zoning Administrator and Code Enforcement Officer** of Vevay Township, Michigan; and

WHEREAS, Vevay Township adopted Ordinance No. 68, Section 19.01 authorizes the Board of Trustees to appoint a **Zoning Administrator** to administer and enforce the Zoning Ordinance 68; and

WHEREAS, Vevay Township adopted Ordinance No. 55, Section 5 authorizes the Board of Trustees to appoint a **Code Enforcement Officer** to administer and enforce the Municipal Ordinance Violations Bureau.

NOW, THEREFORE, BE IT RESOLVED that David Vincent is hereby appointed as the **Zoning Administrator and Code Enforcement Officer** for Vevay Township charged with the duty of administering and enforcing Zoning Ordinance 68 and Municipal Ordinance Violations Bureau; and

BE IT FURTHER RESOLVED, that the **Zoning Administrator's** job duties are further described in Attachment A, Zoning Administrator Job Description; and

BE IT FURTHER RESOLVED, that the **Code Enforcement Officer's** job duties are further described in Attachment B, Municipal Ordinance Violations Bureau Rules & Regulations Policy; and

BE IT FURTHER RESOLVED that the Vevay Township Board of Trustees shall establish the rate of compensation for Vevay Township **Zoning Administrator and Code Enforcement Officer** positions to be paid the amount of \$12,000 per year effective April 1, 2019; and

BE IT FURTHER RESOLVED that the Vevay Township **Zoning Administrator and Code Enforcement Officer** positions, as an employee of Vevay Township, shall be paid monthly; and

BE IT FURTHER RESOLVED, that an employee evaluation shall be completed quarterly for the first year; and


BE IT FURTHER RESOLVED, this agreement is valid until March 31, 2020, or until written notice of termination is issued by either party or the other at least sixty (60) days prior to the desired termination date; and

BE IT FURTHER RESOLVED, that any resolution or parts thereof in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict.

Ayes: Ramey, Sherwood, Lazet, Lacasse and Kean

Nays: None

I, JoAnne Kean, Clerk of the Township of Vevay, County of Ingham, State of Michigan, hereby certify that this is a true and correct copy of a resolution adopted by the Vevay Township Board of Trustees, at a Special Meeting held on the 19th day of March 2019. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.



JoAnne Kean, Township Clerk