

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Budget Work Session/Special Meeting
Thursday, January 31, 2019
Vevay Township Hall - 10:00 a.m.**

MINUTES

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Sherwood, and Trustees John Lazet

Members Absent: Trustee Richard Lacasse (with notice)

Staff Present: Deputy Clerk Mary Ruttan

Others Present: None

The meeting was called to order by Supervisor Ramey at 10:11 a.m. followed by the Pledge of Allegiance.

Set/Amend Agenda. There were no amendments because all the Board members were not present.

Public Comment. None.

Review of Fee Schedule. Supervisor Ramey referred the Board to the packet enclosed revised fee schedule. Additional information is needed regarding the fee for Cemetery Lots. Clerk Kean informed the Board there is not a fee for a PA 116 Application or Release. The process includes her time and the assessor's time to acquire and provide the necessary information in a timely matter to the State. Discussion followed regarding the cost of service. This issue will be tabled until the next meeting. Treasurer Sherwood requested a clarification of the Site Plan Review Fee. A short discussion followed. It was determined if the request is for a residential property, the fee would fall under the "All Other" category. If the Request was for a commercial property, the fee would fall under the "Commercial" category. Treasurer Sherwood noted the Grave Foundation Fee was not included on the Fee Schedule. Discussion followed on how to word the fee since it is based on a formula. It was determined to add the minimum fee of \$200.00. Treasurer Sherwood would like to increase the Tax/Assessing Roll Request Fee from \$50.00 to \$75.00. This request is usually from a Mortgage Servicing Company. A draft version, including a blank line for a PA 116 Fee, will be presented at the next meeting.

Coy Road Railroad Crossing. Supervisor Ramey referred the Board to the enclosed packet e-mail from Director Conklin of the *Ingham County Road Department* and the response e-mail presented at the Board meeting. Discussion followed regarding the advantages and disadvantages of closing the Coy Road Railroad Crossing relating to the inconvenience, disruption, and cost of the residents and farming community. Additional information is needed. This item was tabled until the next meeting.

Initial Review of 2018-19 Budgets. Clerk Kean presented the Board with an updated 2019-20 Recommended Budget Worksheet. The Board continued to review and discuss the needs for each expenditure line item. Supervisor Ramey called for a lunch break.

The lunch break began at 12:12 p.m. The meeting resumed at 1:09 p.m.

Discussion on the current needs, future needs and allocated amount of each line item ensued. Supervisor Ramey recommended at short break.

The break began at 2:07 p.m. The meeting resumed at 2:29 p.m.

The Board worked until 3:10 p.m., completing all revenue and expenditure line items through Fund 864-*Street Lights Mason Manor*. Several of the line items will be reviewed again at the next Budget Work Session on Thursday, March 7, 2019 at 10 a.m.

Announcement. Clerk Kean announced the first meeting date for the Compensation Commission is February 12, 2019.

Any Other Business: None.

Adjournment: The meeting was adjourned at 3:10 p.m.

JoAnne Kean, Clerk

Transcribed by Mary Ruttan, Deputy Clerk