



**Public Comment.** None.

**IC Sheriff's Office Sgt. Treat re: Vevay Township September Incident Report.**

Sergeant Treat stated a person of interest was in custody regarding the area break-ins. It is an ongoing investigation and he is not at liberty to provide additional information. Sergeant Treat reviewed the monthly synopsis of calls for service. He drew special attention to a Deputy who administered *Narcan* and saved a life. Sergeant Treat indicated the Property Check Program in Vevay Township is very successful. He suggested reminding the "snow birds" about the program. They will perform house checks and put tracks in snowy driveways. Clerk Kean inquired regarding the recent inmate deaths at the jail. Sergeant Treat said neither of the deaths is due to use of force, as part of standard protocol full homicide investigations are underway. Sergeant Treat will follow up and share at the next meeting.

**Groundwater/Drinking Water Project Results – Garry Rowe.**

Garry Rowe and Kelsea Pohl, a junior student in Environmental Engineering at Michigan State University, presented a visual and written presentation of the findings of the groundwater surveys. The objective of this updated study was to compare findings to the 1983 Groundwater Survey and use the information to improve the management of the groundwater in Ingham County. Mr. Rowe reviewed the findings and presented a list of recommendations for Vevay residents. The report is on file at the Township.

**Supervisor's Reports:**

**ZBA Appeal #17-01.** Supervisor Ramey asked Trustee Lacasse to report on the ZBA's Regular Meeting/Public Hearing on the Appeal #17-01. Trustee Lacasse stated the hearing was held on October 2, 2017. The applicants for the variance were in attendance, and stated a good explanation for the need for the variance to place an accessory building in the front yard. Trustee Lacasse stated there were no objections from the neighbors. The proposed building site is 600-700 feet from College Road and proposes no major impact. The ZBA Board discussed the standards from Section 18.04, and created the Findings of Fact document. Based on the findings, the ZBA Board approved the request, with immediate effect. Three variances were approved as it was determined that a 25' variance was needed to meet requirements of sub-section D.1.a., a 12' variance was for sub-section D.1.b., and a 15' variance for sub-section D.1.c.

**Emergency Generator Annual Maintenance Update.** Supervisor Ramey stated the yearly maintenance occurred last Saturday. Other than a few minor items i.e. oil change and oil filter not on correctly, everything was working properly after reinstallation. The generator should be serviced once a year for continued performance.

**Treasurer's Report: Tax Collection Update.** Treasurer Sherwood reported as of today, 181 summer tax parcels have not been paid. Of the 181 parcels, 76 parcels hold deferments. The total dollar left to collect is \$241,418.79 including \$131,461.71 from deferments. Currently the non-deferments parcels are assessed 2% interest. Tax collection disbursements are current and disbursed through September 30, 2017. The small balance in the over/short account will be disbursed at settlement in March.

**Clerk's Reports:**

**Election Update.** Clerk Kean stated for the November Special Election approximately 400 Absent Voter applications were mailed and 50% of those have been returned. To date, approximately 2% of voted ballots mailed have been returned. For the first time, Vevay Township will electronically transmit the election results to the County on election night. The Public Accuracy Test will be performed on October 25, 2017, at 12 noon. This public test is conducted to determine that the programs and computers being used to tabulate the results of the election accurately count the votes.

**2017 Audit Update.** Clerk Kean reported the Audited financial statements and F65 report were submitted on time by *Gabridge & Company (September 30<sup>th</sup>)*. Clerk Kean stated she has not received the final audit or F65 Report; however, she has verified the submission electronically.

**MTA-ICC Meeting.** Clerk Kean stated the Ingham County Chapter of Michigan Township Association will meet on Wednesday, October 25, 2017 at 6:30 p.m. at the Hilliard Building in Mason. One of the two guest speakers will be Tim Dolehanty, Ingham County Controller. He will speak on the Ingham County Ballot Proposal. Also, guest speaker Derrick Quinney, Ingham County Register of Deeds (ROD), will give a short presentation and tour of the ROD's office. The next Chapter meeting will be February 28, 2018.

**Pending Business: Second Quarter Budget Revenue & Expenditure Report.** The Board reviewed the second quarter budget Revenue & Expenditure Report for possible adjustments. Supervisor Ramey indicated there were three items that need to be addressed. At the time of the budget hearing, an election was not anticipated and the necessary expense items were not budgeted. In addition, the Township will not be reimbursed for the expenses for the November Special Election.

**MOTION Lazet, seconded Kean, to transfer \$4,000 from *Capital Outlay – Elections (GL #101-191-970.000)* to:**

***Election Worker Per Diem (GL #101-191-705.000) = \$2,500***

***Wages-Deputy Clerk (GL #101-215-703.000) = \$999***

***Salary – Clerk (GL #101-215-702.000) = \$500.***

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse, & Lazet**

**Nays: None**

Supervisor Ramey stated there is an increase in the number of fire runs this year. The budget was based on the prior year's activity. Also, a budget adjustment for building permits is necessary due to the increase in building activity.

**MOTION Kean, seconded Ramey, to transfer \$15,000 from *Prior Years Fund Balance* (GL #101-000-699.000) to:**

***Fire Runs* (GL #101-336-810.000) = \$10,000**

***Building Permits* (GL #101-371-999.999) = \$5,000.**

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Kean, & Lacasse**

**Nays: None**

Supervisor Ramey stated the ZBA did not have any funds budgeted for clerical. Due to the recent resignation of the ZBA secretary, additional services are needed to prepare the minutes.

**MOTION Kean, seconded Lacasse, to transfer \$200 from *Educational Meetings ZBA* (GL #101-815-960.000) to *Clerical – Board of Appeals* (GL #101-815-704.000)**

Supervisor Ramey informed the Board that under the General Appropriations Act, he is authorized to make "transfer authorities". He (Ramey) reviewed with the Board the three necessary transfers made for the month of September.

**Accounts Payable Disbursement Authorization.**

**MOTION Kean, seconded Sherwood, to approve the Disbursement Authorization Report for General Fund Checks #28500 - #28557 and EFTs #239, #240, #241, #242 and #243 in the total amount of \$ 52,265.13**

**Roll Call Vote**

**Ayes: Kean, Lacasse, Lazet, Sherwood, & Ramey**

**Nays: None**

**Fringe Benefits Ordinance #46.04.** Supervisor Ramey presented his suggested changes to Ordinance No. 46.04. Discussion followed regarding each suggested change. Trustee Lazet inquired regarding the possibility of future employees being under a defined contribution program. An extensive discussion occurred regarding the funding of the MERS unfunded liability. Additional information is needed to move forward on this issue. The current ordinance will be reviewed for additional changes. This item was tabled until next month. The Ordinance does not need to be updated until April, 2018; therefore, a public hearing was not yet set.

**Delinquent Miscellaneous Receivables Review.** Treasurer Sherwood presented her collection procedure process. Discussion followed regarding the use of collection agencies and taking court action. Clerk Kean reminded the Board of the action already taken on several of these delinquent receivables. It was suggested to have our attorney work with us to institute a process to take individuals to court. Treasurer Sherwood was directed to make one last phone call or letter before proceeding to court on the delinquent receivables.

