

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting  
Wednesday, August 10, 2016  
Vevay Township Hall at 7:00 p.m.**

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**MINUTES**

**Members Present:** Supervisor Jesse Ramey, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustees Doug Shaw and Bruce Walker

**Members Absent:** None

**Staff Present:** Deputy Clerk Brett Linsley and Attorney David Revore

The meeting was called to order by Supervisor Ramey at 7:00 p.m. and followed by the Pledge of Allegiance.

**Set/Amend Agenda.** The following item was added under pending business:

Authorization for Payment of Invoices from *Granger*, Ingham County Treasurer, and *Associated Government Services*

**Consent Agenda.** MOTION Walker, seconded Ramey, to adopt the consent agenda as published.

**\*All items listed in Item IV are considered to be routine by the Township Board and will be enacted by one (1) motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately. Recommendations are preceded by an asterisk (\*).**

- Minutes from 7-11-16 Meeting & 7-15-16 Special Meeting. \*approve & file
- Financial Reports – 1) Fund Balances 2) Balance Sheets, and 3) Revenue & Expenditure Report. \*receive & file
- Planning Comm. Minutes Regular/Public Hearing 7-6-16. \*distribute
- July 2016 AGS Building/Zoning Report. \*receive & file
- Correspondence from:
  - 1.) MERS Retirement re: Quarterly Report ending 6/30/16. \*file
  - 2.) AT&T Michigan re: Annual Video Report dated July 15, 2016.\*file
  - 3.) AT&T Michigan re: Franchise Fees Quarterly Report ending 7/30/16. \*file
  - 4.) Onondaga Township re: Distribution of Master Plan (no enclosure/view online).\*file

**Roll Call Vote**

**Ayes: Ramey, Sherwood, Shaw, Walker & Kean**

**Nays: None**

**Public Comment.** None.

**Accounts Payable Disbursement Authorization Report. MOTION Kean, seconded Ramey, to approve the Disbursement Authorization Report as presented for General Fund Checks #27657 – #27717 and EFTs #166, #167, #168, #169 and #170 in the total amount of \$50,902.92.**

Roll Call Vote

Ayes: Sherwood, Ramey, Kean, Walker & Shaw  
Nays: None

**Supervisor's Report:**

**Lawnmower Update.** The Township has traded in its old lawnmower for a SCAG Cheetah 61" HP Kawasaki. The unit was purchased from *Superior Saw* for \$3,350. It will be paid for in three payments.

**Hawley Cemetery Tour.** Supervisor Ramey announced that the Ingham County Genealogical Society will host a tour of the Hawley Cemetery on Sunday, September 18<sup>th</sup> at 2:00 p.m.

**Richard Lyon/John Warvel Gravel Mine SLU Permit Renewal.** The Planning Commission (PC) hosted a public hearing on the 3<sup>rd</sup> of August to consider a SLU Permit renewal from John Warvel. The application was found to be incomplete. Mr. Warvel is currently in the process of completing the application. The issue will be addressed at the next PC meeting. Trustee Walker – noted that the SLU process has changed recently as the PC makes efforts to more adequately enforce the Zoning Ordinance.

**Clerk's Office:**

**Mason Public School Election Reimbursement.** The Mason Public School has reimbursed the Township \$3,895.88 for the May 5<sup>th</sup> School election.

**August Primary Election Update.** Of Vevay Township's 2,855 voters, 762 cast a ballot on August 2<sup>nd</sup> for a 27% voter turnout. All four proposals passed in both Vevay Township and Ingham County. The only contested local race was the Republican primary for Township Trustee. John Lazet and Richard Lacasse were the top vote-getters in that race and will proceed to the November ballot.

**Miscellaneous Elections Update.** Clerk Kean informed the Board that one of the Township's tabulators broke down on Election Day. Because of the Township's maintenance contract with *ElectionSource*, the machine was repaired within an hour of the problem. She (Kean) also noted that over 100 permanent absentee voter ballot applications were not delivered to voters, all in the northeast part of the Township. Clerk Kean has been in touch with both the Mason and Lansing postmasters to determine why this issue occurred. Finally, Clerk Kean noted that the Board of Canvassers has officially certified the Election as of today. She (Kean) also gave a brief update on the current status of legislation regarding straight-ticket voting in the November General Election. The banning of this legislation could potentially affect the Township's cost for new voting equipment in 2017 because a stipulation tied to the bill would provide \$5 million in election equipment funds.

**David Chapman Insurance re: Liability Policy for 2016 and Payment of Invoice.** This is the second year of a three year agreement for a liability policy. The 2016 policy was included in the Board packet for review. The cost has gone down slightly from last year. The Board must authorize the payment so that the invoice can be paid in September.

**MOTION Kean, seconded Shaw, to authorize the expense and payment of the 2016 liability insurance invoice to *Chapman Insurance Agency* in the amount of \$12,140.00 to be paid in September and charged to *Insurance & Bonds* (GL #101-950-910.000).**

**Roll Call Vote**

**Ayes: Shaw, Sherwood, Ramey, Kean & Walker  
Nays: None**

**Health Insurance Proposals from *Burnham & Flower* to be Effective: 10-1-16.** The Board packet included a proposal from *Burnham & Flower* for 2016-17 health insurance coverage. The proposal included the current plan plus three more options for the Board to consider. Currently, two employees are enrolled. If the Board chooses to renew the current health plan, there will be a \$20 increase to the monthly bill.

**MOTION Ramey, seconded Walker, to approve the *Blue Care Network* HMO health insurance plan with benefit coverage as specified by the information provided by *Burnham & Flower*, to be effective October 1<sup>st</sup>, 2016 with monthly payments in the amount of \$1,599.64 and an employee contribution of 20% of the monthly premium.**

**Roll Call Vote**

**Ayes: Walker, Shaw, Sherwood, Ramey & Kean  
Nays: None**

**Attorney David Revore Legal Opinion re: Hawley Cemetery Funds.** There are funds that have historically been earmarked for Hawley Cemetery. Attorney Revore has been reviewing several historical and more recent documents to determine whether those funds are restricted or whether they can be used. Much of that research has focused on the nature of the funds and whether they are an endowment proper or have only been loosely referred to as such. Attorney Revore has also had discussions with the State and the Township's auditor regarding this matter.

**Setting Public Hearing Date for Re-Zoning.** In 2007, John Warvel requested a conditional rezoning of a property. Because construction was never started within a two-year period of its approval, the zoning ordinance stipulated that the property must revert back to its original zoning. A public hearing needs to be set to resolve this issue. Clerk Kean requested that Attorney Revore compose language for an amendment before the Board schedules the hearing.

**MOTION Walker, seconded Sherwood, that a Public Hearing be held at the next regularly scheduled Board meeting to consider reverting the zoning on Jewett Road from R-M1 Multiple Family Residential back to A1- Agricultural and R1-B One Family Low Density Residential, per stipulations in the Township's Zoning Ordinance.**

**Roll Call Vote**

**Ayes: Ramey, Kean, Walker, Shaw & Sherwood  
Nays: None**

**Distribution of Revised Map Set for Master Plan.** Community Planner Mark Eidelson has provided the Board with a new Master Plan map set for the Board to review. Clerk Kean asked if a map indicating cellular towers in the Township would be included. Trustee Walker said the Planning Commission has not yet discussed that issue.

**Distribution of Materials Regarding Cemetery Ordinance.** After attending a Michigan Townships Association class on cemetery ordinances, Supervisor Ramey utilized a generic ordinance and modified it to accommodate the Township's unique needs and circumstance. This modified version would replace the current Cemetery Ordinance. In the past, the Township required people to sell unwanted lots back to the Township. Supervisor Ramey would like to add a stipulation that the General Law Ordinance not allow lots to be transferred by the owner. The Cemetery Ordinance will be reviewed at the Board's September meeting.

**Authorization Request for Payment of Invoices from Granger, Ingham County Treasurer, and Associated Government Services.** The Township received three invoices after Clerk Kean completed the disbursements report. The Board must approve those payments with a separate motion.

**MOTION Kean, seconded Ramey to authorize expense and payment of invoices from Granger, Ingham County Treasurer, and Associated Government Services in the total amount of \$6,175.92.**

**Roll Call Vote**

**Ayes: Sherwood, Ramey, Kean, Walker & Shaw  
Nays: None**

**Other Business.** Responding to a question from Trustee Walker, Treasurer Sherwood said that the Personal Property Tax reimbursements discussed at last month's meeting was receipted into the reimbursement line item.

**Public Comment.** Greg Shaw – asked for clarification regarding the Planning Commission's approval process for John Warvel's gravel mining SLU.

**Adjournment.** The meeting was adjourned at 7:48 p.m.

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JoAnne Kean, Clerk