

**VEVAY TOWNSHIP  
ZONING BOARD OF APPEALS  
Regular Meeting  
Monday, June 15, 2015  
Vevay Township Hall – 7:00 p.m.**

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**MINUTES**

**Members Present:** Chair Mike Gould, Vice-Chair Roger Wood, Secretary Hannah Watson, Jack Cady, Robert Schnabelrauch and alternate Gary Howe

**Members Absent:** None

**Staff Present:** Supervisor Jesse Ramey

**Others Present:** None

Chair Mike Gould called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Approval of Agenda:**

No changes to the agenda.

**Review minutes of last regular meeting:**

**MOTION by Roger Wood, supported by Jack Cady, to approve the April 6, 2015, regular session minutes as written.**

**Vote: Ayes: 5  
Nays: 0**

**MOTION CARRIED.**

**Public Comment (on matters not on the agenda):**

None.

**Pending Business – Work session to begin creating ZBA By-Laws (2 sections):**

**1. – Conflict of Interest**

***Dual membership – ZBA & Planning Commission.*** The standard for determining whether a conflict of interest exists when a member of the ZBA is also a member of the Planning Commission is provided in the Vevay Township Zoning Ordinance, Section 18.01(F).

***Other Possible Conflict of Interest Situations.*** The Zoning Ordinance does not specifically address other forms of conflict of interest. The ZBA reviewed and discussed examples of relevant by-laws, including Appendix E, Section 5, provided with the agenda. General agreement was reached as to the level of specificity

appropriate for this township, and a working draft will be provided to all members before the next meeting.

## **2. Basis of Determination Checklist**

The ZBA determined it would be helpful to develop a checklist for use in making decisions whether a variance should be granted under Zoning Ordinance Section 18.04(A). The board reviewed the three checklists provided with the agenda, as well as those provided in the Michigan Association of Planning, ZBA Toolkit and the Michigan Township Association Planning and Zoning Guides. General agreement was reached to use the "ZBA Checklist" provided with the agenda as a starting place for the document. Noted changes will be made and a working draft will be provided to all members before the next meeting.

### **Further Public Comment/Other Business:**

None.

### **Adjournment:**

There being no further business of the Board:

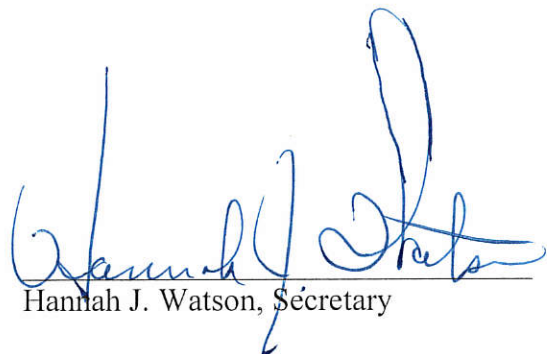
**MOTION by Hannah Watson, supported by Jack Cady, to adjourn the meeting.**

**Vote: Ayes: 5**

**Nays: 0**

**MOTION CARRIED.**

**Adjourned at 8:35 p.m.**



Hannah J. Watson, Secretary