

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Budget Work Session/Special Meeting
Thursday, February 22, 2018
Vevay Township Hall - 1:00 p.m.**

MINUTES

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Sherwood,
Trustees John Lazet and Richard Lacasse

Members Absent: None

Staff Present: Deputy Clerk Mary Ruttan,

Others Present: None

The meeting was called to order by Supervisor Ramey at 1:06 p.m. followed by the Pledge of Allegiance.

Set/Amend Agenda.

MOTION by Kean, seconded Ramey to set agenda, as presented.

Passed Unanimously

Public Comment. None

Authorization Request for Supervisor to Attend MTA Training The ABCs of ZBAs.

Supervisor Ramey presented the information regarding a MTA training session to be held in Mt. Pleasant. There is money in his education budget and the educational books have been previously purchased.

Motion by Kean, seconded by Sherwood, to authorize the expense and payment of \$89.00 for Supervisor Ramey to attend The ABCs of ZBAs in Mt. Pleasant, to be charged to GL #101-171-960.000.

Roll Call Vote: **Ayes: Ramey, Sherwood, Lazet, Lacasse & Kean**
Nays: None

Initial Review of 2018-19 Budgets (continued from the 2-16-18 meeting). A list of the statutory duties for each of the elected positions was distributed as presented by MTA. The Board continued their review of each GL line item beginning with Treasurer's budget. All line items were discussed relative to the percent of budget increase with a priority towards road maintenance, legacy costs and increasing the general fund balance.

Treasurer Sherwood was called out of the meeting at 2:05 p.m. and returned at 2:07 p.m. to assist a resident.

The Board discussed at length the designated funds for Hawley Cemetery, currently in a segregated bank account. Dialogue included the proper procedure to account for and budget for these funds. The Board asked Clerk's Office for an accounting procedure recommendation to be presented at the next Budget Work Session (on 3-1-18). Supervisor Ramey called for a short break.

The break began at 3:03 p.m. The meeting resumed at 3:19 p.m.

The Board discussed the funding of line items Drain-Tax-At-Large, including Mud Creek Drain/interest payment, and Road Maintenance. Trustee Lazet requested Supervisor Ramey to obtain an updated *Suggested Local Roads Project* list for Vevay Township from William Conklin, Director of the Ingham County Road Department.

Trustee Lazet requested additional information regarding the Douglas & Tami Shaw's miscellaneous receivables account prior to the meeting with the Shaw's. Information is to include files, escrow accounts, fee schedules and any other pertinent information.

The Board worked until 4:47 p.m., completing the line items in general fund 101. Two of the line items will be reviewed again at the next Budget Work Session.

Review of Fee Schedule. Postponed until the next Budget Work Session.

Any Other Business. None

Adjournment. The meeting was adjourned at 4:47 p.m.

JoAnne Kean, Clerk

Transcribed by Mary Ruttan, Deputy Clerk
(version 3.9.18)