

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting  
Wednesday, May 10, 2017  
Vevay Township Hall - 7:00 p.m.**

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**MINUTES**

**Members Present:** Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustees John Lazet and Richard Lacasse

**Members Absent:** None

**Others Present:** Scribe Brett Linsley and Ingham County Road Dept. Director Bill Conklin

The meeting was called to order by Supervisor Ramey at 7:00 p.m. and followed by the Pledge of Allegiance.

**Consent Agenda. MOTION Kean, seconded Lazet, to adopt the consent agenda as published. Recommendations are preceded by an asterisk (\*).**

- Regular Mtg 4-10-17, Special Mtg 4-20-17, & Budget Wkshp 3-1-17. \*approved & filed
- Financial Reports - April 2017- 1) Fund Balances 2) Balance Sheets and 3) Revenue & Expenditure Reports. \*received & filed
- Planning Commission Regular/Public Hearing Meeting on 4-5-17.\*distributed
- April 2017 AGS Building/Zoning Report. \*received & filed
- Correspondence from:
  - 1.) Mason Fire Department re: April Response Report. \*filed
  - 2.) MI PSC re: For Natural Gas Customers of Consumers Energy. \*filed
  - 3.) WOW! Cable re: Rate/Bundle Adjustments effective 6-1-17. \*filed
  - 4.) MI Bell Telephone Co./AT&T re: 1<sup>st</sup> Quarter Video Service Franchise Fees. \*filed

**Roll Call Vote**

**Ayes: Ramey, Sherwood, Lacasse, Lazet & Kean**

**Nays: None**

**Public Comment.** Resident Bill Kean voiced his support for a resolution that was on the meeting's agenda for the Board's consideration. The resolution addressed the Medical Marihuana Facilities Licensing Act. Given the evolving landscape of legislation and the limited information now available regarding the issue, he felt it was important for the Township to pass the resolution as soon as possible as no further information will be known in 30 days.

**Ingham County Sheriff's Office Incident Report for Vevay Township.** Sergeant Treat was not able to attend the meeting to present the April. The report was received and filed.

**Township Roads Update from Ingham County Road Department.** Director Bill Conklin was invited to present information on the current conditions of our Township roads. He presented a map he recently composed that outlines potential "problem" roads in the Township. The map included recommended repairs and their average costs. Director Conklin gave a detailed explanation of how tax funds are allocated for both local and primary roads.

Regarding the projects chosen for the Township's 2017 Local Roads Program, Director Conklin stated that the Road Department will be making an effort to repair the entirety of Sitts Road (rather than partial) and a full mile of Tomlinson Road (rather than a half mile) using the currently budgeted funds. Director Conklin also distributed a list of railroad crossings that will be repaired this year with grant funding at no cost to the Township. Five railroad crossings scheduled for repairs are in Vevay Township.

Trustee Lazet voiced concerns about the long-term trajectory of Township roads, particularly with current repair methods lasting only five to seven years. He requested that Director Conklin create cost and maintenance models of the next twelve to fourteen years using different fiscal scenarios. The Board asked Director Conklin to prepare these models using annual budgets of \$100, \$200, \$300 and \$400 thousand. The reports will be given to the township prior to next month's meeting. The Board thanked Director Conklin for attending.

**Accounts Payable Disbursement Authorization.** MOTION Kean, seconded Lacasse, to approve the Disbursement Authorization Report as presented for General Fund Checks #28209 -- #28261 and EFTs #213, #214, #215, #216 and #217 in the total amount of \$36,454.12.

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet**

**Nays: None**

**DEQ Notice on 1352 Tuttle Road.** The Township received a copy of a letter from the Department of Environmental Quality to a Township resident. The letter addressed flooding from an unauthorized water storage location in the Township. No action was required on the part of the Board for this issue.

**Assignment of New House Numbers.** At a previous meeting, the Board discussed the issue of the responsibility for assigning new house numbers within the Township. MTA indicated that the Township is not explicitly authorized by statute to assign a house number for new properties. Trustee Lacasse was asked and did research relevant court cases and did not find any information directly related to the topic. He (Lacasse) suggested that the Township's authority over building licenses may imply authority for issuing house numbers. Trustee Lacasse recommended creating a written process for the assigning of the number that could be used when issuing building permits. Supervisor Ramey said he will work on a policy with the Assessor and bring it back to the Board next month. The Board thanked Trustee Lacasse for his efforts.

**Resolution Regarding the Medical Marihuana Facilities Licensing Act Resolution.** The Planning Commission has recommended two amendments to the Zoning Ordinance. Supervisor Ramey presented a resolution that could be approved by the Board before approving these recommendations. The purpose of said resolution would be to give a general indication of the Township's position on the issue of medical marihuana. Trustee Lazet – noted that while both Federal and State law prohibit growing medical marihuana, licensing laws currently permit it. While the Township is not obligated to take action at the moment, the Planning Commission felt it would be prudent to take a stance immediately. Doing so would protect the Township from growing operations that may try to establish themselves under permitting licensing laws.

**The following resolution was introduced by Ramey, support by Kean:**

TOWNSHIP OF VEVAY  
INGHAM COUNTY, MICHIGAN  
RESOLUTION REGARDING THE MEDICAL MARIHUANA  
FACILITIES LICENSING ACT, RESOLUTION NO. 17-07

WHEREAS, the State of Michigan enacted the Medical Marihuana Facilities Licensing Act, PA 281 of 2016, Mich. Comp. Laws § 333.27101, et seq. (2016), to license and regulate certain commercial entities identified in the Act as growers, processors, provisioning centers, secure transporters, and safety compliance facilities (“facility” or “facilities”); and

WHEREAS, the Medical Marihuana Facilities Licensing Act provides that a marihuana facility shall not operate in a municipality unless the municipality has adopted an ordinance that authorizes that type of facility; and

WHEREAS, being duly informed and advised, the Board of Trustees has decided it shall NOT adopt an ordinance to authorize the location of any medical marihuana facilities within the Township of Vevay as provided by the Medical Marihuana Facilities Licensing Act;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Township of Vevay hereby makes a record of its decision to NOT adopt an ordinance to authorize within the Township of Vevay the location of any medical marihuana facilities as identified in the Medical Marihuana Facilities Licensing Act, Mich. Comp. Laws § 333.27101, et seq. (2016).

**Roll Call Vote**                      **Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse**  
**Nays: None**

*RESOLUTION DECLARED ADOPTED.*

**Medical Marihuana Ordinance Amendments.** Trustee Lazet briefly reviewed the Planning Commission’s findings and the reasons for the suggested Zoning Ordinance amendments regarding medical marihuana.

The following ordinance was introduced for adoption by Lazet and supported by Ramey:

VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 68.39  
PREAMBLE

AN ORDINANCE TO AMEND THE VEVAY TOWNSHIP ZONING ORDINANCE AND SPECIFICALLY CHAPTER 3, SECTION 3.02 THEREOF TO PROHIBIT ANY LAND USE, ENTERPRISE OR ACTIVITIES WHICH ARE VIOLATIVE OF STATE OR LOCAL LAWS OR ORDINANCES; TO PROHIBIT ANY CONDITION THAT CONSTITUTES A HAZARD TO HEALTH, WELFARE OR SAFETY; TO PROHIBIT THE PRESENCE OF JUNK AND DEBRIS; TO PROHIBIT COMMERCIAL MARIHUANA AND/OR COMMERCIAL MEDICAL MARIHUANA ACTIVITIES; AND TO ESTABLISH AN EFFECTIVE DATE HEREOF.

**Roll Call Vote**                      **Ayes: Lacasse, Lazet, Sherwood, Ramey & Kean**  
**Nays: None**

**(Note: The official record of Ordinance No. 68.39 is printed in its entirety in *Vevay Township Ordinances, Volume II.*)**

*ORDINANCE DECLARED ADOPTED.*

**The following ordinance was introduced for adoption by Lazet and supported by Kean:**

VEVAY TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
ORDINANCE NO. 68.40  
PREAMBLE

AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE VEVAY TOWNSHIP ZONING ORDINANCE, AND SPECIALLY CHAPTER 17 ENTITLED "NONCONFORMITIES," SECTION 17.01 ENTITLED "NON-CONFORMING USES, STRUCTURES AND LOTS," AND SUBSECTION A. ENTITLED "GENERAL PROVISIONS," THEREOF; AND TO REPEAL ANY ORDINANCES IN CONFLICT THEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

**Roll Call Vote**                      **Ayes: Kean, Lacasse, Lazet, Sherwood & Ramey**  
**Nays: None**

**(Note: The official record of Ordinance No. 68.40 is printed in its entirety in *Vevay Township Ordinances, Volume II.*)**

*ORDINANCE DECLARED ADOPTED.*

**Authorization Request for City of Mason Quarterly Invoice for Fire Services.**

**MOTION Sherwood, seconded Ramey, to authorize expense and payment of \$19,397.97 to the City of Mason for the months of April, May and June for the fire services contract, charged to *Standby Fees and 911 (GL #101-336-811.000)***

**Roll Call Vote**                      **Ayes: Ramey, Kean, Lacasse, Lazet & Sherwood**  
**Nays: None**

**Authorization Request for Clerk's Attendance at MAMC Training.** Money has been budgeted for Clerk Kean to attend classes for her CMMC recertification. She asked the Board to approve funding for her attendance at an upcoming conference that would support some of her recertification requirements. The main expenses would be the \$525 registration fee and approximate \$410 for three nights of hotel expenses.

**MOTION Kean, seconded Lacasse, to authorize expense and payment in the amount of \$525 for the Clerk's registration fee and 3 nights of hotel expenses to attend the MAMC Annual Conference held in Kalamazoo from June 20-23, 2017, expensed to *Clerk Educational Meetings* (GL #101-215-960.000.)**

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Lacasse & Lazet**

**Nays: None**

**Delinquent Miscellaneous Receivables.** Clerk Kean presented a report regarding delinquent receivables listing twelve fire runs and single SLU Reimbursement Request, from the years 2013, 2014, 2015 and 2016 that total \$6,646.78. The Township currently pays the Mason Fire Department for its services and collects the cost from those involved in the incident. Currently, there is not a policy set in place that stipulates when delinquents should be written off or whether they should be sent to a collections agency or litigated. Trustee Lazet suggested researching Generally Accepted Accounting Principles (GAAP) to determine best practices. Clerk Kean noted that attempts by the Township in district court have not been successful and that other Townships have not had success using collections agencies. Supervisor Ramey suggested tabling the issue until GAAPs can be consulted and a draft procedure can be composed for the Board to review. This matter will be presented again next month.

**T-1 District Agreement with the City of Mason.** At last month's meeting, Supervisor Ramey presented a copy of a 20-year old letter and agreement from the City of Mason (dated 8-2-1995) with the Townships of Vevay and Alaiedon and City of Mason known as the District No. T-1 Agreement. This contract extended the Mason sewer system from Howell Road and through Alaiedon Township and connecting into Legion Drive in Vevay Township. The Vevay Township/Legion Drive businesses paid, by special assessment, for a portion of the infrastructure. When the agreement for the project was drawn up, portions of the total sewage GPD (gallons per day) allotment was established at 80,000 GPD; 72,000 Vevay Township, and 8,000 for Alaiedon. *Dart Container* has always used most of the capacity with Legion Drive district using only 5,000 to 7,000 GPD. *Dart* is building a new facility in Alaiedon Township and is requesting more sewage service from Mason. This will severely upset the 72/8 GPD allotment ratio. The City of Mason would like the Township's approval to amend the agreement for the GPD allotment usage. This matter will be brought back to the Board for review/approval.

**MOTION Lacasse, seconded Lazet, authorize Supervisor Ramey to work with the Mason City Administrator to draft an amendment to the utilities agreement in the T1 District with any finalized amendment requiring approval by the Board of Trustees before implementation.**

**Roll Call Vote**

**Ayes: Lazet, Sherwood, Ramey, Kean & Lacasse**

**Nays: None**

**Policy Revisions and New Policies Handout.** Clerk Kean distributed a handout for discussion at next month's meeting. The handout included information on potential changes to two existing Township policies and three new policies (as recommended by Auditor Joe Verlin). The Township has had an investment policy since 2008 and a credit card policy since 1996. Both of these are being considered for revisions. The three new policies being considered are *Capital Asset Management, Fund Balance* and *Purchasing Policy*.

**Public Comment.** A Township resident asked for further clarification on Federal, State, and local marihuana laws. Supervisor Ramey suggested setting up a time to talk about the issue as it is complex and may require a lengthy discussion.

Resident Fred Kiefer noted that other collections agencies may be more effective at collecting debts than the ones used by other Townships.

**Adjournment.** The meeting was adjourned at 9:05

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JoAnne Kean, Clerk

Transcribed by Deputy Clerk Brett Linsley  
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