

**VEVAY TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting  
Monday, March 9, 2015  
Vevay Township Hall – 7:00 p.m.**

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**MINUTES**

**Members Present:** Supervisor Gary Howe, Clerk JoAnne Kean, Treasurer Shaun Sherwood, Trustees Douglas Shaw and Bruce Walker

**Members Absent:** None

**Staff Present:** Deputy Clerk Brett Linsley

**Others Present:** Jesse Ramey

The meeting was called to order by Supervisor Howe at 7:00 p.m. followed by the Pledge of Allegiance.

**Consent Agenda. MOTION Walker, seconded Kean, that the consent agenda be adopted as published.**

Shaw – asked why one individual on the disbursements had one check cut with a description and one without. Kean – explained that checks cut from payroll do not have a description. One check was for payroll and the other was a reimbursement for expenses incurred at a training session. Shaw – also inquired why there are two FICA payments on the disbursement report? Kean – said that a 941 correction was required for two election workers who have other responsibilities at the Township.

**Roll Call Vote**

**Ayes: Howe, Sherwood, Shaw, Walker, & Kean**

**Nays: None**

**\*All items listed in Item IV are considered to be routine by the Township Board and will be enacted by one (1) motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately. Recommendations are preceded by an asterisk (\*). (\*\*) Items distributed at meeting.**

- Regular Meeting on 2-9-15 and Special Meeting Minutes on 2-23-15.\*approve & file
- \*\*Treasurer's Report on February 2015 Fund balances. \*receive & file
- \*\*Clerk's Report – February 2015 Balance Sheets. \*receive & file
- Disbursements: General Fund Checks #26541 - #26606, EFTs #97, #98, #99 & #100 in the amount of \$45,440.11. \*approve & file
- AGS February 2015 Building/Zoning Report. \*receive & file
- Planning Comm. 2-4-15 Regular Meeting Minutes. \*distribute
- Zoning Board of Appeals 2-5-15 Minutes. \*distribute

*Consent Agenda (Continued)*

- Correspondence
  1. Mason Fire Department re: February Response Report.\*file
  2. WOW! re: Quarterly Fee Payment for Period Ending 12/31/14.\*file
  3. WOW! re: Imposing a Payment Convenience Fee effective April 1, 2015. \*file
  4. IC Community Surface Water Monitoring Roundtable Meeting 4-16-15. \*file
  5. Special Events Director Jen Henkel re: Susan G. Komen *Ride for the Cure* Thank You. \*file

**Approval and Continuation of Certain Special Land Use Permits (SLUs).** The Planning Commission has recommended approval and continuation of the following SLU:

#77 Capital City Car Club, 2372 Barnes Rd. – Antique Cars

**MOTION Sherwood, seconded Walker, that Special Land Use Permit #77 be approved for continuation as recommended by the Planning Commission.**

**Roll Call Vote**

**Ayes: Sherwood, Howe, Kean, Walker & Shaw**

**Nays: None**

**Supervisors Report:**

1. **Kipp Road Update.** Supervisor Howe recently attended a meeting of the Ingham County Road Department and had the opportunity to discuss the forthcoming repairs on Kipp Road. During the summer, the road will be repaired with a high quality asphalt that is more tolerant to temperature changes and semi-truck traffic. The City of Mason recently received a grant to improve pedestrian crossings at the corners of Kipp and Hull as well as at the corners of Kipp and Cedar. Additional repairs will also be made to the railroad crossing on Kipp Road. Regarding the Township’s ongoing discussion of dangers at the corner of Kipp and Eden Road, Supervisor Howe also had the opportunity to ask if outside funding would be a possibility for getting a new traffic light if the Road Commission cannot provide one at this time. He (Howe) received a positive answer in that the Road Commission has agreed to conduct a traffic survey at this intersection. This process may result in approval of outside funding. The estimated cost of a basic traffic light would likely be about \$80,000. Bids for the Kipp Road projects are expected back in early June. After that, repairs can begin.
2. **Generator Security Fence.** The security fence for the Township’s new emergency generator was successfully installed and made ready for use last week. Supervisor Howe – commended Spartan Fence’s work on the project.

**Clerk’s Report:**

1. **May Election’s Ballot Proposal Language.** Clerk Kean included the official ballot language for the May ballot proposal in the evening’s packet for those Board members who had not yet had the opportunity to review it.

2. **Mason High School Voter Registration Day.** The Clerk again organized a voter registration day for students at Mason High School. Clerk's from three other jurisdictions were also present. 60 students from 7 jurisdictions were registered to vote for the first time. Trustee Shaw – asked about the benefits of hosting an event like this. Clerk Kean – explained that registering new voters in person helps meet a State requirement that makes it easier for students who may be leaving for college to request an absentee ballot.
3. **Dansville School District Election Update.** The Dansville School District held an election on February 24. Of the 111 Vevay Township voters who live in that school district, 16 exercised their right to vote. Clerk Kean – emphasized that the low voter turnout in school elections is a key reason for consolidating with Ingham Township to process our Township's voters.

**Authorization for Treasurer's Attendance to MMTA Advanced Institute.** The Michigan Municipal Treasurers Association will be holding their 2015 Advance Institute training in Mt. Pleasant from April 29 to May 1. Treasurer Sherwood is requesting authorization for expenses in the amount of \$325 to attend the training. The institute would serve to maintain her certification as a Michigan Certified Professional Treasurer. Treasurer Sherwood – clarified that she will wait until April to register for the training so that the 2014-15 budget does not need to be amended.

**MOTION Shaw, seconded Walker, to authorize the Treasurer's attendance at the MMTA Advanced Institute from April 29 through May 1 in Mt. Pleasant, Michigan.**

**Roll Call Vote**

**Ayes: Shaw, Sherwood, Howe, Kean & Walker**

**Nays: None**

**Authorization Contract Mark Eidelson.** The Township's Planner, Mark Eidelson, has submitted a renewal contract for his services. His original contract expired on December 31, 2014. The newly proposed agreement for a two-year period includes a \$5 fee increase (\$90/hour), effective July 1, 2015. The Board commended Mr. Eidelson for his work.

**MOTION Kean, seconded Walker, to approve the new agreement between Vevay Township and Mark Eidelson for a two year period expiring on March 9, 2017 at the compensation rate established in Section 2 of said agreement.**

**Roll Call Vote**

**Ayes: Walker, Shaw, Sherwood, Howe & Kean.**

**Nays: None**

**Discussion of Master Plan.** Traditionally, Michigan Law has stipulated that a municipality's Planning Commission has final approving authority of a new or updated Master Plan while the Board's responsibility concerns funding the project. Under new laws, the final approving authority may be transferred to the Township Board by resolution. Planner Mark Eidelson has discussed these provisions with both political bodies at their joint sessions. Supervisor Howe – noted that the Board must approve the distribution of the finalized Master Plan which could be interpreted as an implicit approval of the Plan's contents.

Trustee Walker – suggested that the resolution could be a more explicit way of demonstrating the Board’s support of the Plan. The remaining Board members conceded that final approving authority should remain with the Planning Commission.

**Resignation Letter from Gary Howe.** Supervisor Howe has submitted a resignation letter that would be effective March 31<sup>st</sup>, 2015 at midnight. Supervisor Howe – thanked the Board and various Commissions for their support. He (Howe) briefly explained his reasons for retiring from the position. The Board – expressed their thanks for Supervisor Howe’s service and the expertise he brought to the Office of Supervisor.

**MOTION Kean, seconded Walker, to regretfully accept the resignation letter from Supervisor Gary Howe to be effective on March 31<sup>st</sup> 2015 at midnight.**

<b>Roll Call Vote</b>	<b>Ayes:</b>	<b>Sherwood, Shaw, Walker, Kean</b>
	<b>Nays:</b>	<b>None</b>
		<b>Abstain: Howe</b>

**Board Appointments.** State law requires that the Board must appoint a replacement within a set number of days after an Elected Official has resigned. In light of the resignation letter he submitted to the Board, Supervisor Howe has expressed support for the Board to consider resident Jesse Ramey, who currently serves on the Board of Review, as a potential replacement for the Office of Supervisor. Supervisor Howe – said he believes that Mr. Ramey would come to the Office of Supervisor with forward thinking and without a political agenda. If appointed, he (Ramey) would serve the remainder of the current term. He (Ramey) could then choose to run for election during the 2016 election cycle.

The Joint Mason/Vevay Planning Commission currently has one vacancy. Supervisor Howe has asked a Vevay Planning Commission member to fill the vacancy. The Commission Member has not yet responded. The Board will discuss the appointment again at an upcoming meeting.

**MOTION Sherwood, seconded Shaw, to appoint Jesse Ramey as Supervisor effective April 1, 2015.**

<b>Roll Call Vote</b>	<b>Ayes:</b>	<b>Kean, Walker, Shaw, Sherwood</b>
	<b>Nays:</b>	<b>None</b>
		<b>Abstain: Howe</b>

**Other Business.** Clerk Kean – informed the Board that there is a 15 cent discrepancy in the General Ledger and cash balance at the bank. Treasurer Sherwood – assured the Board that the issue will be resolved as soon as the bank statements are reconciled for the month.

**Public Comment.** Resident Greg Shaw – commented that some of the problems on Kipp Road are probably due to the sediment underneath the road.

**Adjournment.** The meeting was adjourned at 7:49 p.m.

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JoAnne Kean, Clerk