

**VEVAY TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting/Public Hearing
Wednesday, March 16, 2016
Vevay Township Hall – 7:00 p.m.**

Members Present: Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustees Doug Shaw and Bruce Walker
Members Absent: None
Staff Present: Deputy Clerk Brett Linsley
Others Present: Mason Public Schools Superintendent Ronald Drzewicki

The meeting was called to order by Supervisor Ramey at 7:01 p.m. followed by the Pledge of Allegiance.

Set/Amend Agenda. The following items were added under Pending Business:

Payment of Invoice to Ingham County Treasurer
Distribution of Revised Fee Schedule

Public Comment. Mason Public Schools Superintendent Ronald Drzewicki was present to review the two upcoming ballot proposals in the Mason School Election for May 3, 2016. The first proposal will be for a ten-year renewal of the sinking fund. These funds are used only for capital improvement projects, technology, construction, and transportation to ensure that general fund monies can be kept for daily operating costs. The second proposal would approve a thirty year, three series bond that would collect money to build a new 4th and 5th grade building as well as provide adequate funds for needed repairs to existing facilities. For more than a year, a Steering Committee looked into many options to address overcrowding in the School District, including reopening the Cedar Street facility. That option was not pursued as the building is in full use by several programs and more than 400 students. Additionally, as the building is the oldest of the District's elementary schools, ADA compliance would be very expensive (\$10-15 million). Addressing questions about why the Cedar Street elementary school closed in the first place, Mr. Drzewicki explained that the decision was made during the recession and that, at the time, the facility was around 350 students under capacity. Mr. Drzewicki announced that the next public forum will be held on March 28th at the Mason Middle School library.

Greg Shaw – said he noticed flooding on the Township grounds and wondered if the tiles were plugged.

The meeting was recessed at 7:32 p.m. to hear public comment on the proposed 2016-17 budgets.

Supervisor Ramey presented the proposed budgets for the General Fund, DDA and street light funds for Eden, Lone Oak, Bullen Estates, and Mason Manor.

Public Comment. None.

Clerk's Office Reports:

1. Elections Update. Vevay Township had a 36% voter turnout. Bernie Sanders and Ted Cruz received the most votes in their respective parties in the Township. The Board of Canvassers has certified the Election. The Township's reimbursement request should be submitted within the next thirty days. The estimated reimbursement amount will be presented to the Board at an upcoming meeting. Clerk Kean – also noted that precincts one and two have been combined for the May School Election.

2. MTA TGA On-line Courses. Clerk Kean distributed a list of MTA online courses and noted that they can be used for credits in the Township Governance Academy (TGA). She (Kean) also noted that the online courses will be available at a 50% discount during the months of March and November.

Adoption of Zoning Ordinance Amendment for Re-zoning Request From B-1 Business to B-2 Highway Service @ 781 Hull Road, Mason by Neil Sheridan.

Supervisor Ramey – noted that Mr. Sheridan, who filed the re-zoning request, would not be present at the Board meeting tonight. At their last meeting, the Planning Commission (PC) recommended approval of a Zoning Ordinance amendment to rezone parcel #33-10-10-16-300-010 from B-1 Business to B-2 Highway Service. The findings of the PC were included in the evening's Board packet. Trustee Walker – informed the Board that Mr. Sheridan did not attend the PC meeting and consequently there was not an opportunity to ask him questions about the amendment petition. He (Walker) also noted a discrepancy regarding the acreage of the property in question. Supervisor Ramey explained that Attorney Revore has recommended that the legal description be used as the official record. Clerk Kean – noted that the resolution approving the amendment would not make changes to the Zoning Ordinance but that it would change the zoning map.

The following ordinance was introduced for adoption by Ramey and supported by Kean:

**VEVAY TOWNSHIP
INGHAM COUNTY, MICHIGAN
ORDINANCE NO. 68.26
PREAMBLE**

AN ORDINANCE TO AMEND ORDINANCE NO. 68, THE VEVAY TOWNSHIP ZONING ORDINANCE, AND OFFICIAL ZONING MAP TO REZONE THE PROPERTY DESCRIBED HEREIN FROM THE B-1 LOCAL BUSINESS ZONING DISTRICT TO THE B-2 HIGHWAY SERVICE ZONING DISTRICT AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

The Township of Vevay, Ingham County, Michigan, ordains:

SECTION I. AMENDMENT OF ZONING ORDINANCE AND OFFICIAL ZONING MAP

The Vevay Township Zoning Ordinance and specifically the official Zoning Map of Vevay Township as described in Section 4.02 of the Vevay Township Zoning Ordinance shall be and is hereby amended to rezone the following described property from the B-1 Local Business to the B-2 Highway Service Zoning District:

Parcel No. 33-10-10-16-300-010, commonly known as 781 Hull RD, Mason, Michigan 48854, legal description as follows:

V 16-7-1-1 BEG AT W ¼ COR SEC 16 -89D51'45" E 948 FT ALNG EW ¼ LN -S 453 FT PLL TO W SEC LN -S89D51'45" W 948 FT TO W SEC LN -N 453 FT TO POB SEC 16 T2NR1W 9.86 A M/L

The official Zoning Map shall be and is hereby amended to reflect the Zoning District change for the property as set forth herein as to the property described above.

SECTION 2. CONTINUATION OF OTHER PROVISIONS.

All ordinances and maps in conflict or inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such conflict or inconsistency. Except as to the amendment of the official Zoning Map set forth in Section I above, all other provisions of the Vevay Township Zoning Ordinance and official Zoning Map not specifically amended by this Ordinance shall continue in full force and effect.

SECTION 3. EFFECTIVE DATE.

This Ordinance shall become effective immediately upon its adoption and publication as required by law.

Roll Call Vote

Ayes: Shaw, Sherwood, Ramey, Kean & Walker
Nays: None

ORDINANCE DECLARED ADOPTED.

Authorization Request to Approve Agreement for a Port-a-Potty Rental on Township Hall Grounds. Supervisor Ramey found two possible vendors to provide port-a-potty services for the Township grounds this year. *American Rentals*, a Lansing-based company, and *Supreme Sanitation*, a locally-owned company, both offer their services at \$85 per month rental fee with weekly service. Neither business charges for the delivery or pick up. The Board concurred that it makes sense to give Township business to local companies.

MOTION Walker, seconded Sherwood, to enter into a rental agreement with *Supreme Sanitation* for a port-a-potty at the Township grounds at the cost of \$85 per month.

Roll Call Vote

Ayes: Walker, Shaw, Sherwood, Ramey & Kean
Nays: None

Authorization Request for Payment of Invoice to Ingham County Road Department for Pavement Marking. Trustee Walker commented that on Rolfe Road, east of Hawley Road, there are freshly paved areas that haven't been striped. Supervisor Ramey said the Board would be welcome to review the issue and consider hiring a company to do striping on roads that were not included in the 2015 Local Roads Improvement Program. Clerk Kean – noted that payment of the invoice will require a budget transfer and she recommends using *Unappropriated Funds*.

MOTION Shaw, seconded Walker, to authorize expense and payment of the Ingham County Road Department invoice in the amount of \$14,690.80. Furthermore that \$14,700 be transferred from *Unappropriated Funds* (GL #101-000-676.000) to *Roads Maintenance* (GL #101-444-969.000).

Roll Call Vote

**Ayes: Kean, Walker, Shaw, Sherwood & Ramey
Nays: None**

Authorization Request for Contribution to the Tri-County Office on Aging for Meals on Wheels Program. Vevay Township has contributed to the Tri-County Office on Aging's *Meals on Wheels* program for a number of years. In 2015, the program provided 3,418 meals to thirteen Township residents. The program's director has submitted a request for a \$756 contribution for 2016.

MOTION Walker, seconded Kean, to authorize expense and payment of a contribution to the Tri-County Office on Aging's 2016 *Meals on Wheels Program* in the amount of \$756, charged to *Miscellaneous* (GL #101-101-956.000) to support Vevay Township residents.

Roll Call Vote

**Ayes: Ramey, Kean, Walker, Shaw & Sherwood
Nays: None**

Authorization Request for Payment of Two Invoices to Quill for Office Supplies. Two invoices from *Quill* arrived too late to be included on the disbursements report and therefore require a separate authorization for payment.

MOTION Kean, seconded Walker, to authorize expense and payment of the *Quill* invoices in the amount of \$188.03, charged to *Central Office Supplies* (GL #101-210-728.000).

Roll Call Vote

**Ayes: Sherwood, Ramey, Kean, Walker & Shaw
Nays: None**

Authorization Request for Treasurer and Deputy Treasurer's Attendance at MMTA Training. Treasurer Sherwood submitted a request to attend classes for her MiCPT reaccreditation. Her memo also included a request to send Deputy Treasurer Dockter to the first year of the MiCPT Institute which is a three year program for accreditation as a Michigan Certified Professional Treasurer. The Board agreed that these trainings are valuable opportunities.

MOTION Shaw, seconded Walker, to authorize expense and payment for:

- **The Deputy Treasurer's attendance to the Michigan Certified Professional Treasurer (MiCPT) Institute for a cost of \$950 expensed to *Treasurer – Educational Meetings* (GL #101-253-960.000)**
- **Up to \$350 for Per Diem expensed to *Deputy Treasurer Wages* (GL #101-253-703.000)**
- **The Treasurer's Attendance to the MiCPT classes for renewal of accreditation at a cost of \$650 expensed to *Educational Meetings* (GL #101-253-960.000)**

Roll Call Vote

Ayes: Shaw, Sherwood, Ramey, Kean & Walker

Nays: None

Payment of Invoice to Ingham County Treasurer. The Township has received an invoice from the Ingham County Treasurer's Office for \$13.58 for a December Board of Review 100% Principal Residence Exemption that was granted for the 2014 tax year.

MOTION Kean, seconded Walker, to authorize expense and payment of the Michigan Tax Tribunal refund to the Ingham County Treasurer in the amount of \$13.58, charged to *Ingham County Tax Tribunal Refunds* (GL #101-101-957.001).

Roll Call Vote

Ayes: Kean, Ramey, Sherwood, Shaw & Walker

Nays: None

Board Appointment and Re-Appointment. DDA member Sandy Evers has decided not to continue her appointment. Supervisor Ramey recommended John Fischer, a Vevay Township resident and business owner, to fill that vacancy.

MOTION Ramey, seconded Sherwood, to appoint John Fischer and reappoint Gary Howe to the Downtown Development Authority for 4 year terms effective April 5, 2016 through April 5, 2020.

Roll Call Vote

Ayes: Sherwood, Kean, Walker, Ramey & Shaw

Nays: None

Distribution of Revised Fee Schedule. Clerk Kean – explained that inclusion of this item on the agenda was to ensure, after extensive discussion, that the proposed fee schedule is correct. The schedule has already been approved but it is being given to members for final review prior to placement on the website.

The meeting was adjourned at 8:15 p.m.

JoAnne Kean, Clerk