

**VEVAY TOWNSHIP
ZONING BOARD OF APPEALS
Regular Meeting
Monday, December 7, 2015
Vevay Township Hall – 7:00 p.m.**

MINUTES

Members Present: Chair Mike Gould, Vice-Chair Roger Wood, Secretary Hannah Watson, Jack Cady, Robert Schnabelrauch and Alternate Gary Howe.
Members Absent: None
Staff Present: Supervisor Jesse Ramey
Others Present: None

Chair Mike Gould called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Approval of Agenda:

No changes.

Review minutes of last regular meeting:

MOTION by Roger Wood, seconded by Jack Cady, to approve the September 8, 2015, regular session minutes as written.

**Vote: Ayes: 5
Nays: 0**

MOTION CARRIED.

Public Comment (on matters not on the agenda):

None.

Pending Business – Attorney Review of Proposed By-Laws, 2016 Meeting Dates, and Election of 2016 officers.

1. Attorney Review of Conflict of Interest By-Laws

Township Attorney David Revore reviewed the Conflict of Interest By-Laws that the Board adopted on September 8, 2015, and had some suggestions per the December 1, 2015 memo from Township Clerk JoAnne Kean (see materials provided with the agenda).

The Board decided to remove item B-1 entirely. When the words “reasonable appearance” are removed per Mr. Revore’s suggestion, the sentence would essentially read, “A conflict of interest exists . . . when there is a conflict of interest.” Also, the

“reasonable appearance” point is covered in his suggested change to the first sentence in item C.

The change Mr. Revore suggested to the first sentence in item C was accepted.

Although Mr. Revore did not object to the substance of the second sentence in section C, it had been included in the document in error. The Board had decided to exclude this language at the September 8, 2015, meeting. Thus, it will be excluded in the final version.

MOTION by Hannah Watson, seconded by Jack Cady, to adopt the Conflict of Interest by-law, incorporating the approved suggestions by Township Attorney David Revore and additional amendments by the Board; further, any motions or By-laws in conflict or inconsistent with this action are hereby repealed.

**Vote: Ayes: 5
Nays: 0**

MOTION CARRIED.

2. Attorney Review of Basis of Determination Checklist

Attorney Revore suggested that the Board review # 2 of the checklist vis-à-vis Section 18.04(2) and revise the language to more closely resemble the ordinance. He did not submit a proposal. The difficulty posed by the suggestion is that the Board wanted all the checklist points to be stated in the positive (i.e. if all are answered “Yes,” the variance would likely be granted) but the ordinance section is written in the negative.

The Board decided to modify the language of # 2 slightly as follows: “Should the ZBA make a decision on this variance, even if . . .”

MOTION by Hannah Watson, seconded by Mike Gould, to adopt the Basis of Determination Checklist as amended.

**Vote: Ayes: 5
Nays: 0**

MOTION CARRIED.

3. Set 2016 Meeting Dates

The following meeting dates were set for 2016.

January 4	July 12
February 1	August 8
March 14	September 6
April 4	October 3
May 2	November 14
June 6	December 5

4. Election of 2016 Officers

MOTION by Jack Cady, seconded by Bob Schnabelrauch, to retain the 2015 officers in the same positions.

**Vote: Ayes: 5
Nays: 0**

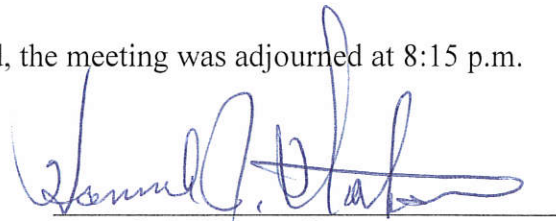
MOTION CARRIED.

Further Public Comment/Other Business:

None.

Adjournment:

There being no further business of the Board, the meeting was adjourned at 8:15 p.m.



Hannah J. Watson, Secretary