

**VEVAY TOWNSHIP  
ZONING BOARD OF APPEALS**

**Regular Meeting  
Monday, April 7, 2014  
Vevay Township Hall – 7:00 p.m.**

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**MINUTES**

**Members Present:** Chair Jack Cady, Vice-Chair Robert Schnabelrauch, Secretary Hannah Watson, Roger Wood and Mike Gould

**Members Absent:** None

**Staff Present:** Supervisor Gary Howe

**Others Present:** None

Chair Jack Cady called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Approval of Agenda:**

No changes to the agenda.

**Review minutes of last *regular* meeting:**

**MOTION by Mike Gould, supported by Bob Schnabelrauch, to approve the March 3, 2014, regular session minutes as written.**

**Vote: Ayes: 5**

**Nays: 0**

**MOTION CARRIED.**

**Review minutes of last *closed* meeting:**

Secretary Hannah Watson removed the minutes of the March 3, 2014; closed meeting from a sealed envelope and each ZBA member read and initialed the minutes.

**MOTION by Roger Wood, supported by Mike Gould, to approve the March 3, 2014, closed session minutes as written.**

**Vote: Ayes: 5**

**Nays: 0**

**MOTION CARRIED.**

Secretary Hannah Watson signed the minutes of the closed meeting, placed them in an envelope identifying the minutes and stating the destruction date, sealed the envelope and initialed the sealing tape. The minutes were secured in the Township Office.

**Public Comment (on matters not on the agenda):**

None.

**Supervisor's Report:**

**Item # 1: MTA Handout, ZBA Member Voting on "Same Matter" (August 2009).**

Gary Howe discussed the above handout that was provided to ZBA members with the agenda. It addresses when a conflict of interest exists for a ZBA member who is/was on another township board, commission or position and had previously voted on/decided the matter. A conflict of interest exists, and recusal required, only when a member is called upon to review his/her own previous decision. The four possible areas of ZBA authority and potential conflicts of interest under the Vevay Township Ordinance are:

1. *Interpretation* of a zoning ordinance or zoning map. Because this is not an appeal from a previous decision, no conflict would occur. Further, an earlier decision on a different issue regarding the same property or ordinance would not cause a conflict.
2. Request for a (dimensional) *variance* from an ordinance. Because this is not an appeal from an earlier decision, no conflict would occur. An earlier decision on a different issue regarding the same property would not cause a conflict.
3. *Appeal* from a Zoning Administrator's decision. The potential for a conflict would occur only if a ZBA member was previously the ZA.
4. *Appeal of Special Use or PUD denials*. The Vevay ordinance does not provide for an appeal of these matters to the ZBA. Thus, no conflict could occur.

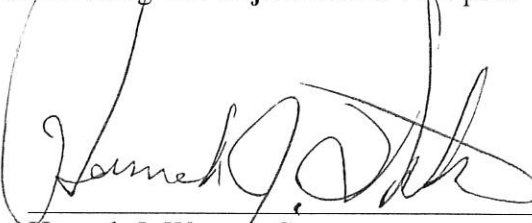
**Item # 2: Training**

The Thrun Law Firm will host a class for the ZBA Members in the near future. It will be based on the ZBA Toolkit manual that members received at the March 3, 2014, meeting. Members will be notified when the date and time are set.

**Pending Business:**

No pending business. The board briefly discussed the status of pending ordinance revisions regarding cell towers, road frontage and signage.

There being no further business before the Board, the meeting was **adjourned** at 7:35 p.m.



Hannah J. Watson, Secretary