

Items Removed From Consent Agenda – Discussion. None.

Public Comment. None

Sergeant Treat re: Vevay Township Incident Reports for July & August. Sergeant Treat reviewed the synopsis of calls for the service months of July & August. Sergeant Treat reported there have been several thefts of utility trailers and older cars parked by the side the road listed for sale. The items stolen are linked; first the trailer and then it is used to steal the car. The thefts are not limited to Vevay Township. He asked if the information could be included in the Vevay E-News.

Joe Verlin, Gabridge & Company, 2018 Audit Report Presentation. Township Auditor Joe Verlin of *Gabridge & Company* presented and reviewed the annual audit report in detail. Mr. Verlin thanked the board for their confidence and it was a pleasure working with everyone at the township. All the documents were presented timely and the internal controls are suitably designed. Mr. Verlin stated the reports were validated and he was pleased to present an “unmodified opinion,” the most favorable opinion given. The report includes an increase of fund balance of \$80,806. Mr. Verlin continued to review the audit in detail. Trustee Lazet asked about the pension liability. Mr. Verlin stated currently the Townships percent of Total Funded Pension Liability is 57.65% up from 52.59% last year. Clerk Kean inquired about the F65 report. Mr. Verlin stated they are in the process of completing and will forward a draft copy to Clerk Kean.

MOTION Kean, seconded Sherwood, that the Board accepts the 2018 Vevay Township Audit Report as presented by *Gabridge & Company*.

Roll Call Vote

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet
Nays: None**

Accounts Payable Disbursement Authorization. Clerk Kean reviewed the Disbursement Authorization list. There were no questions.

MOTION Kean, seconded Lacasse, to approve the Disbursement Authorization Report for General Fund Checks #29185-29229 and EFT’s #300, #301, #302, #303 and #304 in the total amount of \$72, 091.62.

Roll Call Vote

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse
Nays: None**

Supervisor’s Reports: IC Road Department Contract for 2018 Local Road Project. The Ingham County Road Department Contract has been finalized. The contract is the same as previously presented and approved by the Board which includes two miles of road maintenance on Hull between Barnes Road and Tomlinson Road. Vevay Township’s expense portion is \$50,000. The maintenance work will begin in the fall. Trustee Lacasse inquired about the status of the railroad crossing repair project. Supervisor Ramey stated he had no update. The Township has no control over the project. The project is under the authority of the Ingham County Road Department. Clerk Kean informed the Board, after the tragic death of a Vevay Township resident on the corner of Okemos Road and Howell Road, City of Mason Fire Chief, Kerry Minshall, will be asking the Ingham County Road Department to install a blinking light at that corner. He would like the Board’s support.

Supervisor's Reports: Circuit Court Filing on Blight Violation @ 3243 Kipp Road, Mason MI. Attorney Revore has filed the case with Circuit Court with a schedule hearing date for October 10, 2018. Discussion followed regarding type of case, remediation and penalty.

Supervisor's Reports: Public Hearing Set for Gravel Mining Operation-John Fischer/Majestic Land LLC @ Barnes & Kelly Roads. Supervisor Ramey informed the Board the Planning Commission has set October 3, 2018 as the date for the Public Hearing on the John Fischer/Majestic Land LLC gravel mining operation. Trustee Lazet reviewed with the Board the Planning Commission conditions set forth for granting the SLU permit. Discussion followed regarding the process of gravel mining. Trustee Lacasse asked if there was a reason for the water level being 12 feet lower today versus in 2008 at the time of the gravel mining operation ceased. No one on the Board had an answer for this at this time.

Supervisor's Reports: Transfer Authority. Supervisor Ramey informed the Board that under the General Appropriations Act authority he transferred \$375.00 from *Building Permits* (GL #101-371-819.000) to *Bad Debt Expense* (GL #101-101-805.000) to cover the Board approved Miscellaneous Receivable write off of Matt McNamara bankruptcy filing.

Clerk's Reports: Notification of Drain Determination. Clerk Kean referred the Board to the Notification of Drain Determination for Rayner Creek Drain included in the packet. The maintenance and improvement of the Rayner Creek Drain is necessary and conducive to public health, convenience or welfare. Supervisor Ramey stated only a small portion of the Rayner Creek Drainage District lies within Vevay Township.

FOIA Request from "Emily". Clerk Kean stated that every Election Clerk in Michigan has received a FOIA request signed by "Emily" from United Impact Group LLC asking for 2016 Election information. The request asks for eleven specific election items including a copy of the front and back of each ballot. Several of the requested items will need to have personal information redacted. Attorney Revore has requested a 10-day extension. A cost estimate has been created and a deposit of approximately \$5,000.00 has been requested. New General Ledger account numbers have been established to track FOIA expenses.

Election Update. The Michigan Board of Election announced that the Sixth Circuit Court of Appeals issued an order staying the lower court's order in the straight party voting case. There will be no straight party voting at the November 6, 2018 election. Almost all of the August Election Inspectors will be returning for the November election. Ballots are expected to be received by the end of September.

Zoning Administrator Report: August 2018 Building/Enforcement Report. Zoning Administrator Ramey reviewed the report in detail included in the packet. Clerk Kean stated a resident complained about loud music at the Sunset Place Campgrounds. ZA Ramey stated no formal complaint was made, however, he followed up with the campground's owner. He (Ramey) was assured this would not happen again. Trustee Lacasse thanked ZA Ramey for the follow-up.

Authorization Request for ServiceMaster Absolute Home & Restoration Services & Superior Saw LLC. Clerk Kean stated the carpet was in very bad condition with grime & stains. ServiceMaster did an excellent job. Supervisor Ramey stated the lawnmower needed general maintenance repair.

MOTION Kean, seconded Sherwood, to authorize the expense and payment in the amount of \$160.00 to ServiceMaster Absolute Home & Restoration Services for carpet cleaning to be charged to Townhall Repairs & Maint (inside) (GL #101-265-931.000) and authorize the expense and payment in the amount of \$303.70 to Superior Saw LLC for lawnmower maintenance repair to be charged to TwnhallGroundsRepairs&Maint (outside) (GL #101-265-932.000)

Roll Call Vote

**Ayes: Lazet, Lacasse, Kean, Ramey & Sherwood
Nays: None**

Hawley “Founding Donations” Cemetery Fund. Supervisor Ramey informed the Board that Vevay Township received a generous donation from City of Mason resident Kerry Minshall for \$100.00 to compensate for the many hours and dollars already spent to care for a family member’s grave site in the Hawley Cemetery. The Board acknowledged and thanked the generous donation from Mr. Minshall. The funds were receipted into the General Fund but deposited into the Hawley Cemetery “Founding Donations” Savings Account not the General Fund Bank Account. Discussion followed on use of donated funds, wishes of the donor and how to account for the donated funds.

MOTION Kean, seconded Ramey, to receipt and deposit all monies donated to Vevay Township Cemeteries into Vevay Township’s General Fund for care and maintenance of the cemeteries, unless upon request specific instructions are received from the donor to receipt and deposit the monies into the Hawley “Founding Donations” Cemetery Fund (Fund 211-Hawley Cemetery Fund).

Roll Call Vote

**Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean
Nays: None**

Anti-Noise & Public Nuisance Ordinance 40.01: Discussion of Adding Engine Brakes. Supervisor Ramey stated the Planning Commission Chairperson wanted the Board to be informed regarding the addition of “Engine Brakes” to the Anti-Noise & Public Nuisance Ordinance. In addition, resident Dave & Jean Gruber sent an e-mail in support of the abolition of engine brakes. This e-mail was included in the Board packet. Extensive discussion followed on the issue of Engine Brakes. Included in the discussion was the legality of not allowing Engine Brakes as part of the SLU Agreement. Trustee Lazet asked if ZA Ramey would research which vehicles use Engine Brakes, cost of implementation and what implication does it have in Vevay Township. This item will be discussed at the next Board meeting.

Code Enforcement Officer Rules and Regulations. Treasurer Sherwood referred the Board to the information provided in the packet. Discussion followed on each item. A word version will be forwarded to Trustee Lazet for additional suggestions and comments. This item will be discussed at the next Board meeting.

Zoning Administrator Job Description. Supervisor Ramey presented information in response to an earlier request. Included in the information provided was a Vevay Township Zoning Administrator job description. Discussion followed regarding the job description. The Board would like the job description sent to the attorney for review. A word version will be forwarded to Trustee Lazet for additional suggestions and comments. This item will be discussed at the next Board meeting.

Any Other Business. None

Additional Public Comment. None

Adjournment. The meeting adjourned at 9.13 p.m.

JoAnne Kean, Clerk

Transcribed by Deputy Clerk Mary Ruttan